

## **Meeting Logistics**

### **Venue**

The meeting was conducted virtually.

### **Facility & Teleconference Bridge**

Thanks to Gershon Janssen for providing the teleconference bridge.

## **Meeting Documents**

All meeting documents are available to Board members in the HigherLogic Board Plus workspace.

## **Attendance**

### **Directors Present:**

- Jim Cabral (Secretary)
- Gershon Janssen (Chair)
- Bret Jordan
- Jason Keirstead
- Vasileios Mavroeidis
- Daniel Riedel (Treasurer)
- Duncan Sparrell
- Jay White (Vice-Chair)

### **Staff Present:**

- Francis Beland
- Jamie Clark
- Kelly Cullinane
- Cathie Mayo
- Mary Beth Minto

### **Absent:**

- Omar Santos

## **Agenda**

### **1. Welcome, roll call, agenda review**

Gershon took the roll call. The meeting had a quorum. Gershon thanked Cathie and Kelly for their support with the financials and migration/transition. Gershon reviewed the agenda. There were no objections. The agenda was approved.

### **2. Review and approval of meeting minutes**

Jim moved to approve the minutes from the 15 February 2024 Board meeting. Duncan seconded the motion. There was no discussion and there were no objections. The minutes were approved.

### **3. Nominations Committee Update**

Jay updated the directors on the nomination process. Francis noted that staff will continue to work with the nominations committee to keep everyone updated. Daniel suggested Firstboard.io as an organization that the nomination committee could use as a resource.

- **AI:** Francis to make sure that Jay is added to the Board nominations/submissions.

### **4. 2023 Annual Report**

Directors held a short Q&A about the Annual Report. Cathie noted that the Annual Report and the report of the Auditors are emailed to OASIS members, and the Annual Report is published on the OASIS website on or by April 30. Daniel made a motion to approve the 2023 Annual Report, with changes to indicate a Director's term ended in 2023. Jason seconded. No objections, the 2023 Annual Report was approved.

### **5. 2023 Financial Statement Review**

Cathie noted that this year was a financial review, not an audit, as the board decided in December 2023, and discussed the financial statements. Daniel moved that the Board approve publication of the 2023 financial statement review to the membership. Jason seconded the motion. There was unanimous consent and the motion was approved.

### **6. Review the Q1/2024 Operations Reports**

Cathie shared an overview of the Operations Report. Bret noted that he would like to discuss future issues regarding the cash flow.

### **7. Contingency Plan Operational and Financial**

Gershon requested that this agenda item is moved to the Executive Session with the Executive Director present. Staff departed and the Board held Executive-only sessions for the remainder of the meeting.

### **8. OASIS State of Business & Future Outlook**

Francis updated the Board in an Executive Session.

### **9. Directors-only discussion**

Directors had a discussion in an Executive Session. Due to time constraints, Gershon will schedule another board meeting to continue the discussion in the next two weeks.

## 10. Adjournment

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### **Resolutions:**

#### **Resolution 2024-04-18.01**

The Board resolves to approve the executive and public versions of the meeting minutes of the 15 February 2024 Board meeting and add the public version to the website.

#### **Resolution 2024-04-18.02**

The Board resolves to approve publication of the 2023 Annual Report to the membership.

#### **Resolution 2024-04-18.03**

The Board resolves to approve publication of the 2023 financial statement review to the membership.

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### **Outstanding Action Items**

<p><b>Action Item 2024-04-18.01</b></p>
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**Owner: Francis**

AI: Francis to add Jay to the Board nominations/submissions email alias.