



# Call for Candidates for AMA Nomination for the ACGME Review Committee for Surgery

The AMA is soliciting AMA member candidates for nomination by the AMA Board of Trustees for a position for the **Accreditation Council for Graduate Medical Education Review Committee for Surgery (ACGME RC-S)**.

## TERM

The term of these positions is 6 years, from July 1, 2025, through June 30, 2031.

## TIME REQUIREMENT

Nominees must be able to devote sufficient time to the Review Committee's work. The Review Committee meets three times per year, usually during the months of January, April, and September. These are typically two-day meetings. Time devoted to the Review Committee includes an estimated 20-30 hours for program review assignments prior to each meeting, subcommittee work (as assigned), prep time for each meeting to review agenda items and related documents, and travel/attendance for each meeting. Review Committee members must attend all Review Committee meetings.

Anticipated dates for ACGME new member orientation and Review Committee activities:

- New member orientation – January 15, 2025
- Review Committee observational meetings – January 16-17, 2025; April 3-4, 2025
- Review Committee meetings – September 4-5, 2025; then following in January, April, and September each year

## CRITERIA FOR AMA NOMINATION TO ACGME RC-S

### ACGME RC-S Requirements for this Opportunity

1. Nominees must be currently certified by the American Board of Surgery or the American Osteopathic Board of Surgery, with preference for individuals with additional expertise or fellowship certification in **Complex General Surgical Oncology**.

2. The Review Committee seeks heterogeneous geographic representation and may only have up to two members from the same state. As such, the Review Committee will be unable to accept a nominee working in:
  - California
  - Oregon
  - New York

Effective July 1, 2025, the following states and institutions will be represented on the Review Committee:

- University of California Los Angeles – California
  - University of Southern California/Los Angeles General Medical Center (USC/LA General) – California
  - University of Iowa Hospital and Clinics – Iowa
  - Massachusetts General Hospital – Massachusetts
  - McLaren Health Care Corporation – Michigan
  - Albany Medical Center – New York
  - NYU Grossman School of Medicine – New York
  - Oregon Health & Science University – Oregon
  - UPMC Medical Education – Pennsylvania
  - Texas Tech University Health Science Center – Texas
  - Eastern Virginia Medical School – Virginia
  - University of Wisconsin Hospitals and Clinics – Wisconsin
3. Nominees must demonstrate national leadership in surgery, service in major surgical societies, program director associations, or other national professional organizations/societies, and a record of published scholarly activity.
  4. The Review Committee for Surgery affirms its commitment to diversity and inclusion and encourages nominees from underrepresented groups.
  5. Nominees must have at least 5 years of experience as a program director or in a senior leadership position with no more than 3 years since serving in that capacity. Nominees should have knowledge of the ACGME accreditation process. Nominees' programs must hold a status of initial accreditation, continued accreditation without outcomes, or continued accreditation at the time of submission.
  6. Nominees must be skilled in the use of computers. Review Committee members must use electronic systems for most accreditation activities as well as the reimbursement of expenses.
  7. Nominees must have knowledge and skills in analysis of data sets and basic knowledge of interpreting statistics.
  8. Nominees must be able to devote sufficient time to the Review Committee's work. The Review Committee meets three times per year, usually during the months of January, April, and September. These are typically two-day meetings. Time devoted to the Review Committee includes an estimated 20-30 hours for program review assignments prior to each meeting, subcommittee work (as assigned), prep time for each meeting to review agenda items and related documents, and travel/attendance for each meeting. Review Committee members must attend all Review Committee meetings.

## AMA Requirements

Each nominee recommended by the AMA must be a member of the AMA at the time of nomination. If appointed, he/she must maintain AMA member status throughout the term of

appointment. AMA membership does not guarantee a position. Non-members may activate their membership online at <https://member.ama-assn.org/join-renew/> or call AMA Member Relations at 800.262.3211.

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## TO APPLY FOR NOMINATION

To apply for nomination, complete and email the following documents to [mary.grandau@ama-assn.org](mailto:mary.grandau@ama-assn.org) by **Monday, April 15, 2024**.

1. Completed electronic **Application for AMA Nomination for External Leadership Position – ACGME RC-S** (MS Word document preferred). This document is included on the AMA [Medical Education Leadership Opportunities Web page](#).
2. Current **abbreviated curriculum vitae** [not to exceed three (3) pages].
3. Current **full curriculum vitae**.
4. *Optional*: Up to two letters of recommendation, addressed to the AMA.

Note: If nominated, letters of recommendation may be included as part of the nominee materials sent to the requesting organization.

Please direct questions to:

Mary Grandau  
Program Administrator  
AMA Council on Medical Education  
Ph: 312-464-4515  
[mary.grandau@ama-assn.org](mailto:mary.grandau@ama-assn.org)

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