



# Call for Candidates for AMA Nomination for the ACGME Review Committee for Family Medicine

The AMA is soliciting AMA member candidates for nomination by the AMA Board of Trustees for the **Accreditation Council for Graduate Medical Education Review Committee for Family Medicine (ACGME RC-FM)**.

## **TERM**

The term of the position is 6 years, from July 1, 2025, through June 30, 2031.

## **TIME REQUIREMENT**

Nominees must be able to devote enough time to the Committee's work. The Review Committee for Family Medicine meets three times a year. The duration of meetings is typically 1.5 – 2.5 days. Review Committee members must attend all Committee meetings.

Nominees will need enough time to fulfill the responsibilities to the Committee. This will include participation in: 1) new program reviews and other non-accreditation reviews; 2) annual data review for all accredited programs; 3) subcommittee work (as assigned); 4) prep time for each Review Committee meeting to review agenda items (and related documents); and 5) actual travel/attendance to each meeting.

Future meeting dates have not been determined beyond 2024; however, it is expected that the Review Committee will meet three times a year: January, April (observation meeting to occur in April 2025), and October. Actual dates will be communicated in a formal welcome letter to the appointee.

## **CRITERIA FOR AMA NOMINATION TO ACGME RC-FM**

### **ACGME RC-DERM Requirements for this Opportunity**

1. Nominees must be a board-certified family medicine physician with a background in education and expertise in graduate medical education.
2. Although a Review Committee may have up to two members from the same state, they may not be from the same institution and preferably not from the same city/metropolitan area. Accordingly, individuals should not be nominated from the following institutions:

- Garnet Health Center – Middleton, NY
  - Drexel University – Philadelphia, PA
  - University of Massachusetts – Worcester, MA
  - University of Nevada – Reno, NV
  - University of Michigan – Ann Arbor, MI
  - Ascension Genesys – Grand Blanc, MI
  - Kaiser Permanente Washington – Seattle, WA
  - University of Iowa – Iowa City, IA
3. Nominees must be skilled in the use of computers. Committee members must use electronic systems for reimbursement of expenses and many accreditation activities, including program reviews.
  4. Nominees must be able to devote enough time to the Committee's work. The Review Committee for Family Medicine meets three times a year. The duration of meetings is typically 1.5 - 2.5 days. Review Committee members must attend all Committee meetings.
  5. Nominees will need enough time to fulfill the responsibilities to the Committee. This will include participation in: 1) new program reviews and other non-accreditation reviews; 2) annual data review for all accredited programs; 3) subcommittee work (as assigned); 4) prep time for each Review Committee meeting to review agenda items (and related documents); and 5) actual travel/attendance to each meeting.
  6. It is desired that nominees have experience as a program director for a core family medicine residency program or served as the DIO for an institution offering accredited GME programs, and not out of the role for more than 3 years.
  7. Nominees must participate in major specialty societies or have current or past association with graduate medical education.
  8. Nominees' programs must have a status of Continued Accreditation.
  9. Additional characteristics that are desired:
    - a. Ability to express views clearly and concisely
    - b. Demonstrate ability to work collaboratively
    - c. Fairness

### **AMA Requirements**

Each nominee recommended by the AMA must be a member of the AMA at the time of nomination. If appointed, he/she must maintain AMA member status throughout the term of appointment. AMA membership does not guarantee a position. Non-members may activate their membership online at <https://member.ama-assn.org/join-renew/> or call AMA Member Relations at 800.262.3211.

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## **TO APPLY FOR NOMINATION**

To apply for nomination, complete and email the following documents to [mary.grandau@ama-assn.org](mailto:mary.grandau@ama-assn.org) by **Monday, April 15, 2024**.

1. Completed electronic **Application for AMA Nomination for External Leadership Position – ACGME RC-FM** (MS Word document preferred). This document is included on the AMA [Medical Education Leadership Opportunities](#) Web page.
2. Current **abbreviated curriculum vitae** [not to exceed three (3) pages].
3. Current **full curriculum vitae**.
4. *Optional*: Up to two letters of recommendation, addressed to the AMA.

Note: If nominated, letters of recommendation may be included as part of the nominee materials sent to the requesting organization.

Please direct questions to:

Mary Grandau  
Program Administrator  
AMA Council on Medical Education  
[mary.grandau@ama-assn.org](mailto:mary.grandau@ama-assn.org)

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