

Meeting Logistics

Venue

The meeting was conducted by teleconference at 13:00 ET.

Meeting Documents

All meeting documents are available to Board members in the Kavi Board Plus workspace.

Attendance

Directors Present:

- Frederick Hirsch
- Gershon Janssen
- Dawn Jutla
- Paul Lipton
- Beth Pumo
- Bruce Rich

Staff Present:

- Laurent Liscia
- Scott McGrath
- Chet Ensign

Apologies received:

- Martin Chapman
- Jenny Huang
- Dave Ings
- Monica Palmirani

Minutes

1. Welcome, Agenda Review

Gershon Janssen, Chair, presided at the meeting and took minutes as the Secretary was unable to attend.

The Chair called the meeting to order and took roll call. With 6 of 10 members present, the meeting was quorate. The draft agenda was adopted as posted.

Gershon and Scott McGrath, COO, discussed Ram Jeyaraman's recent resignation from the Board and the scheduling of a by-election to replace him.

The Board formally expressed its appreciation to Ram Jeyaraman for his OASIS contributions by unanimously approving a motion moved by Gershon.

2. Approval of Minutes

The motion to approve the draft minutes of the October 18-20, 2017 Board meeting was moved by Paul and approved by unanimous consent.

The motion to approve the draft minutes of the November 3, 2017 Board meeting was moved by Dawn and approved by unanimous consent.

3. Executive Director's Report

Laurent Liscia, Executive Director, reviewed his most recent report, and thanked Ram for his service.

Laurent reported that staff is considering modernizing OASIS's visual branding, partly in response to member feedback.

4. Finance Committee Report

Frederick Hirsch, Treasurer, led the discussion. The discussion was held in executive session.

Frederick reviewed the October operations report and the draft 2018 budget. No concerns with the draft budget were raised and so it is anticipated it will be formally approved at the next Board meeting.

5. TC Admin Update

Chet Ensign, Director of Standards Development and TC Administration, provided an update on TC Admin status and activities.

In particular Chet highlighted that TC Admin is now leveraging social media to provide enhanced service to members. The Board expressed its appreciation and support for this service enhancement.

6. Action Item Review

Gershon Janssen, Chair, led the discussion. There were no updates.

All outstanding action items are grouped together here for ease of reference. However, some of these action items will be reviewed elsewhere in the agenda as part of other discussions.

Action Item 2017-10-18.01, owner: Martin Chapman, target: 2018-03-07

Process Committee to evaluate creating a Policy Deprecation Policy (for OASIS policy maintenance).

Action Item 2017-10-18.02, owner: Scott McGrath, target: 2018-03-07

Scott to collaborate with Jamie to investigate options for a non-discrimination policy.

Action Item 2017-10-18.03, owner: Scott McGrath, target: 2018-03-07

Scott to collaborate with Jamie to investigate options for a customer privacy policy.

7. Any Other Business

Gershon Janssen, Chair, led the discussion.

Bruce noted that the Interop Policy discussion is underway in the Governance subcommittee, and that the full Board might benefit from an update at the next Board meeting.

8. Future Meetings Review

Gershon Janssen, Chair, led the review.

Gershon mentioned he would post Amsterdam logistics prior to the next Board meeting.

Tuesday December 19, 2017, 1-3 PM ET, Teleconference
Tuesday January 30, 2018, 1-3 PM ET, Teleconference
March 7-9, 2018, Amsterdam, Face-to-Face
Tuesday April 24, 2018, 1-3 PM ET, Teleconference
Tuesday May 22, 2018, 1-3 PM ET, Teleconference
Tuesday June 26, 2018, 1-3 PM ET, Teleconference
July 18-20, 2018, Burlington, MA, USA, Face-to-Face

Approved Resolutions

Resolution 2017-11-29.01

"The OASIS Board expresses its appreciation to Ram Jeyaraman for his contributions to OASIS as member of the Board."

Resolution 2017-11-29.02

"Board resolves to approve the Executive and Public minutes of the October 18-20, 2017 Board meeting, as published (respectively) at:

<https://www.oasis-open.org/apps/org/workgroup/board-plus/download.php/61962/latest> and
<https://www.oasis-open.org/apps/org/workgroup/board-plus/download.php/61963/latest>"

Resolution 2017-11-29.03

"Board resolves to approve the Executive and Public minutes of the November 3, 2017 Board meeting, as published (respectively) at:

<https://www.oasis-open.org/apps/org/workgroup/board-plus/download.php/61958/latest> and
<https://www.oasis-open.org/apps/org/workgroup/board-plus/download.php/61961/latest>"