

Meeting Logistics

Venue

The meeting was conducted by teleconference.

Teleconference Bridge

Thanks to Gershon Janssen for providing the teleconference bridge.

Meeting Documents

All meeting documents were available to Board members in the Kavi Board Plus workspace.

Attendance

Directors Present:

- Jeremy Allison
- Jim Cabral
- Nima Dokoohaki
- Gershon Janssen (chair)
- Bret Jordan
- Anish Karmarkar
- Jason Keirstead
- Daniel Riedel
- Duncan Sparrell
- Altaz Valani

Staff Present:

- Francis Beland
- Jamie Clark
- Chet Ensign
- Carol Geyer

Absent

- Ross Gardler

1. Welcome, Roll call, Agenda

The meeting had a quorum.

Gershon welcomed the directors and reviewed the agenda. No discussion. No objections.

Agenda approved.

2. Review and approval of meeting minutes

Gershon asked for approval of the minutes of 30 August 2022.

Duncan noted that the minutes say that he nominated himself for Secretary but Bret Jordan made the nomination. Chet will correct the minutes.

Duncan moved to approve the minutes with correction. Anish seconded. No discussion, no objections. Minutes approved.

3. Welcome to our Executive Director

Gershon welcomed Francis. Francis thanked the Directors and talked about what he will be focusing on over the next month. Right now, he is learning about the internal assets and staff. Next he will be looking at our external positioning.

Jim noted that the Directors stand ready to spend time helping him get up to speed.

4. Approve updates to LegalXML Member Section Rules of Procedure

Jim recapped the update and timeline. The changes are minor and have been pending for a year. Jamie noted that staff should have brought them forward sooner.

Jim moved that the Board resolve to approve the updates to the LegalXML Member Section Rules of Procedure (documented in <https://www.oasisopen.org/committees/download.php/69255/OASIS%20LegalXML%20Member%20Section%20Rules%20of%20Procedures%202021-11-03.docx>) recommended by the LegalXML Steering Committee on 11/3/2021. Gershon seconded. There was no discussion of the motion. There were no objections to unanimous approval. The motion was approved.

5. Member Dues Increase

Gershon reviewed the proposal for the dues increase. He noted that this is only for discussion today. The expectation is that these can be approved at the October meeting to give time for staff to send the announcement.

He noted that this is a cost-of-living adjustment. It does not change the structure of the dues themselves. Gershon noted this proposal has not been reviewed by the Finance Committee. He noted that is due to the timing of when things are happening.

There was discussion about communicating this to emphasize the value that OASIS brings to members and how dues support that. Discussion about how the percentages were arrived at. Discussion about why the Finance Committee had not reviewed this yet. Timing issue. Jamie noted that we are priced very low compared to our competitors. We may need a significant increase to bring in new dues/oxygen to fund service improvements.

Gershon asked that Directors review the proposal and post any questions or comments to the Board list before the October meeting.

6. Update on Code of Conduct/EEA OP

In executive session, Jamie discussed codes of conduct at OASIS.

7. Board Committee Assignments

Jamie reviewed the spread sheet of committee assignments and urged volunteers for the chair roles. There was discussion of the committees and a suggestion to merge Governance and Process committees into one.

Bret volunteered to chair the Process committee. Duncan volunteered to chair the Governance committee.

Gershon moved to adopt the chart of committee assignments. Anish seconded. There was no discussion. No objections were raised. The motion was approved.

8. Any other business

No other business was raised.

9. Face-to-face Meeting

Gershon thanks Anish for hosting the meeting.

He noted that the first day will be a full day, including dinner. The second day will be the better part of a full day.

10. Adjournment

Gershon adjourned the meeting.

Resolutions

Resolution 2022-09-20.01

The Board approves the minutes of the meeting of 30 August 2022 in [https://www.oasis-open.org/apps/org/workgroup/board-plus/download.php/70351/Board%20Minutes%202022-08-30-\(Executive\).pdf](https://www.oasis-open.org/apps/org/workgroup/board-plus/download.php/70351/Board%20Minutes%202022-08-30-(Executive).pdf), incorporating Duncan's correction, and directs staff to load the public versions to the OASIS Board of Directors web page

Resolution 2022-09-20.02

The Board resolves to approve the updates to the LegalXML Member Section Rules of Procedure (documented in <https://www.oasisopen.org/committees/download.php/69255/OASIS%20LegalXML%20Member%20Section%20Rules%20of%20Procedures%202021-11-03.docx>) recommended by the LegalXML Steering Committee on 11/3/2021.

Resolution 2022-09-20.03

The Board approves the chart of committee assignments documented in https://docs.google.com/spreadsheets/d/1Qxvi_UGhf3XZ9xxI8IukNNLF7tJHhUWkWa1D3dyuazk/edit?usp=sharing