

HEXAGON

[SCRIBUS]

TUTORIAL

Yeshi Silvano Namkhai
Sat, Sep 21, 13



This document is licensed under the Attribution-NonCommercial-NoDerivs 3.0 Unported license, available at <http://creativecommons.org/licenses/by-nc-nd/3.0/>.

71 pages, 724 paragraphs, 7560 words, 38 tables, 131 graphs.
Created on Sat, Sep 21, 13 by Yeshi Silvano Namkhai at 06:05:13 PM.
Last modified Sat, Sep 21, 13 by Daria Mikhaylova at 07:00:20 PM with revision number 14.
Comments
Keywords
Total editing time 12:39:11 AM of file /home/yeshi/Documents/_HEXAGON/Scribus Tutorial.odt



TABLE OF CONTENTS

Introduction.....	5
Features.....	5
What is Scribus.....	5
Download.....	6
Quick start guide.....	6
Getting started.....	7
New document.....	7
Working space.....	7
Main tools.....	8
Master pages.....	10
Prepare.....	10
Borders dies.....	15
First page.....	17
Left and right pages.....	18
Layout.....	21
Skeleton.....	21
Composition.....	22
Fonts install.....	24
Place objects.....	24
Naming.....	27
Fill text frame.....	27
Styles.....	30
Fit text properly in the frame.....	35
Link text frames.....	39
Lists.....	40
Links.....	42
Image.....	45
Transform.....	45

Flow text around.....	46
Path and nodes.....	48
Effects.....	49
Glyth to vector graphics.....	50
Cover.....	54
Design layout.....	54
Decompose into geometric primitives.....	54
Vectorial copy.....	56
Gradient.....	57
Text on a curved path.....	60
Layers.....	63
Levels.....	63
Multilingual layout.....	63
Export.....	67
Store properly.....	67
PDF.....	68
Print.....	71

INTRODUCTION

With this tutorial you learn how to create a brochure of 6 pages A4 format, essential graphics and translation in 20 steps. If you wish to follow step by step, please download the [package](#) collected for output. Review the final output in your favorite language [en](#) [it](#) [ru](#) and get started!

[Daria Mikhaylova](#)

FEATURES

Features of this tutorial cover a wide range of topics suitable for beginners to intermediate but also contain few advanced techniques like vectorized drawings and text editing in different languages.

The style of this brochure taken as example for this course is the [Italian Futurism](#) together with [Russian Avant-garde](#) are the source of [inspiration](#) for our design and artistic ideas.

Beginner	Intermediate	Expert
Working space	Layout composition	Built-in image editing
Main concepts and tools	Master pages	Vector graphics elements
Colors and fonts	Text editing	Layers
Styles	Lists	Multilingual layout
Special characters	Gradient	PDF
Links and images	Import and export	
	Translation	

WHAT IS SCRIBUS

[Scribus](#) is an [Open Source DTP](#) (Desktop Publishing) program that brings professional page layout to [Linux](#) and other flavors of [Unix](#) and Unix-like systems, including [Mac OS X](#), as well as [OS/2](#) and [eComStation](#) respectively, and [Windows 2000 or later](#) with a combination of press-ready output and new approaches to page design. Underneath a modern and user-friendly interface, Scribus supports professional publishing features, such as color separations, CMYK and spot colors, ICC color management, and versatile PDF creation.

DOWNLOAD

Windows [32-bit](#) [64-bit](#) [Portable](#)

Mac Intel Leopard 10.5 or higher [dmg installer](#)

[OS/2 Warp 4](#) [eComStation](#)

[Haiku](#)

[FreeBSD](#) [NetBSD](#) [OpenBSD](#) [PC-BSD](#)

[Solaris](#) [OpenIndiana](#)

[RPMs](#) for all supported versions of OpenSUSE, SUSE Linux Enterprise Desktop, SUSE Linux Enterprise Server, Fedora, Red Hat Enterprise Linux, and CentOS.

Instruction for [Debian/Ubuntu](#)

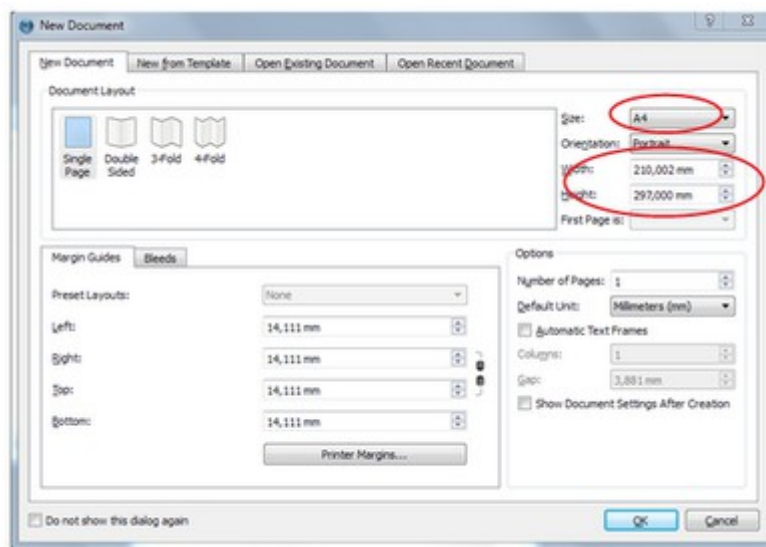
QUICK START GUIDE

Before we start explaining Scribus in depth, it might be useful to get a “feeling” for the way Scribus works. For that purpose, you can see how a simple front page of a magazine for an imaginary [Rembrandt exhibition](#) is being created.

GETTING STARTED

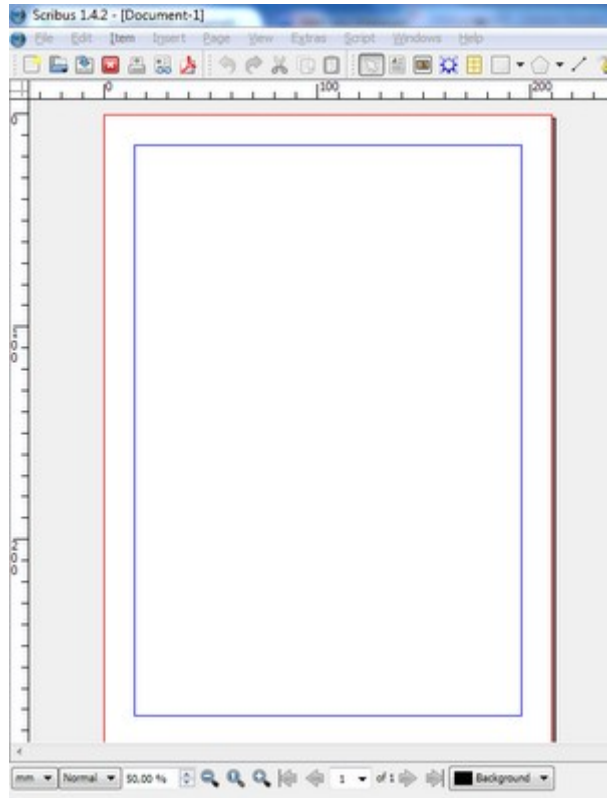
NEW DOCUMENT

The first step to create a layout in Scribus is creating a **new document** in Scribus format **.sla**. When you run Scribus, first it will ask you what kind of document you would like to create. For our project change **default unit** from points (pt) to millimeters (mm), then choose **A4**, **portrait** and leave **margins** (the space between border of page and border of printing space) with 14,111 for left, right, top and bottom. Press OK.



WORKING SPACE

You will have a empty documents recognizable as A4 sheet, this is your working space. Red lines show space, blue - margins. Proceed in saving your document, menu file select **save as** in separate folder and give a name you prefer, for ex **brochure.sla** .



FRAMES

To give you a first taste of Scribus, well Scribus works with [frames](#). You have empty list in front of you - whatever you would like to design and layout inside, you need to create a frame, it can be [text frame](#), [image frame](#) or [polygon](#) (figure). As soon frame is created you are able to fill it with information.

MAIN TOOLS

First of all give a look to main tools/environments that we will work in Scribus, they are concentrated in 2 window menu.

PROPERTIES

First one is [properties](#), and you can all it with [F2](#) or [window-properties](#). In Properties you are able to give position to your objects, work with [shape](#), [group](#) and [ungroup objects](#), Work with [texts](#), [images](#), [lines](#) and [colors](#).

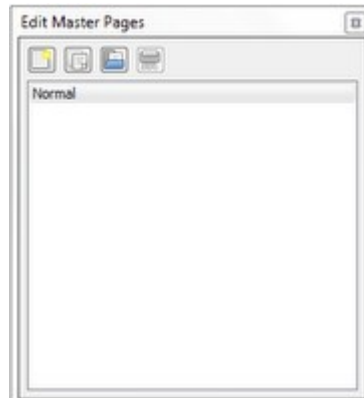
LAYERS

Second one is [layers](#), and you call it [F6](#) or [window-layers](#). Layers as in many graphic software give you possibility to work with different slices of graphics and text separately. In

our case it's useful for working with different **languages**, without creating a separate copies of **brochure**.

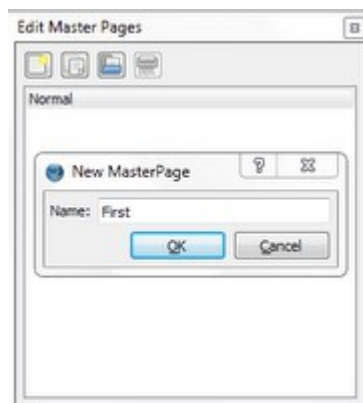
MASTER PAGES

As we will create a brochure of more than one page, it's useful to introduce the concept of **master page**. A master page is like a kind of background that you can quickly apply to many **pages**. So go to menu edit and select master pages, you should see this. Exists only one default master page and it's **empty**.



PREPARE

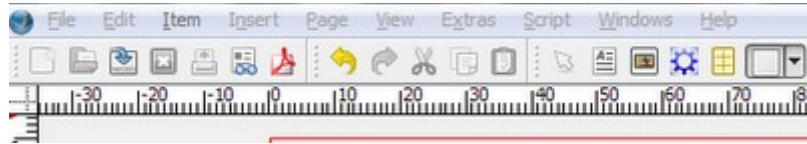
Click the first **icon** to create new master page, call it **first**, it will be a layout for our cover. Choose **first** from the list of master pages, when changes color to grey, means is



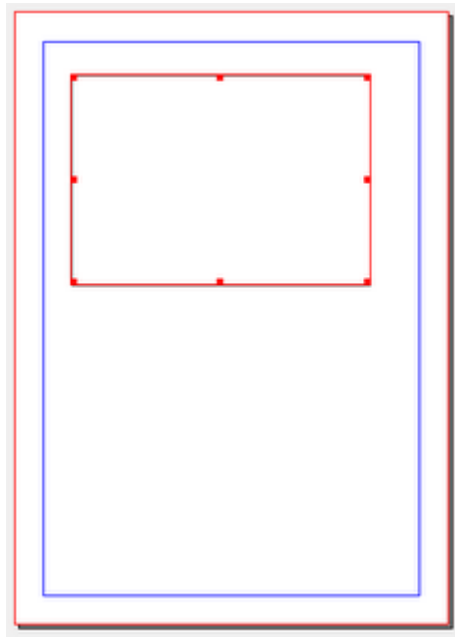
selected and you are working on it.

BACKGROUND

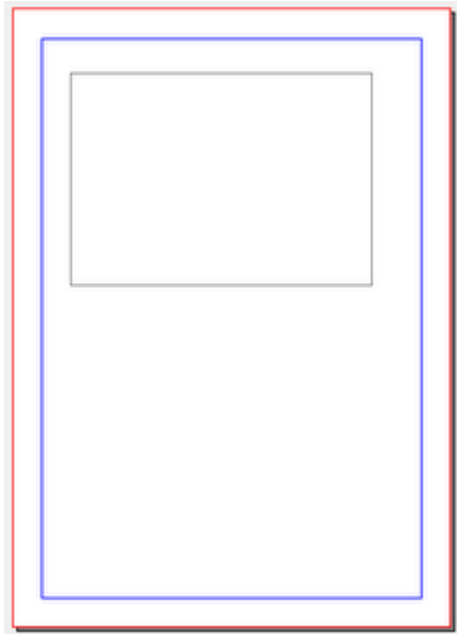
Now you are going to create a **background** for your page. As Scribus doesn't have a fill color tool, neither a painting tool for background, therefore all elements are created by **polygons** with shape and colors.



Choose an icon with **rectangle** or press **S** (Insert Shape). Click and drag on your empty page to draw rectangle, don't think about **position**, just create it. So you will see something similar to this.

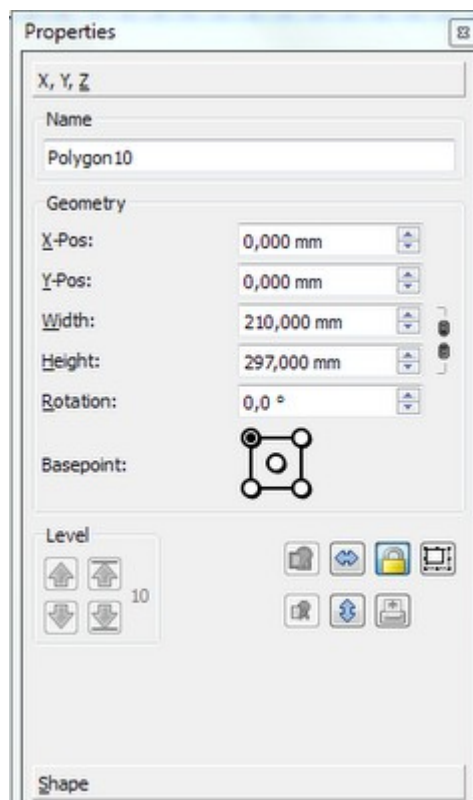


Notice that shape or frame is **selected** when it shows a red frame around with points, this means you can work with it. If instead is not selected, you would just see the final result. Shapes in Scribus have by default black border line and transparent fill.



POLYGON PROPERTIES

Open [properties palette](#) by **F2** or [windows-properties](#). The first tab is the position of your object, so let's work with it.



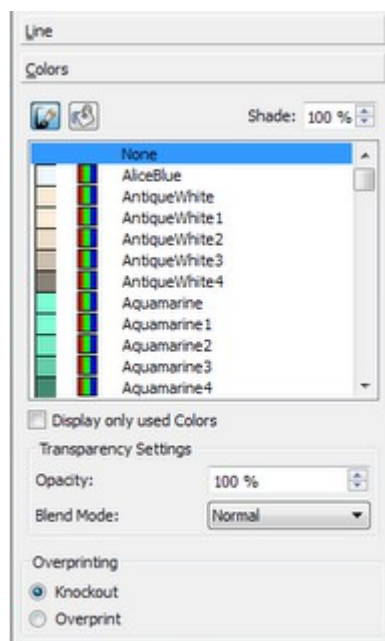
As we want to create background we need that rectangle **occupies** all our page. Set **basepoint** (point from where position is calculated) to left upper corner. So that width

and height are repeating the setting of the document. Now you may see that the polygon becomes as big as your page and is still selected.

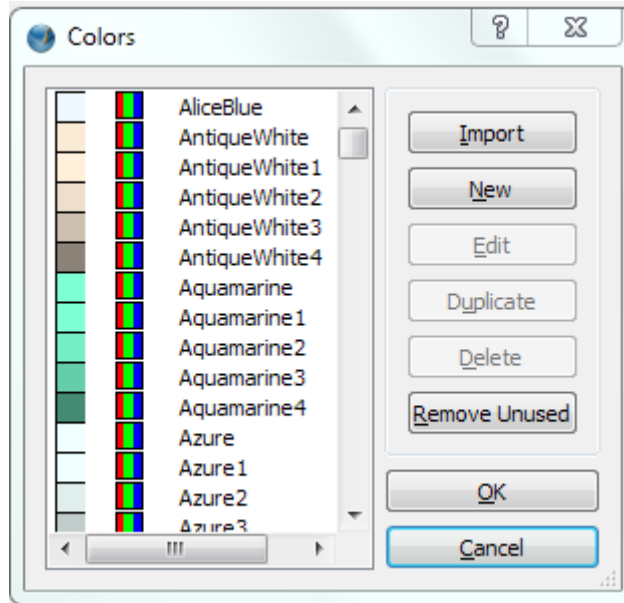
X-pos	0,000 mm
Y-pos	0,000 mm
Width	210,000 mm
Height	297,000 mm

COLOR PROPERTIES

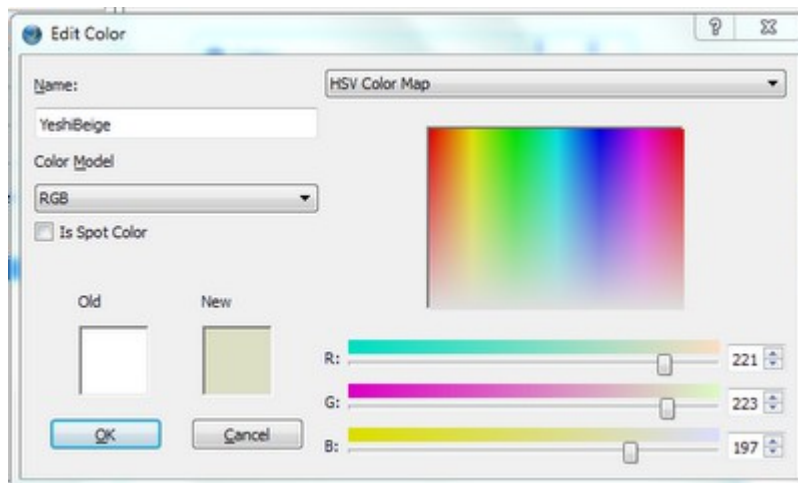
Go to tab **colors** and press an icon with **brush** (edit line colors properties) to set the border line color as **none**. Then click **bucket** icon to **fill** color properties.



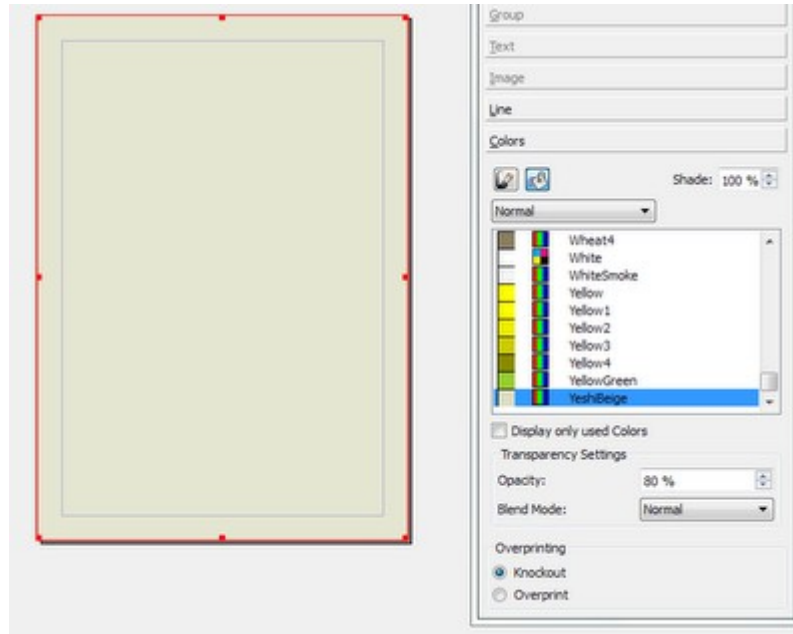
The color we want to use is not in the standard palette, but we add and use it. Add your own color **combinations** to the palette. Go to menu **edit** and select **edit color**.



Create a new color setting the RGB values equal to **R=221**, **G=223** and **B=197**, notice that you should choose the model RGB to fill values. For this brochure I called the color **YeshiBeige**, but you can choose any name you prefer. You will see preview of the color in the window, press OK when finished setting.







Now if you look in the **properties** windows, you should see your newly added color. Select the color from the list and set **opacity** to **80%**.



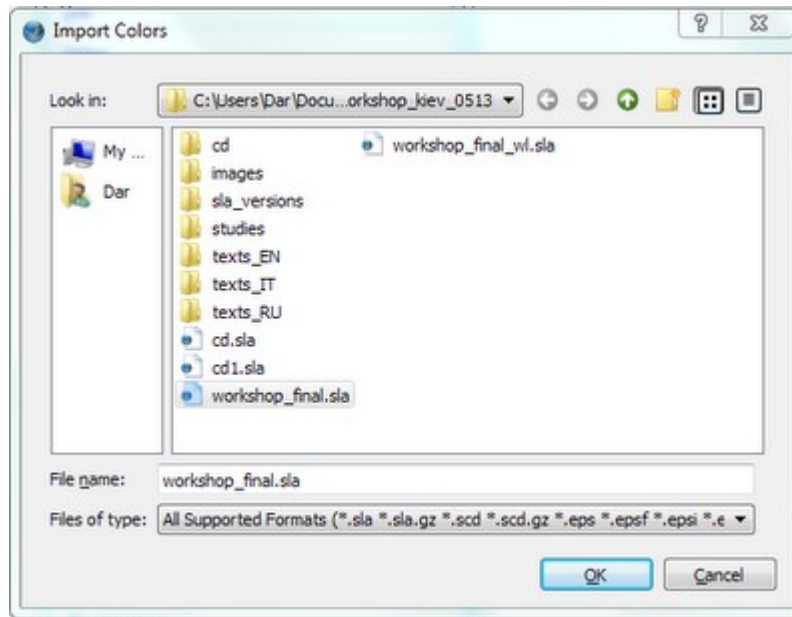
BORDERS DIES

Your background is ready. Let's create a 25 mm dies on the left and right of the page. As you already know how to add colors, add all the others needed to create our Scribus document.

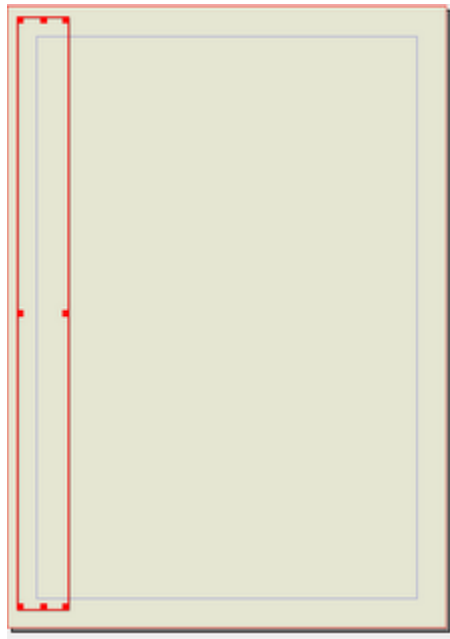
	RGB (5,175,242)	YeshiBlue1
	RGB (148,161,155)	YeshiGrey
	RGB (221,223,197)	YeshiBeige
	RGB (22,42,56)	YeshiDarkGrey

COLOR PALETTE

But as you downloaded the package, you can simply import it from the file. Go back to edit colors, press import and you will see all needed colors in your palette.



Click outside of the polygon previously created, now create a second **shape** in the same way. In X,Y,Z tab give followings settings. Set **line** color as **none** and **fill** color as **Yeshi-Grey**.



X-pos	0,000 mm
Y-pos	0,000 mm
Width	25,000 mm
Height	297,000

	mm
--	----

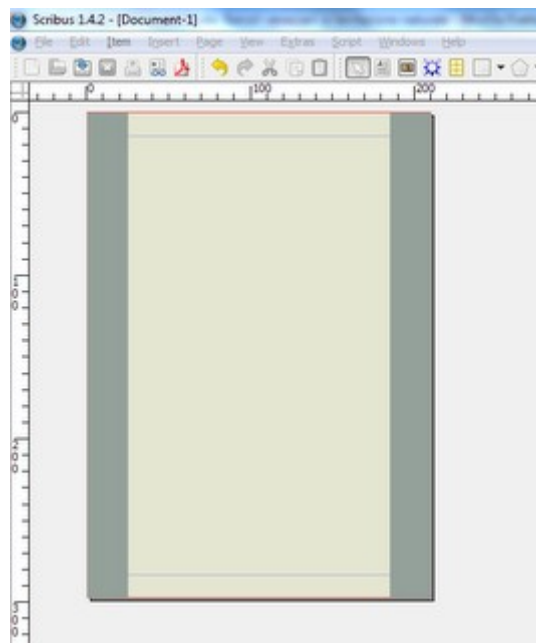
COPY SHAPE

Now **copy and paste** this die by **edit-copy**, **edit-paste**. It will be pasted in the same place as a first and will be **automatically selected**. Move this shape to the **opposite border** by **keyboard arrow**, or change a **position** to these coordinates.

X-pos	185,000 mm
Y-pos	0,000 mm
Width	25,000 mm
Height	297,000 mm

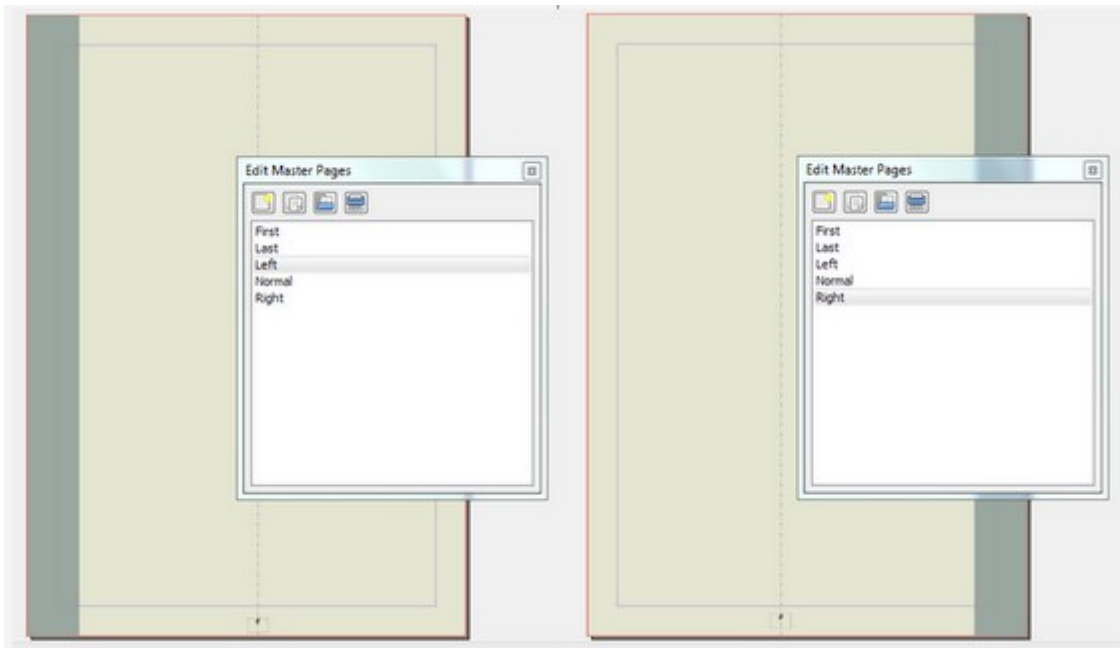
FIRST PAGE

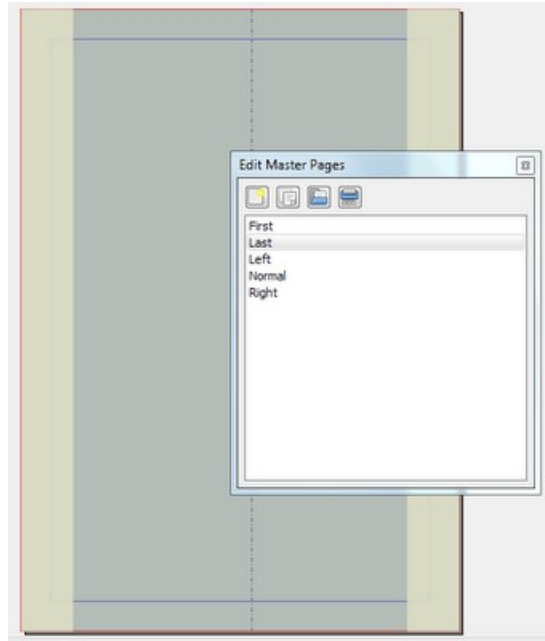
So you have a master page for the **first** page.



LEFT AND RIGHT PAGES

Let's create master pages for **next** pages. If you open a book or printed magazine, you have **one page on your left** and **one on your right**, this is important to keep in mind when you create a layout. Notice in which way information would flow, for example from left to right like in a **newspaper**. For **left** page, **add** new master page and call it **left**. Create same **background polygon** and **die** on the **left side**. Save the page. Create **right** master page with same background, but **die** only on the **right side**. Finally create **last** master page with dies on **both sides**, **inverting** color of background and dies.





PAGE NUMBERS

As **brochure** is generally more than one page, it's nice to have **page numbers** on all pages beside **first** and **last** one. In our case we want **page number** to be in the bottom center, to make easier we start by using **guides** that are **non printable** lines that help to put elements on the page in order. Guides allow to **align** to the chosen **grid** or layout.

GUIDES LINES


Select **left** master page from the **list**, go to **page** and open **manage guides** to add a **vertical guide** line at **110,445 mm**. it's a center of lighter area that we will use for text information. Move to **right** master page and add a **vertical guide** at **92,500 mm**. Close **manage guides** and go to **left** master page.

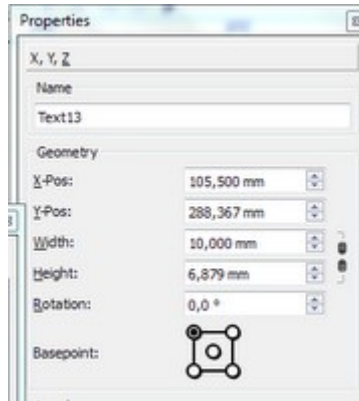
TEXT FRAMES

Select from tool bar the button labeled **A**, go to menu **insert text frame** or just press **T**.



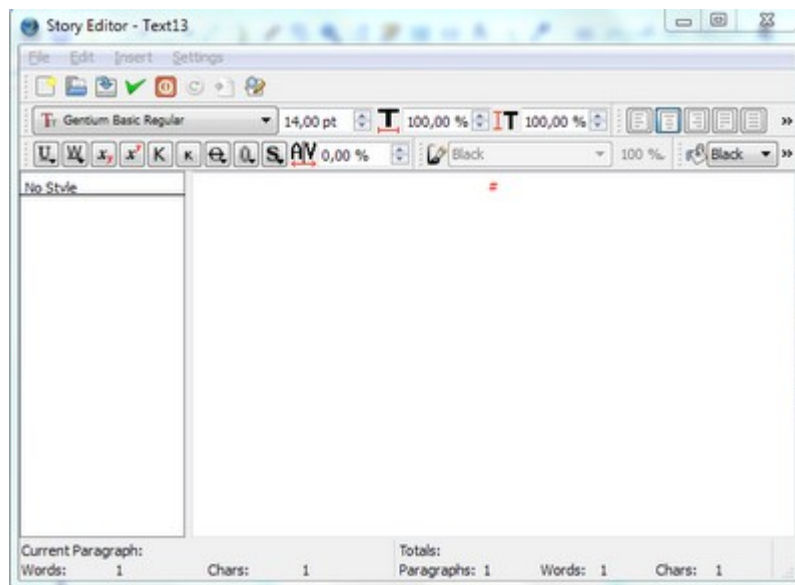
Notice that cursor is similar to drawing polygon, but this time we manage a different object the **text frame**. **Draw** a small **square**. Hover the **cursor** until you see a **hand sign** and move **text frame** on the **bottom margin** in the **center** of your guide. It will have similar properties to the following. Be sure your text frame is selected and choose Edit

Text Button from Tool Bar or press Ctrl+T 



ENTER TEXT

This is the main tool to enter text in Scribus, the **story editor**. Go to **insert** menu select **character** and **page numbers**, in your editor will appear #, later when you finish with master pages in the preview will show the real page number. Repeat same for **right** page. You may **copy** existing **text frame** and **paste** it in **right** master page.

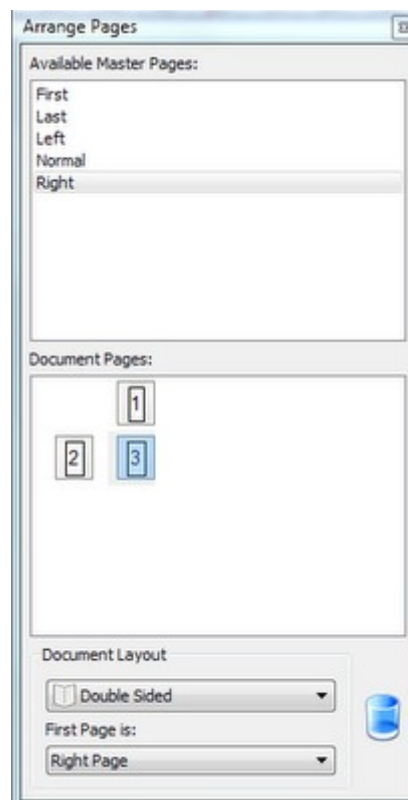


LAYOUT

As you finish with master pages, close windows. Still you won't see any change on the screen.

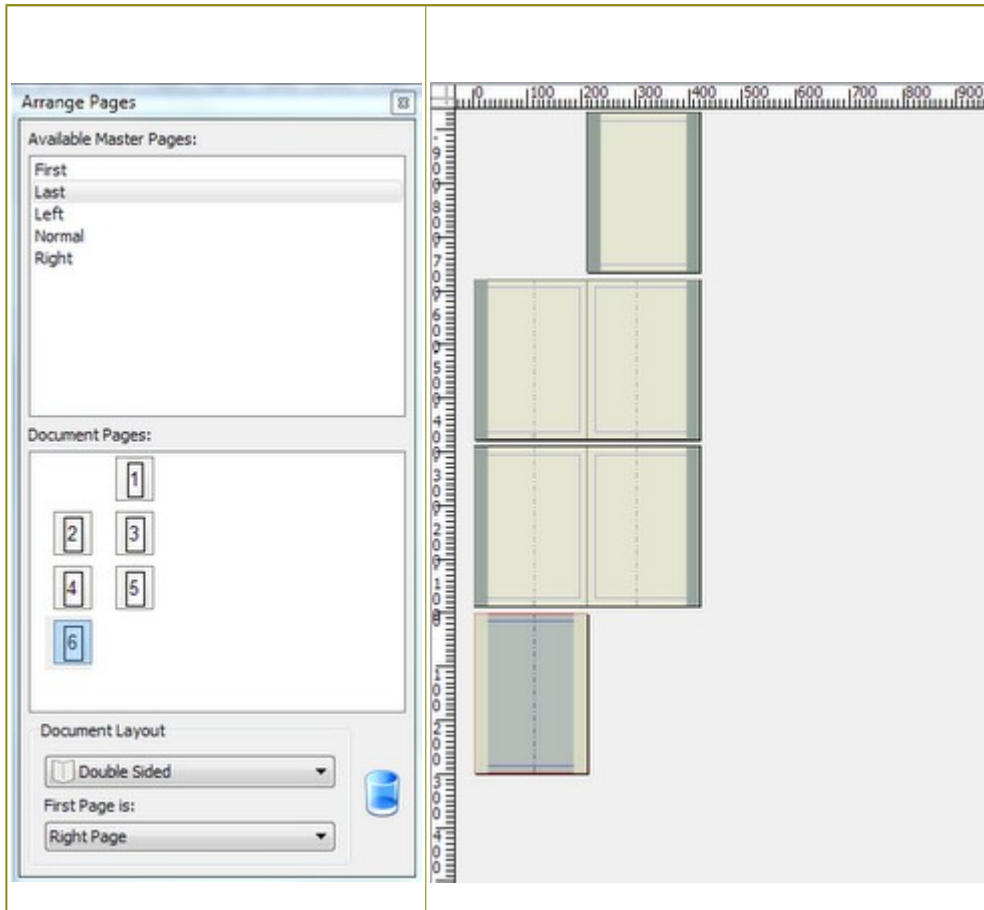
SKELETON

Now is time to create the skeleton for your layout. Go to menu **Window** select **Arrange Pages**, on the upper part you see all master pages available, downside the structure of your document. Select from the list in the bottom **double sided** document and **right page** first, which means we are creating document for people that read from left to right. You see only one page available with number 1 inside. Drag and drop first page master from upper list to 1 page. First page as set will appear on your screen behind the arrange pages window. Now drag and drop left master page down and on the left from 1 page in the structure. Then right master page straight under 1 page.



Then left page again under 2nd page and right page under 3rd one. Finish with drag and drop of last master page under the 4th one on the left (when you close brochure, the last cover will be on the left). If you do a mistake, you may delete pages from structure

by **dragging and dropping** in the **basket**. On the bottom tool bar you can select **zoom** level of your document, set to 10% and you should **see** all structure of your brochure as follow.



COMPOSITION

Our **brochure** is composed by few **graphic** and **text elements**. Here they are listed.

- Titles on the dies (white vertical titles), that represent the topic of each page.
- Titles inside the pages (white on dark background), that show particular topic inside the big one.
- Text without background in 1 or 2 columns.
- Text on white background in 1 or 2 columns.
- Central pictures.
- Icons pictures.
- Title picture.

- Graphical elements on the dies.

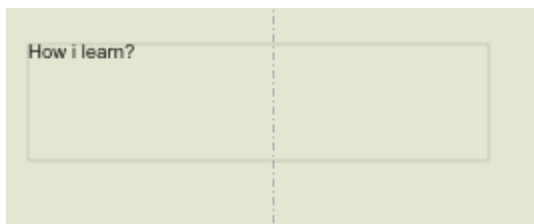
It's useful to create a general **composition** for your book, magazine, newspaper to get a strong visual or separate information in blocks logically connected, and finally arrange elements with balance and proportion.

DESIGN PRINCIPLES

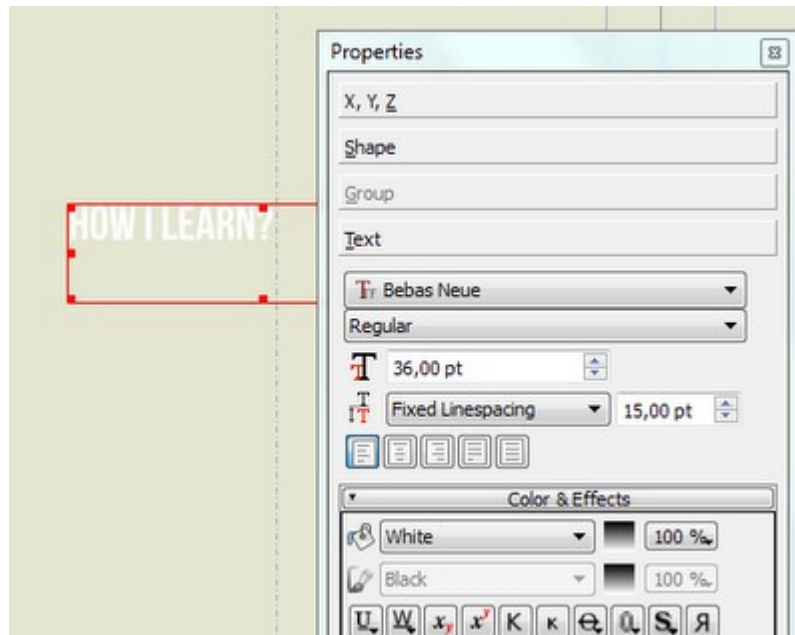
The **principles of design** help to **arrange** the **elements** of a page layout in connection to the overall design and to each other. How you **understand** these principles determines how effective your design will be in **delivering** the **desired message** and how **attractive** your **page** will appear. It is advisable to review at least **six** of them that always apply, like **closeness** and **balance**.

TITLES

Let's work on first two pages now. Go to the **2nd** page. **Create** a **text frame** somewhere on the page. **Double** click for **entering text**, type **How I learn?** in the text frame and click outside.



You will **see** a rectangle with transparent fill and no borders with text without particular style (default size and font). Now **select** text frame with click and **switch** to the **properties palette**. **Move** to tab **text style**, set the proper fonts. From the first list **select** **Bebas Neue Regular**, size **36 pt**. Confirm **fixed linespacing**, then **move** to color submenu and set **white** for highlighted text.



FONTS INSTALL

If you miss fonts like **Bebas Neue**, now is the time to add them in Scribus, **save** your document and **close** it. **Install** fonts from the package folder on your computer. Then go to **file** menu and **select preferences** and **fonts** to set a new **additional path** pointing to the package folder, where fonts for **brochure** are stored. Press OK and open your **brochure.sla** file. Now you should **see** all required fonts available in the list.

PLACE OBJECTS

ROTATE

Let's go back to our **title**, we want to be in the right border but vertically. We rotate by 90 degree. Give these coordinates and title will be placed on the die vertically.

X-pos	8,206 mm
Y-pos	188,000 mm
Width	80,000 mm
Height	16,933 mm

rotation - 90°

COMBINE

To create section titles we **combine** dark polygon and text frame, we **place** one over the other one. Why we don't use just **colored text frame**? Because if you need to create titles on different **languages**, it's a lot easier to change text without graphic elements, than creating them every time. Now **create 2** polygons of **82,54x9,63**. Set in **color properties** the color for the **line** as **none** and fill with **YeshiDGrey** at **80%** opacity.

Width	82,540 mm
Height	9,633 mm

Position the **first** polygon at these coordinates.

X-pos	30,000 mm
Y-pos	47,000 mm

Position the **second** polygon at these coordinates.

X-pos	30,000 mm
Y-pos	210,000 mm

We placed our titles **5 mm** away from die. **X-pos** is equal **25,000 mm** (width of die) + **5,000 mm** space. Now **create 2** text frames **7,000 mm** and write

natural learning and **learn by doing**. **Move** to the text tab to set the **font OpenSans**, **16,00 pt**, **align text left**, **color White** and then **move** to the **position** tab and enter coordinates.

Position for the first one.

X-pos	34,000 mm
Y-pos	49,000

	mm
--	----

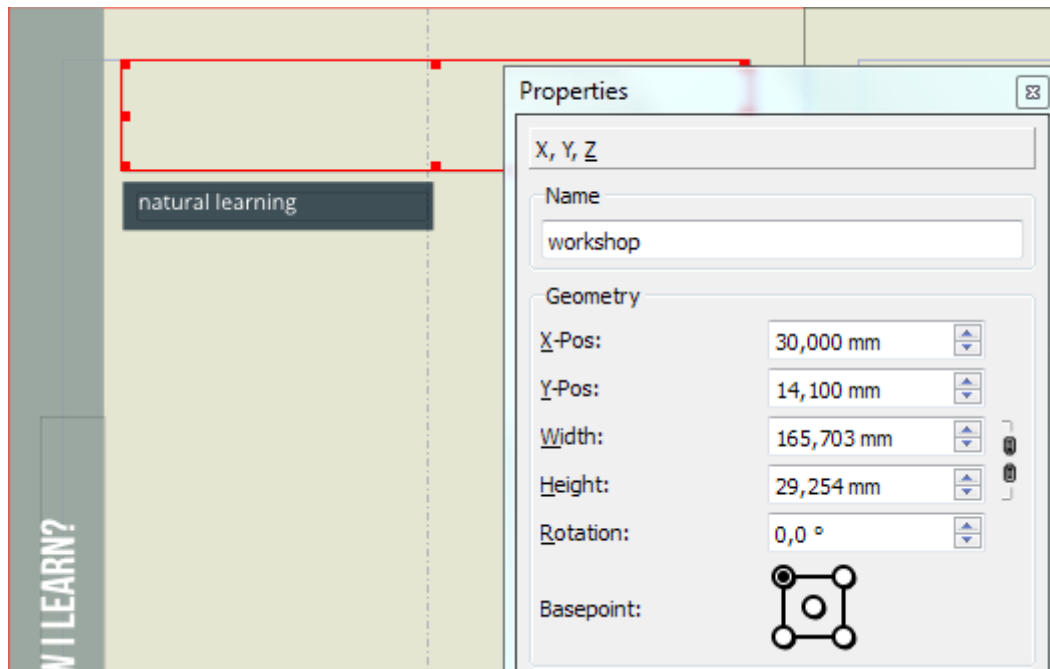
Position for the second one.

X-pos	34,000 mm
Y-pos	211,818 mm



REFINEMENTS

So we have an empty page with titles. Let's fill our 1st page with information and then proceed with graphics. Create 3 text frames. One will go up for description of workshop, second for quotation, third a two column text that goes down. First text frame is positioned right on upper margin, 5 mm away from left die and has a little bit of space before title. Here are properties described.

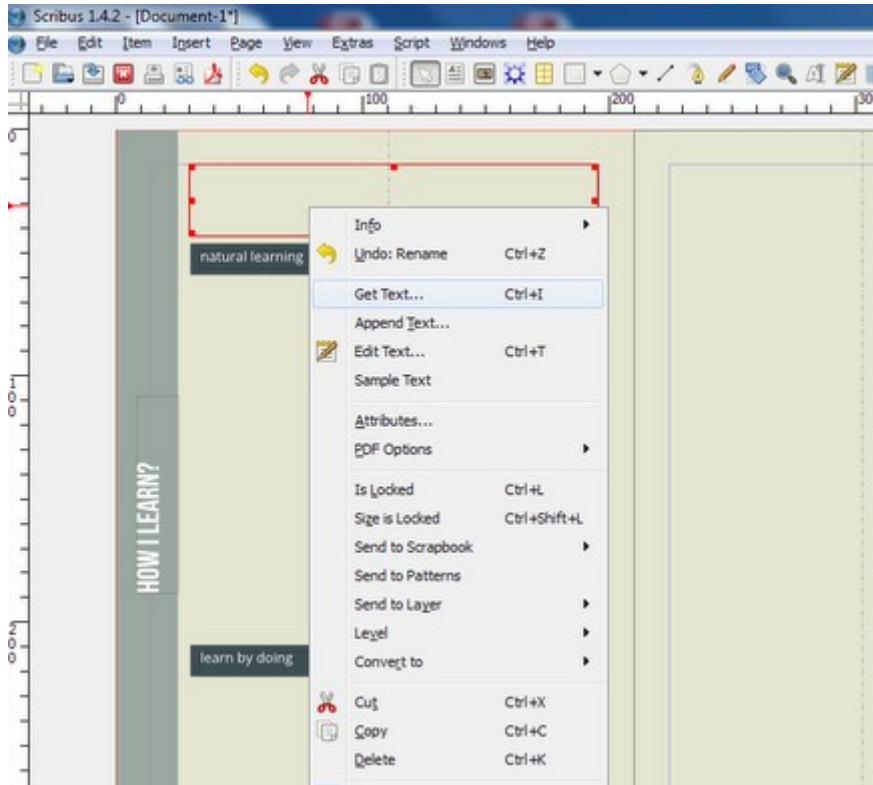


NAMING

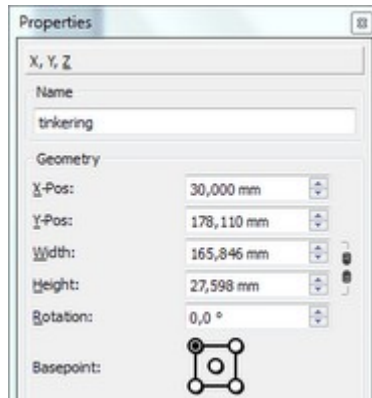
As you can see we are able to give to all objects in Scribus some **human recognizable name**. Why it's useful? For example when you are preparing your document for print or export in PDF, Scribus will tell you if some text frame or polygon **has a problem**, so the **name** help us to recognize which text frames we created one need to be fixed.

FILL TEXT FRAME

Now text is getting to be long and is boring to type it. Try other way to **fill** text frames. **Select text frame** and **right click**, you will see **get text** option in context menu, from folder **text** select folder **EN** and **choose** text file **workshop_what_is.txt**. Now you should **see** text loaded into the **text frame**.



The **second** text frame is a quotation about tinkering, **create** with following properties. **Get** text in the same way from **tinkering_quotation.txt** file.



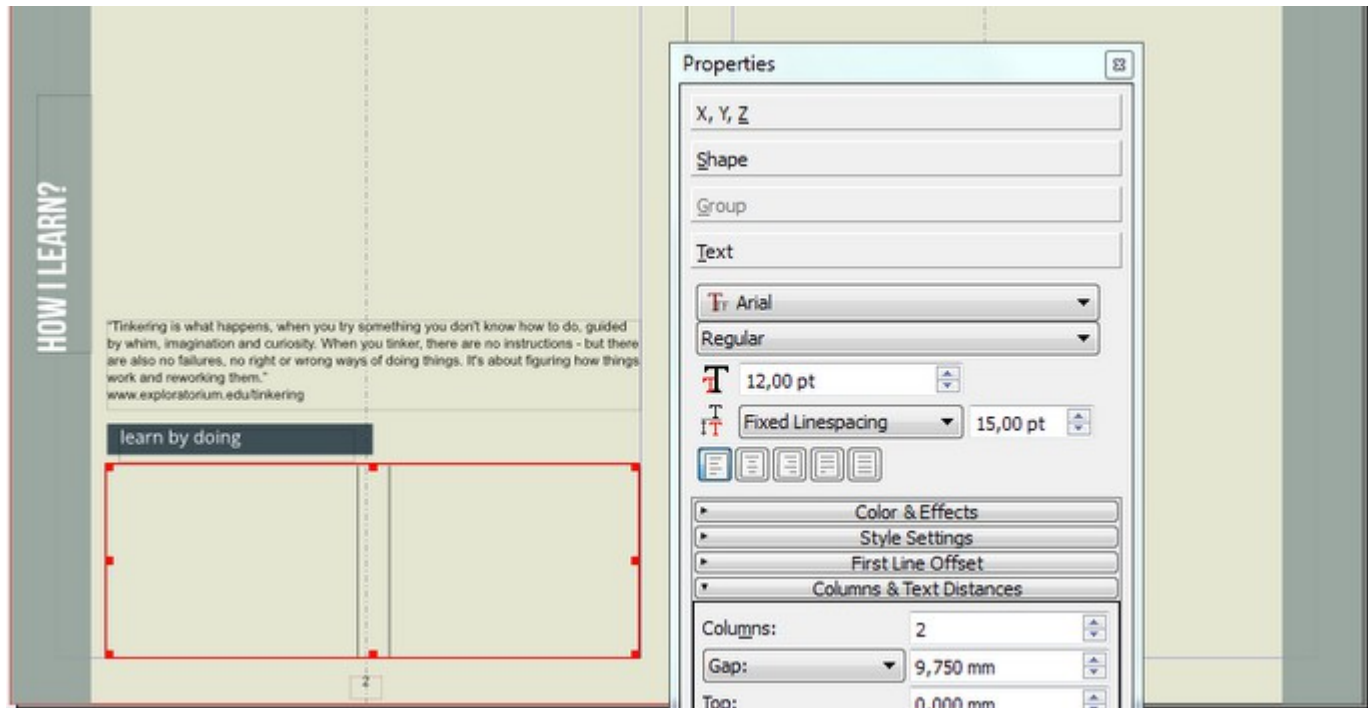
The **third** text frame has following properties.

X-pos	30,000 mm
Y-pos	222,900 mm
Width	165,581

	mm
Height	60,000 mm

GAP

Now go to **text** tab and **select columns & text distances**. Set **2** columns with gap **9,750 mm**.



Then go to **colors** tab and select **WhiteSmoke** as a fill color. **Get** the text from **learn_by_doing.txt**, you should see something similar.

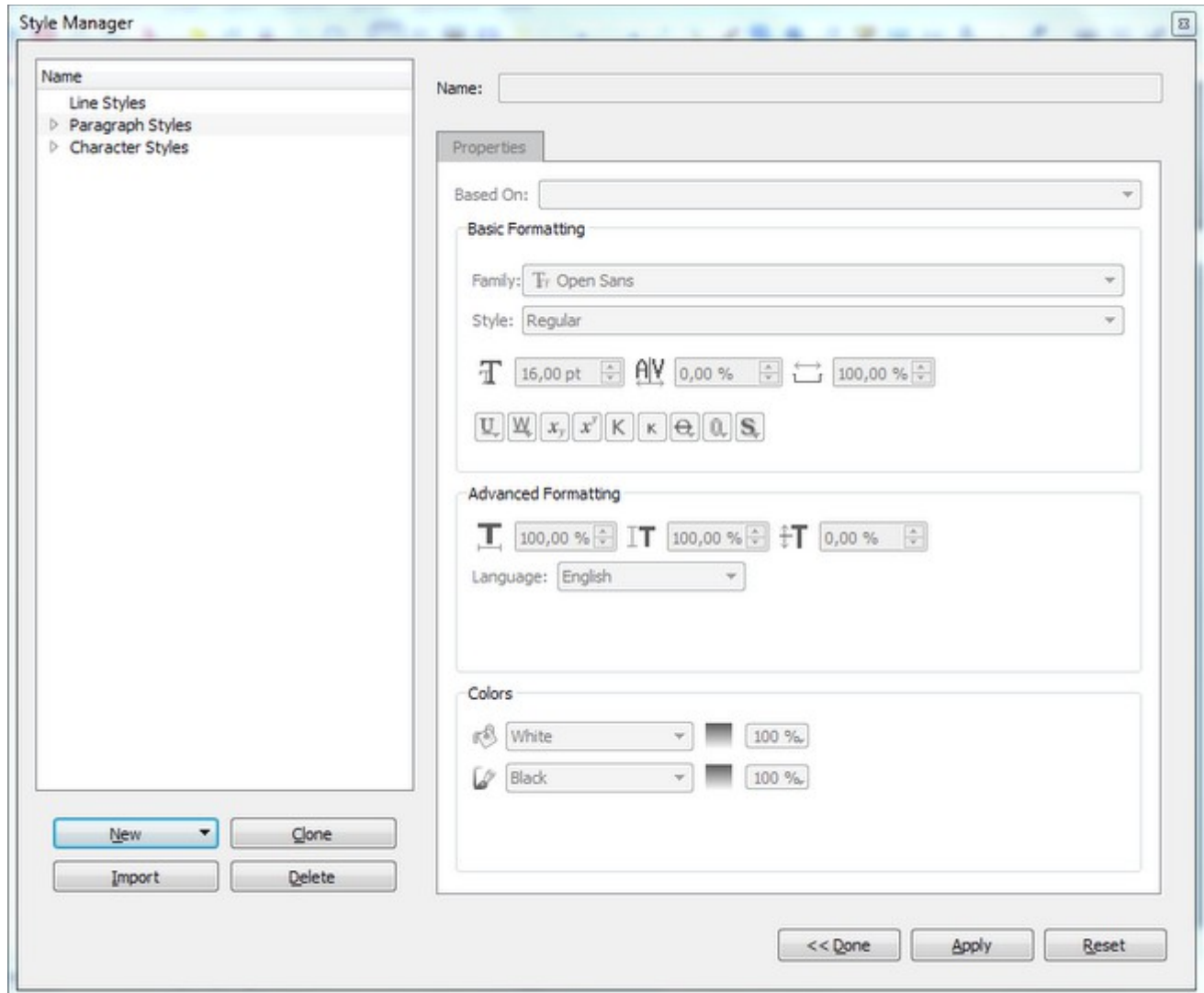


STYLES

Now you have 3 pieces of text **without any formatting**. Let's work on it. We start from **font size settings** for titles in text tab of each **text frame**, in most text editors and DTP software is generally called **style settings**. As any publication have many text that inherit same style settings, becomes boring to individually set for each text; Scribus has **styles manager**, that allows you to **create** style **templates** and **apply** it to any **text frame**.

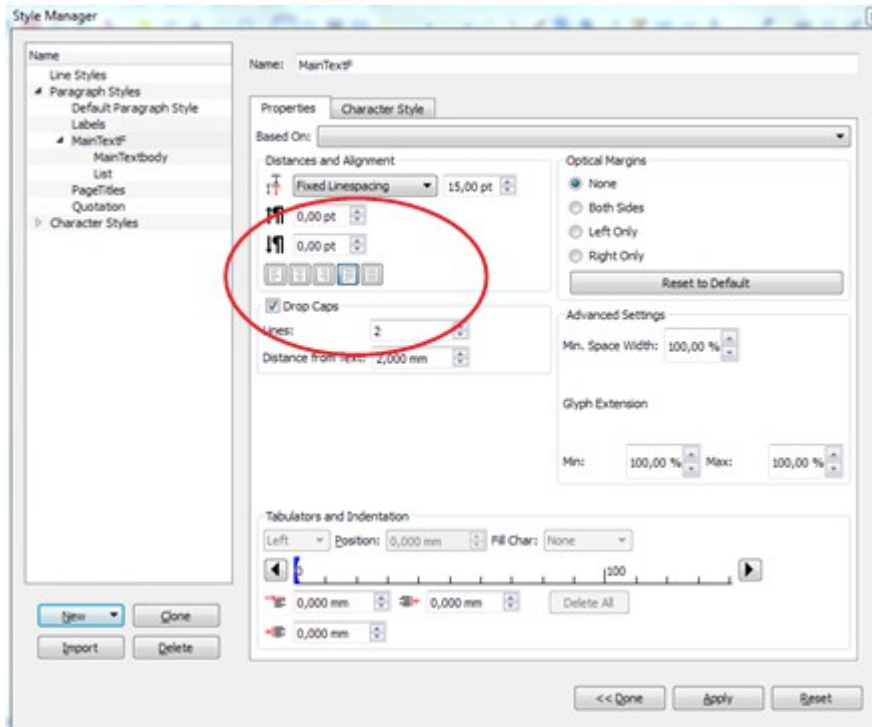
STYLE MANAGER

Call the style manager by **pressing F3** or go to menu edit and **select styles**. Now you can set **line**, **paragraph** or **character style**, they may be **based** on other styles and **paragraph** style can **inherit** the **character style**.



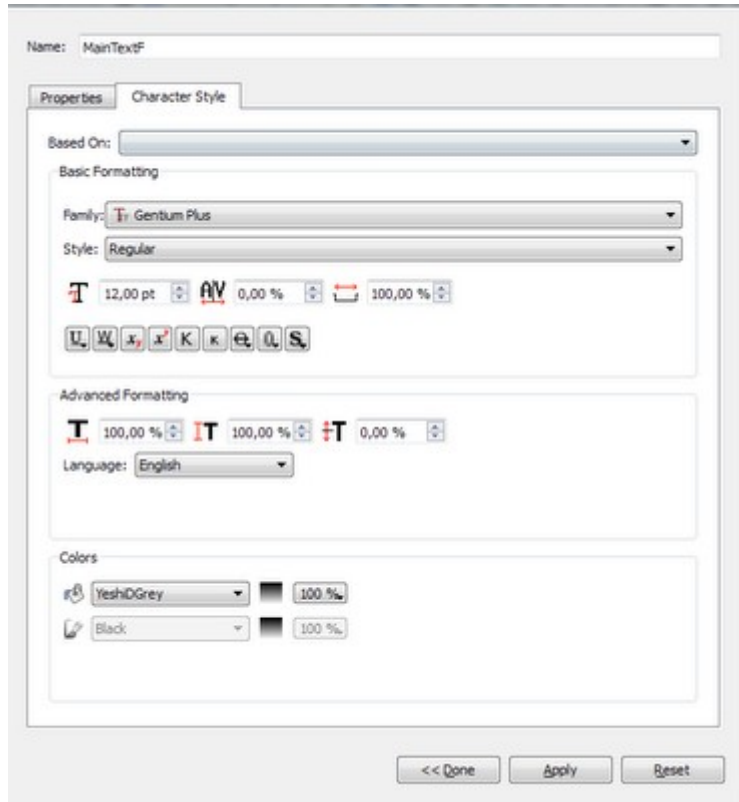
DROP CAP

The **first paragraph** we are going to create **MainTextF**, is a fixed line spacing with **drop cap**. A drop cap is a big letter in the beginning of the line. Go to **create new paragraph style**, call **MainTextF** and **set fixed line spacing** of **15 pt**. **Activate drop caps** and **set 2 lines** and **2,000 mm distance** from text.



CREATE STYLES

Switch to tab **character style** and **select** font family **Gentium Plus** with **Regular** style and size **12pt** colored **YeshiDGrey** (language **English**). Then **create** other **new style** called **MainTextBody** based on the style we just created (**MainTextF**) as and uncheck drop caps. This is how hierarchy of styles works. New style will have all the setting of one you base it on, but you can modify it as you like, without modifying style that is higher in hierarchy. There are also some other setting such as **tracking**.





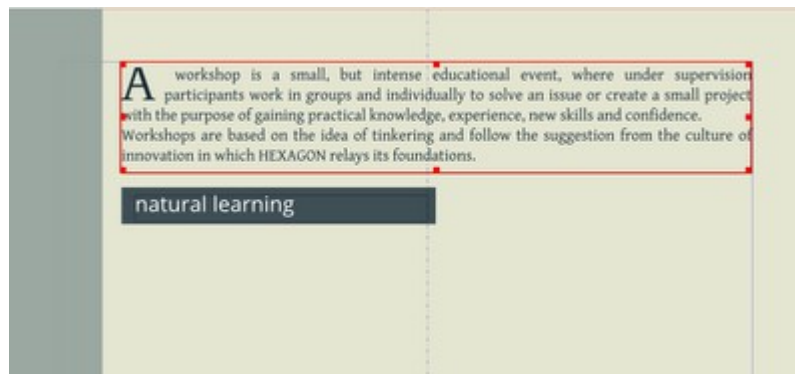
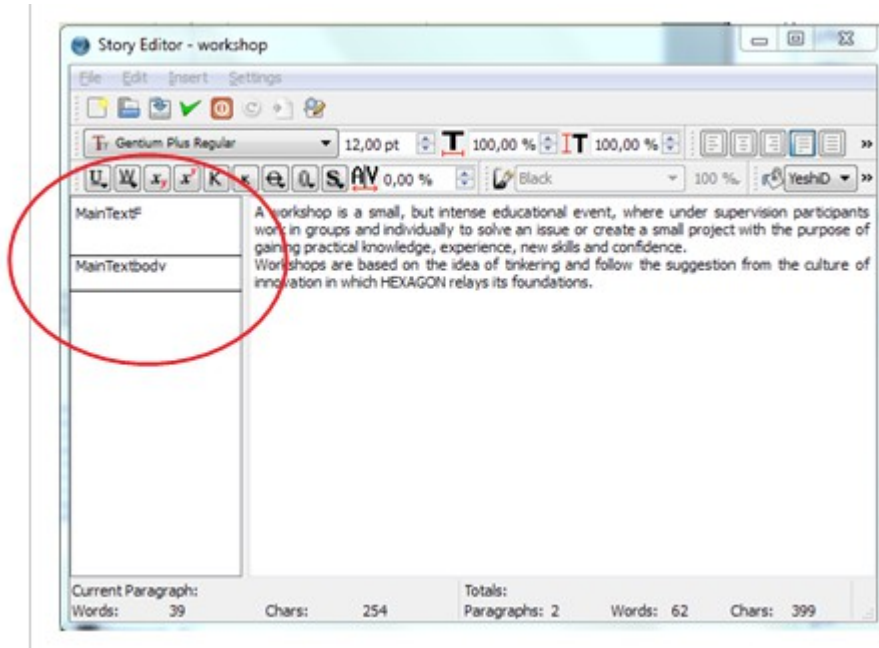
Complete the creation of new style for page, quotation, labels and lists.

Name	Based on	Line spacing	Drop Caps	Font Family	Font Size	Tracking	Style	Color
PageTitles		15	no	BebasNeue	36	2%	Regular	White
Quotation		15	no	OpenSans	12	0	Italic	YeshiDGrey
List*	MainTextF	15	no	GentiumPlus	12	0	Regular	YeshiDGrey
Labels		15	no	OpenSans	16	0	Regular	White

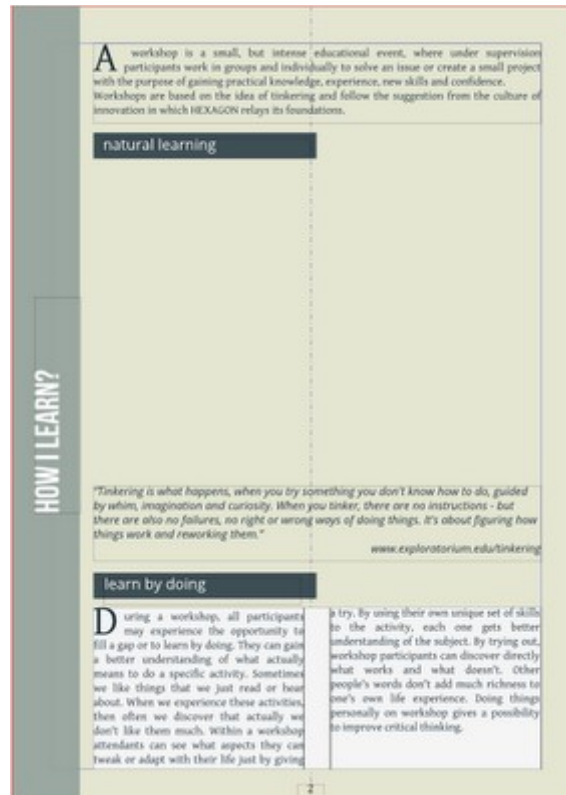
*to this style will come back later to talk about lists.

SET STYLE

Go back to **text frames**, select the **first** one and **press** the button **story editor** . Your text appear with **No style** applied on your left; now from the drop-down list **choose** for **first** paragraph **MainTextF** and **MainTextbody** for other paragraphs. Then just **press up-date** the text frame and exit. 

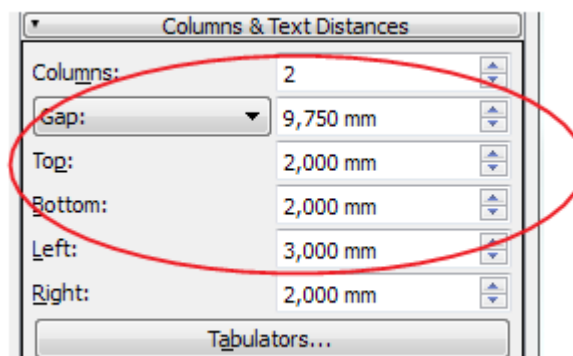


Continue **applying to the other paragraphs** the right style, therefore **quotation** for **tinkering** quotation. Set alignment of text on the right for the last paragraph, simply like in any text editor **press align text right** button.



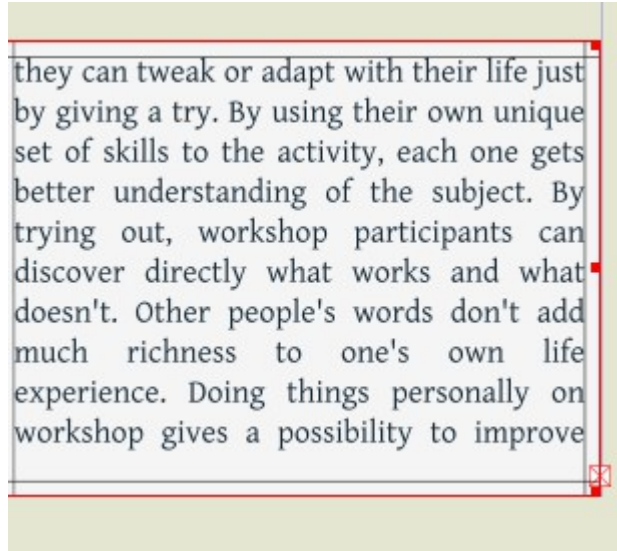
FIT TEXT PROPERLY IN THE FRAME

You may notice that text appear stucked with borders of our text frame. If frame doesn't have background color - it's fine, as we actually don't see borders of the frame, it's enough to leave enough space till next object. But **learn by doing** frame is filled with white, therefore not pleasant to see. To **set a distance between text and borders of frame** go the columns and text tab and set these values.




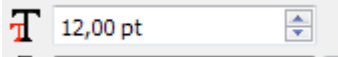
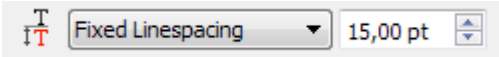
Now should see a **red cross** appearing at the end of text frame, which **means that our text doesn't fit in a text frame**. As layout and texts are done usually by different people,

it's actually very difficult to have it right (exactly right quantity of text). You may ask your editor to use a precise amount of characters or to adapt to the available space, however there are some ways to manipulate text frames to make your text fit perfectly.



TRANSLATIONS

These tools are incredible useful for creating printing materials in many languages. Instead of **creating** every time **new layout** for each language, because of text length, you just **adjust frames** and **use setting** to **shrink text** to enter in your empty spaces. So in this case we use **word tracking**, by selecting the frame and setting on **74%**; now text will appear a little squeezed but fit properly inside the frame.

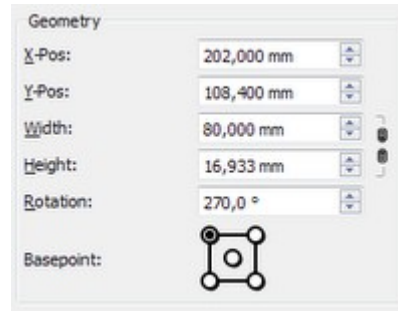
Choose right alignment	
Decrease/Increase Font size	
Decrease/Increase line spacing (means space between lines of text)	
Decrease/Increase Word Tracking (means the space between words)	

Shrink glyphs (means make smaller signs)	
Decrease offset of baseline of characters (make them less tall and move up or down according to normal position in the line)	
Set manual tracking (means set a space between characters)	
Scale width of characters (make them more fat or thin, so occupy more or less space on the width)	
Scale height of characters (make letters less tall, for ex q or y can make your text frame horrible to see, because they need more space)	

TITLES

Now is time to [create next page](#), that will show some other features in Scribus. [Copy](#) the [page title](#) from [first](#) page to [second](#), [rotate](#) by 270° and [position](#) at these coordinates. Type in [What I learn?](#). In [story editor](#) [align](#) text [center](#) and [apply](#) style [PageTitles](#). Do same with title on the [first](#) page, if you haven't done yet.

X-pos	202,000 mm
Y-pos	108,400 mm



Then copy the title dark grey-color polygon from **first** page and paste it on **second** page. Apply these properties.

first

X-pos	14,100 mm
Y-pos	14,100 mm

second

X-pos	14,100 mm
Y-pos	174,100 mm
Width	165,900 mm

Copy also text boxes, change text to **syllabus**" and tools, apply to both style **Labels** (also you can do it to one we created before) and give them these coordinates.

syllabus

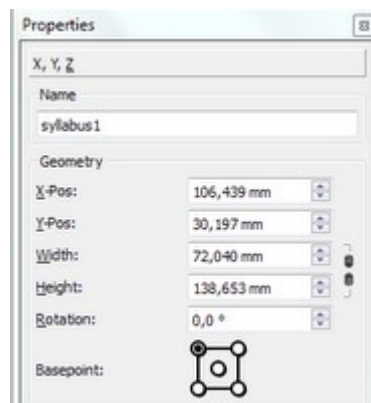
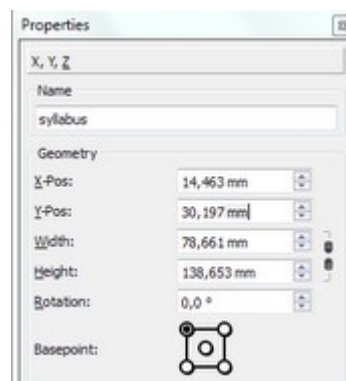
X-pos	18,110 mm
Y-pos	16,164 mm

tools

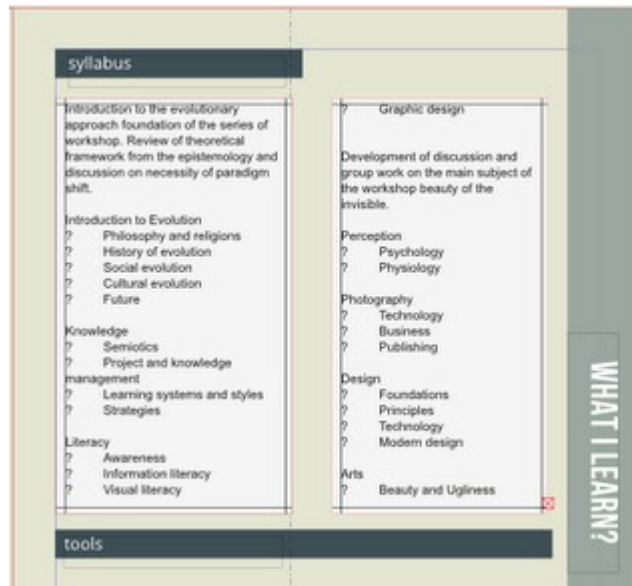
X-pos	18,110 mm
Y-pos	176,541 mm

LINK TEXT FRAMES

Create two more text frames with color WhiteSmoke. Set text distance for both frames up 2,000 bottom 2,000 left 3,000 and right 2,000.



Now for left column import text from file `syllabus_vision.txt`. You may notice that text is too long and does not fit in one column, in the second column we copy part of the text. Warning, if we add or cut something every time we change both frames. To work two text frame as one, we connect them. Select first frame and activate in tool bar the link text frames button or type N and click on the second column. Text should flow flawless now.

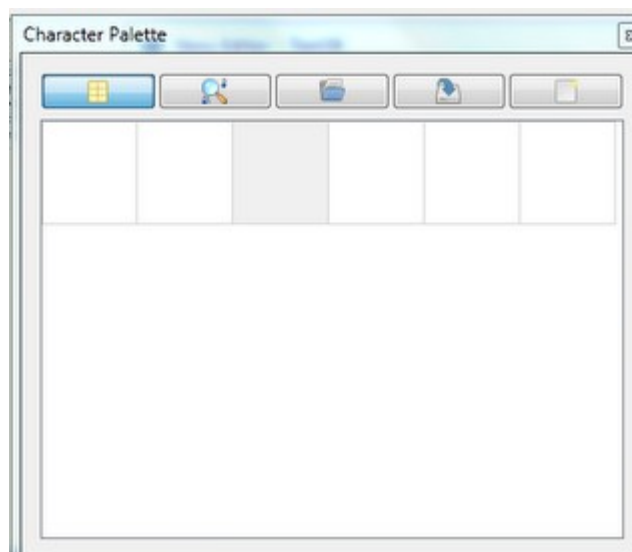


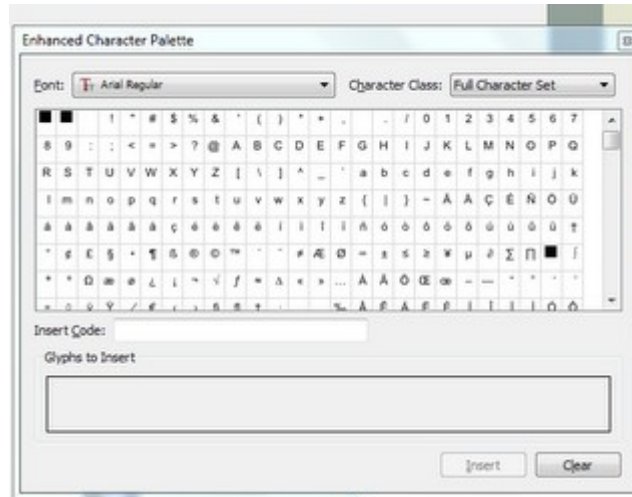
LISTS

As you can see text in this frame is actually a **list** with some descriptive text. But how actually we can **create a list in Scribus**, considering **is not a word processor**? Each item in the list (Scribus document) is a **symbol** or **glyth** then **tab |<-->|** and then text.

GLYTH

To choose a **glyth**, open the story editor and place the cursor where you want the symbol to be inserted. **Click** in the insert glyth menu and then select first icon **Hide/Show Enhanced Palette**.

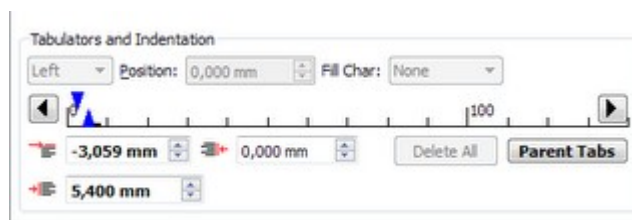




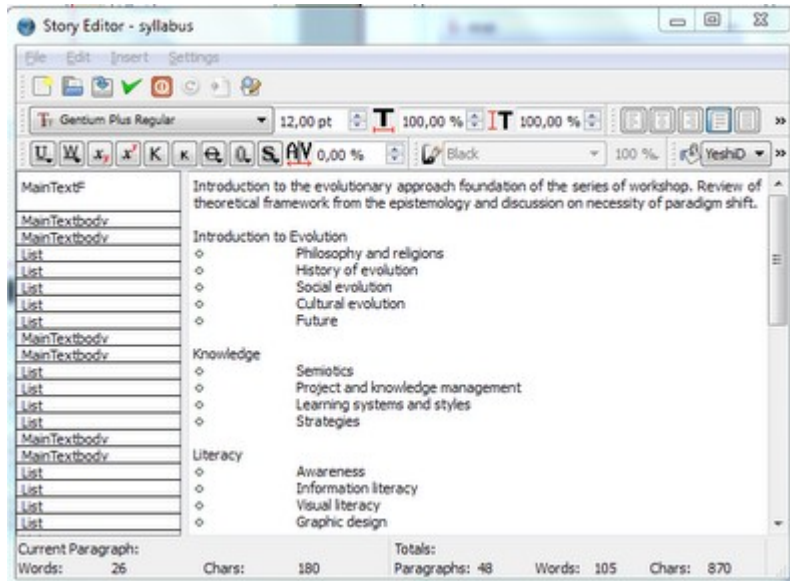
Now choose your font or **Gentium Plus Regular** and then class type **Geometric Shapes**. To see preview of the glyph right-click on it. Double-click on a glyph to put it in the selection. Therefore press insert and glyph will appear in the text, apply this action to all list. Glyphs are useful not only for the lists, also sometimes you need to insert more than one glyph at a time, so put it in selection as many as you need.

ITEMS

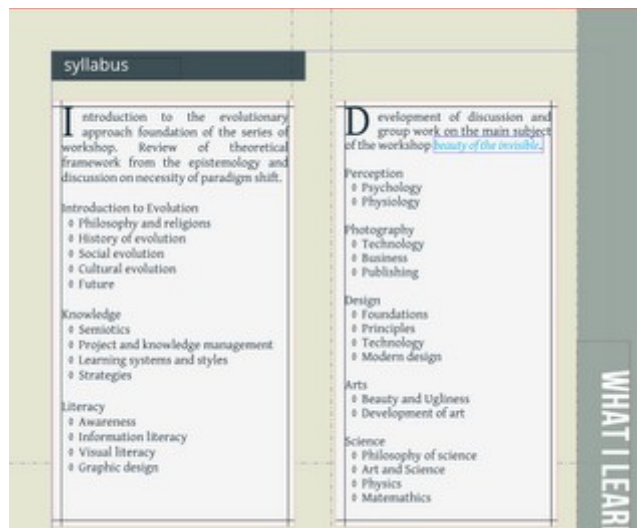
Now adjust the way list is presented, actually there is no automatic way to do it. Go back in style edit and select the previously created style **List** to edit. At the bottom of paragraph style, you may adjust the **tabulators** and **indentation**. Start with setting a space for the tabulator and then adjust text coming after. Here are good settings for this brochure.



Then select both frames, in the tab text properties select style settings to give to all frames style **List**. Now go to the story editor and change style for each paragraph, those that are not lists. On the first line set **MainTextF**, on the next lines **MainTextbody**.



Then give some space after the item **Graphic Design**, for next paragraph choose again **MainTextF**. Should look this way now.



LINKS

Now create other four text frames, these will present tools of the workshop. Import text from files and set these properties.

first

X-pos	38,517 mm
-------	-----------

Y-pos	187,770 mm
Width	141,125 mm
Height	20,000 mm

second

X-pos	38,517 mm
Y-pos	212,770 mm

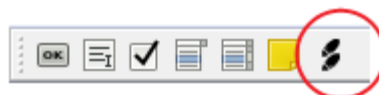
third

X-pos	38,517 mm
Y-pos	237,770 mm

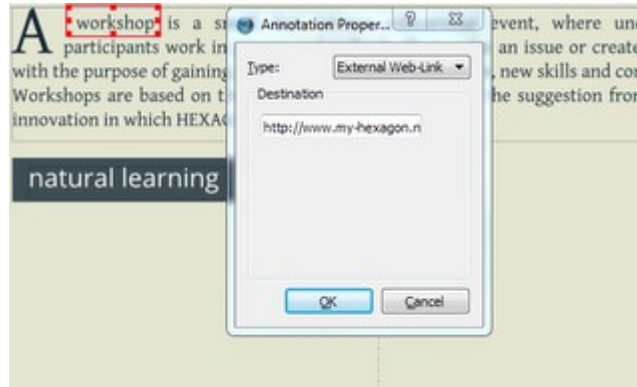
fourth

X-pos	38,517 mm
Y-pos	262,770 mm

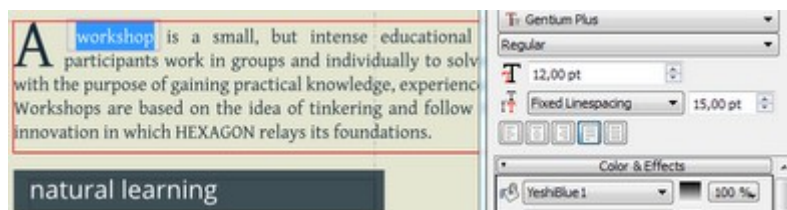
In the text that describe tools used during the workshop, there are links to websites for readers to discover more about these technologies. To **set a link** is simple in Scribus, **select** the **word** that will become a link (can be also internal) and **activate** the button **insert link annotation**.



It will appear as a **text frame tool**, draw the frame around chosen **words** and you will see just a transparent polygon. Now **double-click on the frame** and select from the drop-down menu **external web link** an **URL** in the destination line.



Actually nothing will change visually, but link is now available, when you will export your document in PDF it will work as link. To make readers aware that a link is available you can **change** font color and underline text, as we are used to this appearance of hyperlinks. So **double-click** in the text frame, **select** the **word** and **change** its color to **Yeshi-Blue1**.



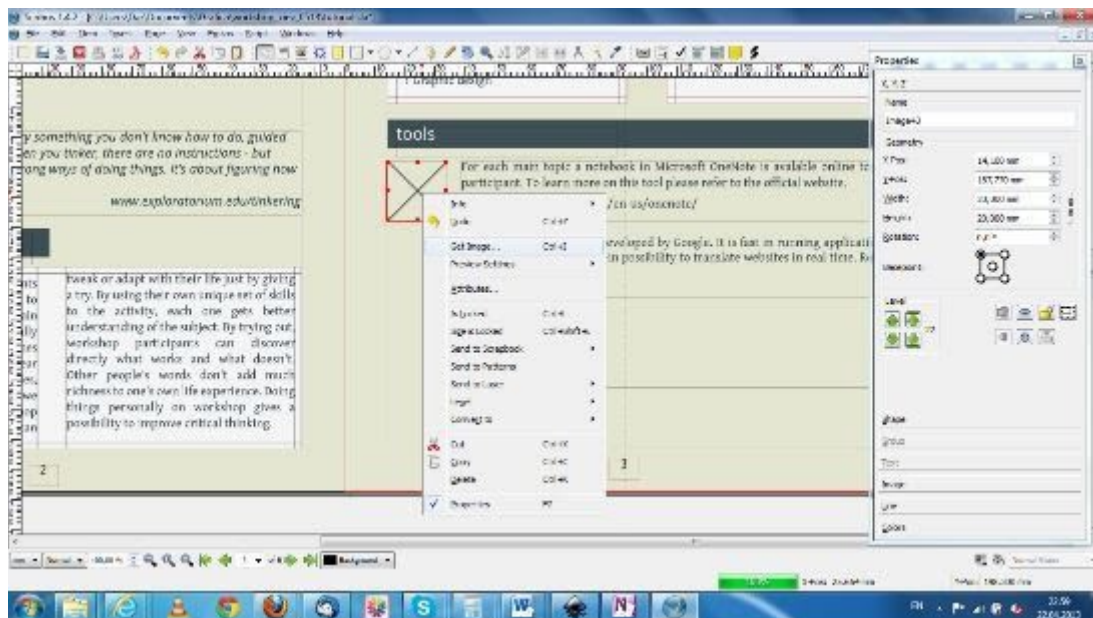
IMAGE

Images are an important part of the layout, as much as empty spaces. To add images to your document, you should use the object **image frame**. Let's add pictures near our text frames. Press the button for **image frame**, it will appear as **rectangle with a cross inside** because it's common way to represent images space from paper typography.

X-pos	14,100 mm
Y-pos	187,770 mm
Width	20,000 mm
Height	20,000 mm

TRANSFORM

Now select the frame and right click on it, select **get image** and apply the right picture from the folder.

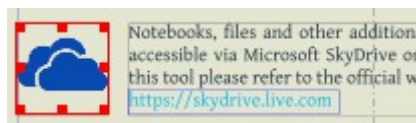
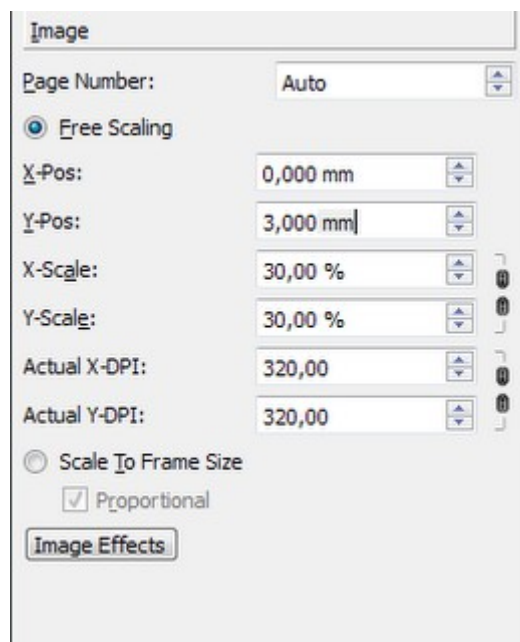


SCALE TO FRAME PROPORTIONALLY

Now you can see the image in the frame, but probably only a small part. Go in palette properties to the **image tab** and select **scale to frame size** and activate also **proportional**. Finally image will appear in correctly in the frame.

CROP

In the **third** image frame you have **big image** and we prefer to **use only a part of it**. As usual you may crop the image with an image editor like Gimp, but now let's **right click on image** and select to **edit Image** and directly in Scribus choosing the free scaling we adapt to the correct position and proportion. Set as follows.

**FLOW TEXT AROUND**

May text and images in Scribus **occupy** in the **same space**? Actually text and images till are close but not overlapping, so their positions are independent. On page three instead we have a person that is actually inside the text and text flows around. How does it works? Let's start by creating an image frame and text frame.

Portrait

X-pos	30,000 mm
Y-pos	14,100 mm
Width	40,000 mm
Height	40,000 mm

Bio

X-pos	30,000 mm
Y-pos	28,740 mm
Width	165,100 mm
Height	108,260 mm

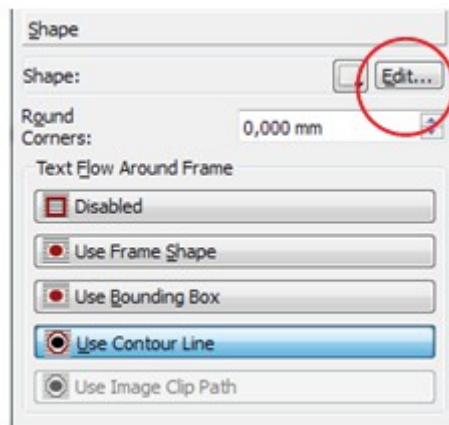
Get text from the file into **Bio** and **set** the level of the object (remember that layer apply to the document, instead level apply to overlapping objects) or in other words which is the last object we see. Select the image frame **Portrait** and be sure that in properties X,Y,Z the level is higher then text frame **Bio**. Then select **Portrait** and from the **palette properties** select **shape** tab to **activate** the **flow around**. You may also choose **use frame shape** and **upload** image to the frame.





PATH AND NODES

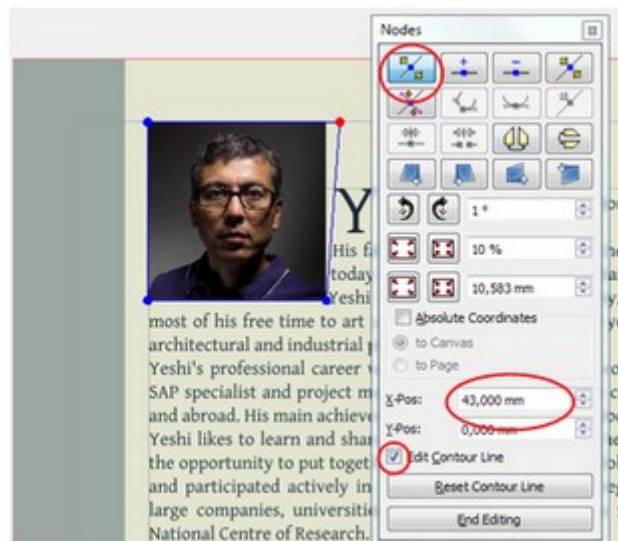
Text is **flowing around the frame**, but it is stacked with its borders and does not look nice. Let's **give** some **empty space** around the picture, **go** back in shape and **use contour Line**. Press **edit** button to change the contour line and give more space. Notice the contour line becomes **blue** and **nodes panel** appear. This panel allow to **edit the structure of the path** (better known as **Bezier curves**), now you can change the shape of text frame, for example stretch or make it **irregular**. You may access this palette by **double-click** of any object in Scribus, once you activated edit contour line.



MOVE NODES

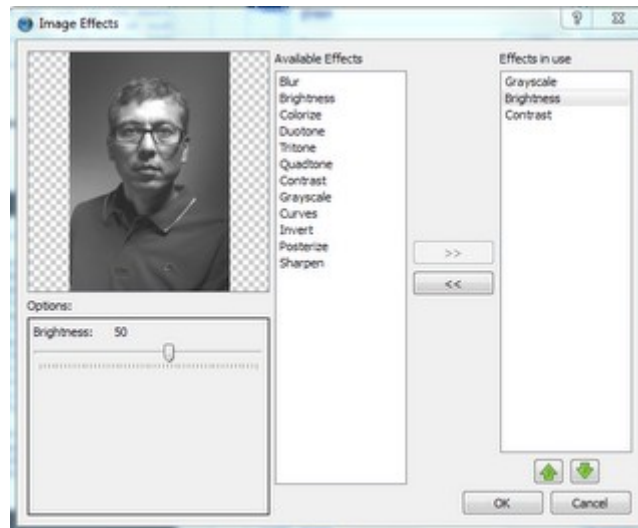
Select the **move nodes** (first on upper left) button from the nodes panel and stretch the image by **pulling the upper right corner** or better you **change** the value of **X-pos** to **43,000**, this gives 3 mm of space. Next select **right bottom corner** and give **X-pos** to **43,000** and **Y-pos** to **43,000**. Last choose **left bottom corner** and change it's **Y-pos** to **43,000** again. You will **see** in real time how **text flows around** frame with **contour line**.

Notice that we used the name corner but actually the correct word would be **node**, as we are manipulating a **curve**.



EFFECTS

The picture for the **Portrait** frame appear **black and white** in the brochure, but till now we manipulated a color image. With **image editing** directly in Scribus we may change how an image appear, now **select** the image and **right-click** to select **effects**. Choose from **available effects** the **Grayscale** and press **>>** to **add** to the **stack**, then also **Brightness** set to **50**. Finally **add Contrast** set to **10**. **Pay attention to the order of the stack**, because how effects overlap is important and makes difference. In this panel you find all basic settings for image editing, you may change these any time later during your work on the layout.



GLYTH TO VECTOR GRAPHICS

All the graphical elements created for this brochure are done directly in Scribus, obviously may you use any vector graphics editor like [Inkscape](#), [Xara Extreme](#), or even [Blender](#) and partially also [Gimp](#). For this tutorial we create all in Scribus using the vector graphics capabilities built-in.

As you may notice the margin of the document show some nice images created by different **glyths** (symbols) and their **shadows** (projections). Let's go through the process, we take as example the symbol of infinity on the second page.

CONVERT TO OUTLINE

First of all **create** a text frame and in story editor **add** a **glyph of infinity** from character palette of **Gentium Plus**. **Change** font to **60 pt**. To use characters as vector graphics (this means you can enlarge it, change without loosing quality), **you need to convert** them. **Right-click** on text frame and select **convert to outline**. Now you may tray to enlarge or stretch your ∞ , as you may expect will maintain the proper proportions without loosing quality. (to cancel your action use **Undo** or **Ctrl+Z**). Now **change** the color of infinity to **YeshiDGrey**.

SHADOWS

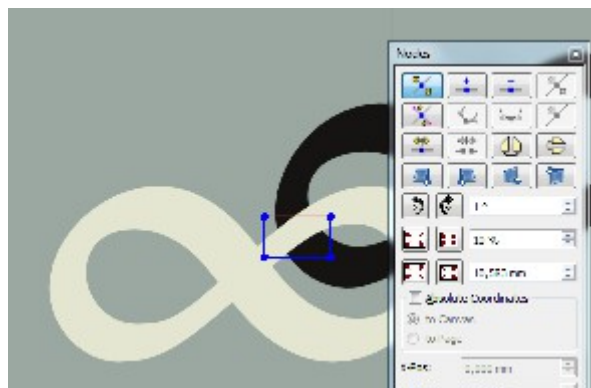
Now **copy** your image and change the **fill color** of the copy to **background** or **RGB: 229,230,210**. Rotate by **14°** and move to **left upper corner** or to coordinates **X-pos** to **10,040** and **Y-pos** to **15,272**.

INTERSECT

Intersect the images to suggest the idea of a print, the intersection point is at coordinates X-pos to 3,337 and Y-pos to 16,972. The color chosen for intersection is blue, notice that you cannot color intersection with a single action. We need to create an additional image made of this intersection. Zoom your document by 800% (or other size you feel comfortable to work) by pressing Ctrl and scrolling or from menu on the bottom of the page.

Insert intersection shape

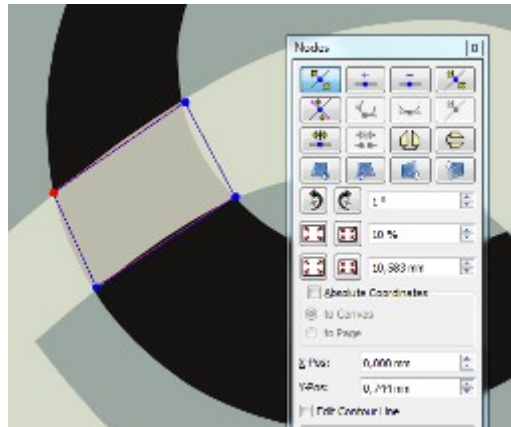
Choose to insert shape or S command, select a square from the list of the available shapes and draw the shape near intersection of infinity signs. Then from line properties and change line width to Hairline, then change color to one bright to see it better. Double-click on the square to enter node editing and move.



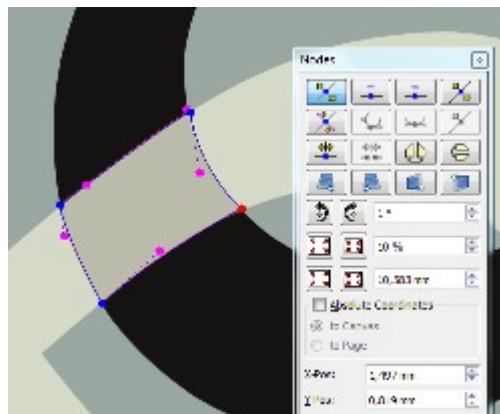
ADJUST INTERSECTION SHAPE

Now, working with mouse, move your 4 nodes to the borders where there is intersection between the two infinity signs. Click on the node, drag it. You may also adjust coordinates using menu. If you find difficult to point out, turn upper infinity sign transparent, so you will the intersection better. Then press the button to move control points

(straight under [move nodes](#)), so you may turn a line into a curve. Click on the [node](#) and drag it to one side, you will [see](#) how path (line) modify.

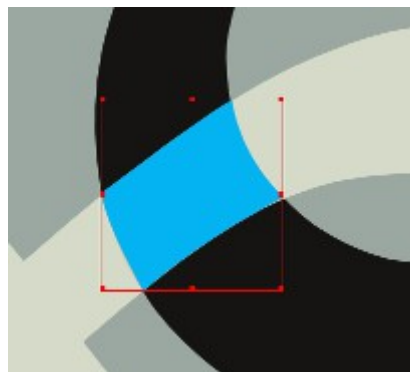


You may manipulate by [2](#) control points (on the [right](#) and on the [left](#)), now [move control lines](#) to repeat the [contour of the letter](#).



SET COLOR FOR INTERSECTION

When you are satisfied [press end editing](#) and change fill color of [shape-intersection](#) to [YeshiBlueOne](#) and [color line](#) to [None](#).



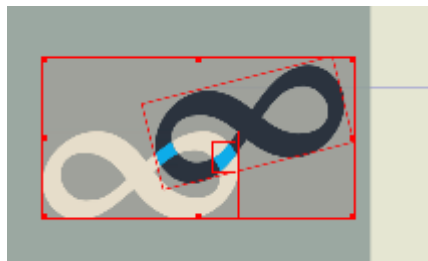




Repeat for the **second** intersection and **re-activate transparency** of the infinity sign to **100%**.



GROUP

To avoid **accidental drag**, you may connect them into a **group** it, so you may **use** them as **one** image. **Press** and **hold shift** to select all the shapes that belongs to the group.



Go to **XYZ** tab of properties and **press** the icon **group selected objects**.  To lock the position of this group (or any object in your document), **press** the icon **lock sign**. 

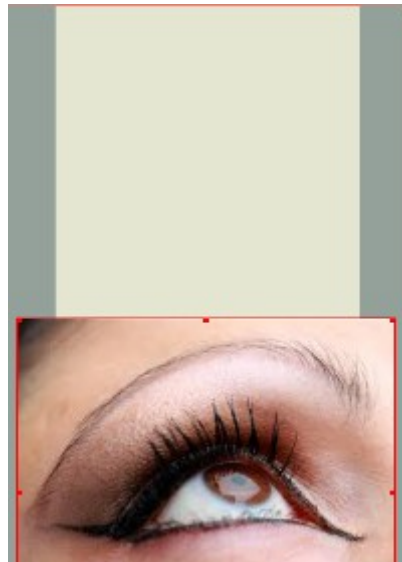
COVER

DESIGN LAYOUT

As previously said all graphic elements of this brochure are created directly in Scribus, now is time to talk about **cover page** which **deserve attention** as is **complicate to realize**. The **inspiration** for the design layout of this brochure is **Italian Futurism** and **Russian Avant-garde**, and does not assume the use of photo or pictures. As you know is not easy to find **ready made clip art** just the way we need them. For the cover we wanted to suggest the idea of human eye gazing into the space where the title of the workshop lay. To achieve this visual result without special abilities in drawing or creating vector graphics, how do we proceed?

DECOMPOSE INTO GEOMETRIC PRIMITIVES

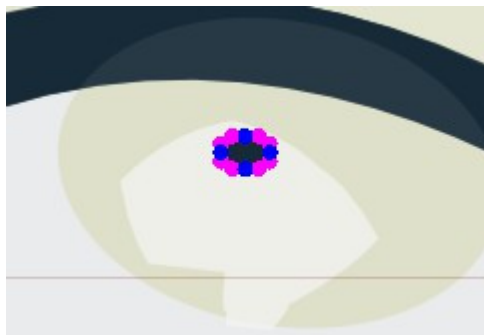
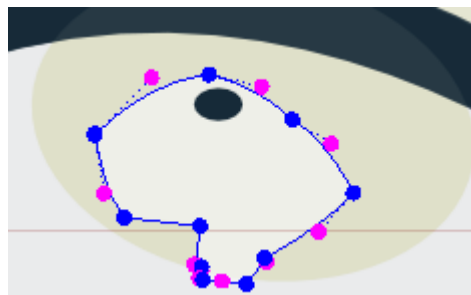
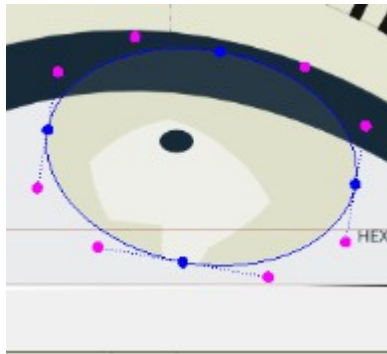
To create a stylized image of the eye in the bottom of the cover page, we start from finding a good photo as reference. **Create** a image frame, **get** the **photo** and **enlarge** it as much as you like. Notice that the quality of the photo may also be not satisfactory, because we are not going to use it for the cover page.

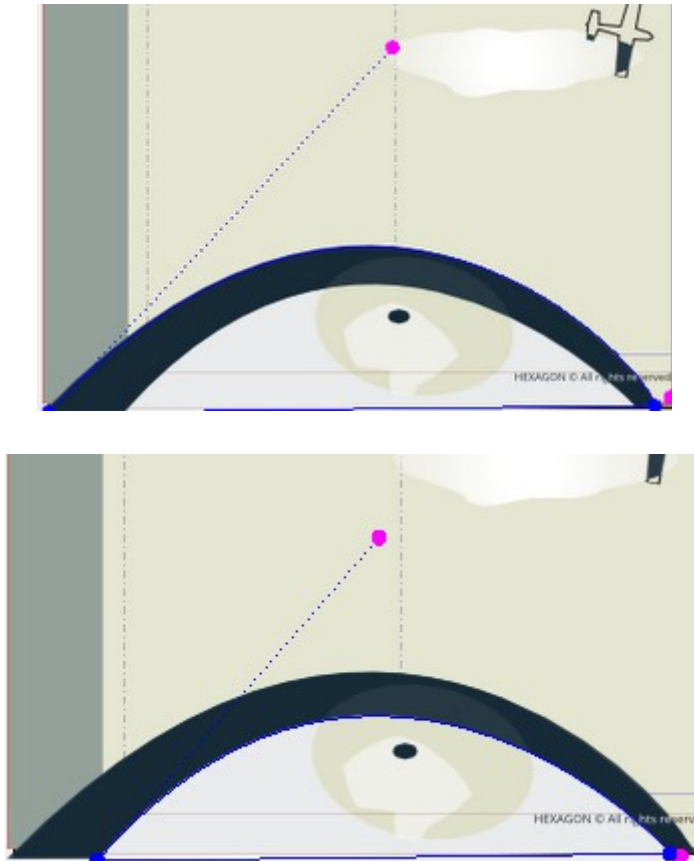


Look carefully at your photo, **analyze the structure**. You may discover that is actually **composed of parts** and in this specific case we may **decompose** into **geometric primitives**. Therefore we use **shapes** of Scribus as follows to create our stylized eye.

From the basic shape we follow the contour of the part in the photo by adding nodes, till is satisfactory smooth and pleasant to see.

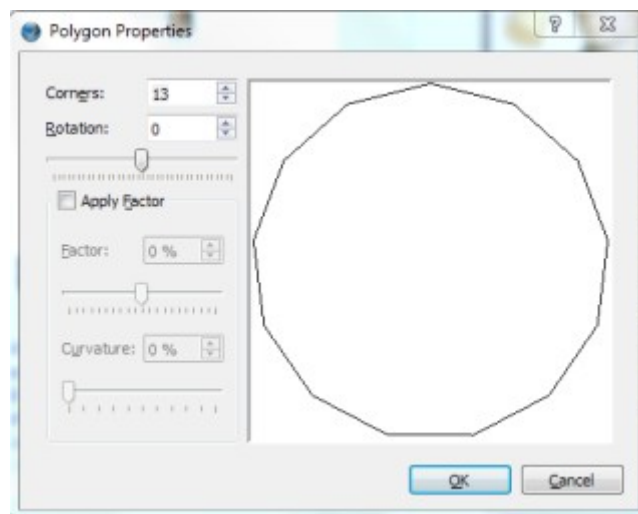
Cornea	semi circle
Iris	ellipse
Pupil	ellipse
Highlight	hexagon
Eye-lashes	semi circle






VECTORIAL COPY

Before copying into a vector graphics object, pay attention to the geometry (count the angles). To add a polygon press **P** or choose the proper icon from the tool bar. Set the correct properties to the polygon just created.



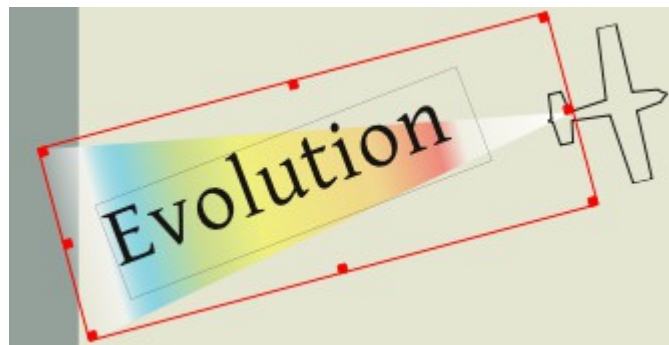
Your shape may lack nodes for example that don't allow to follow perfectly the contour

of part in the photo, even later you may add by pressing the icon **add nodes**. 

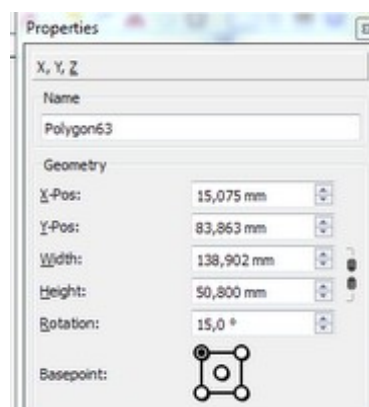
When all contours of the parts of the photo are well **represented with shapes and nodes**, you may **fill** with the desired **color** and **adjust** levels. For the eye in the **lowest** level there is a **dark** half circle, then **white** one, then **iris**, then **highlight**, then **pupil**. As your work is done, you can group objects and lock it. Proceed with the creation of all secondary elements like airplane and clouds.

GRADIENT

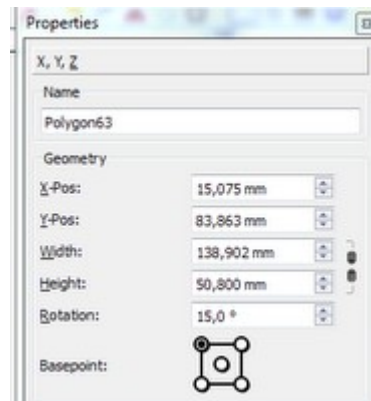
For the **title** of the workshop in the cover page of our brochure, we chose to **create** the **suggestion of a printed banner** attached to the **airplane** (a typical graphic element in Italian Futurism). To give some movement the gradient of natural colors will be created as fill.



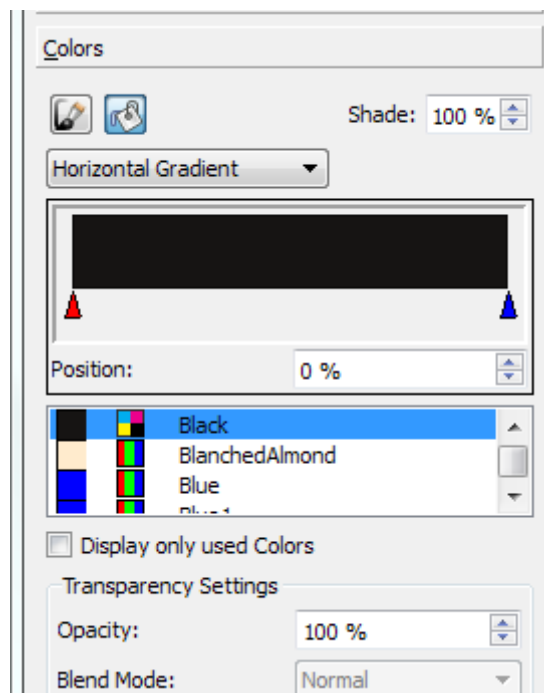
To create this graphical element, insert a **triangle** shape with the following properties.



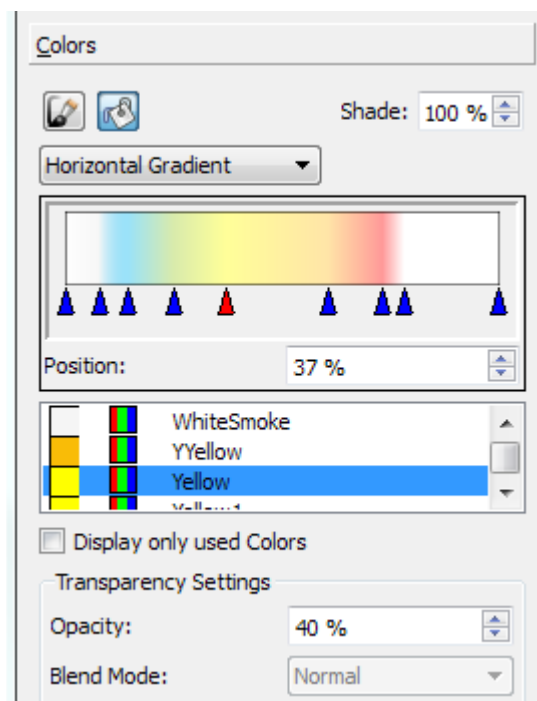
Then create a **text frame** with and type **Evolution** using font **Gentium Plus Regular**, size **65pt**, color **Black**, set manual letter tracking to **2%**. Now **bring** the text in front of the triangle shape.



Set the filling color for the triangle as **horizontal gradient**, notice that is black is **default** base color and **stops** may be adjusted between the sliders (red means selected). To **add** a **color stop** move your mouse to the border of color scheme **until arrow with +** appear and **click**. To **remove** a **color stop**, **click** on it and drag it out of the **properties window**. To **change** a **color stop** click on triangle, it will become red and show its properties.

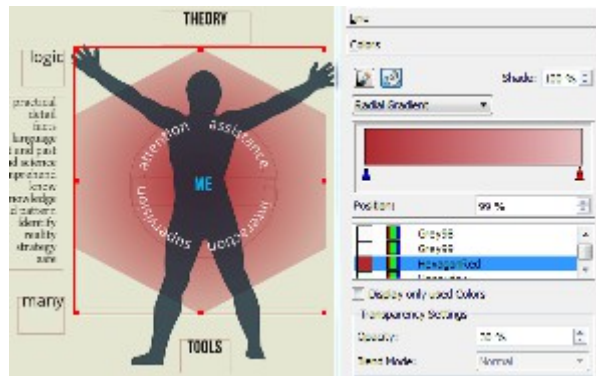


position	color	opacity
0%	White smoke	10%
8%	White smoke	80%
14%	YeshiBlue1	40%
25%	YellowGreen	40%
37%	Yellow	40%
60%	Goldenrod1	40%
73%	Red	40%
78%	White	40%
100%	White	100%



TRANSPARENCY

For the next page we create a hexagon filled with dark red radial gradient ranging from 0% to 100% of color HexagonRed (the color of our logo) used at transparency 30%.



TEXT ON A CURVED PATH

ROTATE

Let's go back to the text frame **Evolution** to place it properly with the right corner higher (declination), this is achieved by a **rotation** of **21°**, now **change** the **rotation parameters** of the text frame in **X,Y,Z** tab and **see** the result.

ATTACH TEXT TO PATH

Part of the title follows the contour of the eye, this means to place text on a curved path. Use the function **attach text to path** that creates a path that you may transform into curve, figure, form. Now text follows path. **Type** in the text frame the last part of the title of workshop **THE INVISIBLE** with font **Bebas Neue Regular**, size **58 pt**, apply manual tracking **5%**.



Use the the tool for **Bezier curve** and **draw** a **straight line**, **press Esc** to complete. **Enter** in **node editing** to **change** into a **curve** adjusting **nodes** and **control points**, follow the contour of the eye.



X-pos	60,284 mm
Y-pos	221,056 mm
Width	102,916 mm
Height	44,031 mm
Rotation	

The path has coordinates **left node** 0,000 and 25,994, **right node** 102,916 and 44,019, **control point** 59,415 and 0,000. When your curve is properly set, **end editing**. Now **press shift selecting** both the **text frame** and the **curve** and **apply attach text to path**.



Text will become curved over the path. If text is too long for the path, then you should adjust or change properties of text or even length of the path. This is the case of the second page where text is attached to a circular path.

LAYERS

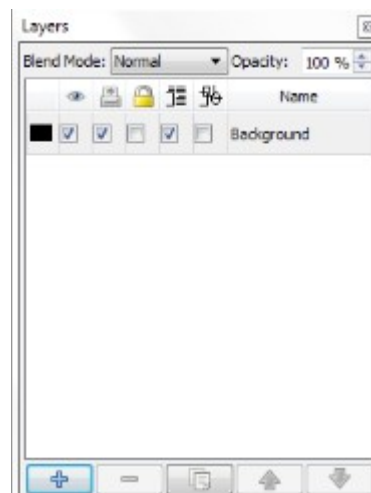
LEVELS

Three types of levels were discussed during the preparation of this brochure, but all these are laying on the same plane. Actually till now we have been working on **one single layer**.






1. layout structure (place for titles) and graphical elements not connected with text
2. texts
3. pictures and graphical elements connected with text

MULTILINGUAL LAYOUT

To create a **multilingual layout** for this brochure, therefore we won't use a file for each language (ex. brochure_en.sla , brochure_ru.sla), we **set a layer for each language**. Now **open the layers window** from **menu windows**, how many layers are available? Only the **Background**. Press on the icon **+** to **add** a new layer and call **Second level** (or pictures), repeat and **add** a **layer for each language** call **Texts_EN**.



Represent layer, you can change color clicking on it.

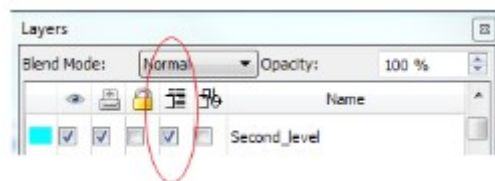
	Show or hide your layer
	Activate print or do not print (export) layer or not
	Block changes on all layer
	Text flow around objects in lower layers. To make text flow for ex around pictures, when pictures and texts are on different levels
	Outline mode, show only contours of elements (needed for heavy files)

ADD TRANSLATION

Now move all your text frames from pages 2-6 to layer **Texts_EN** by selecting text frame and right click and send to layer **Texts_EN**. Go in layers window and select **Background** and try to drag or move, why you can't? As you may expect, now to work with them you should select the proper layer, therefore **Texts_EN**. You may also use the dropdown menu on the bottom of the page.



Repeat sending all pictures and graphic elements to the layer **Second level** and activate for this layer **text flow around the objects**.



In this brochure you may find other layers, for example **Cover_EN** is for texts that affect graphical elements, for example the length of word **Evolution** in other languages is different so the length of gradient is different (just like the title **workshop on vision**).

DUPLICATE LAYER

When you are done with **English**, duplicate the layer to create a base for translation.

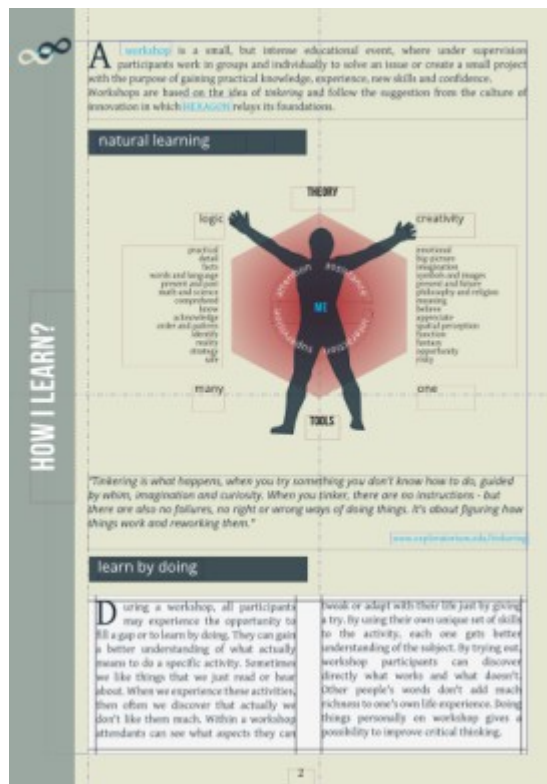
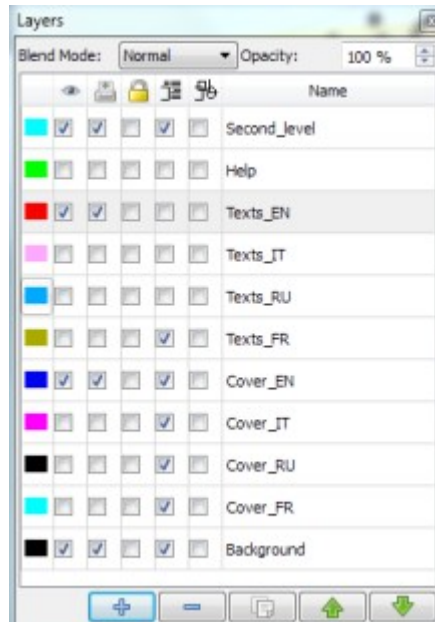


Give a name that inform on the translation, like **Texts_RU** or **Texts_IT**. Select this layer and translate, you may expect that you cannot edit on other layers or language. Remember to set the visibility of the layer properly to avoid to see both language at the same time during typing or translation. Therefore now deactivate the visibility of layer **Texts_EN** pressing the icon **eye** and continue your translation work.

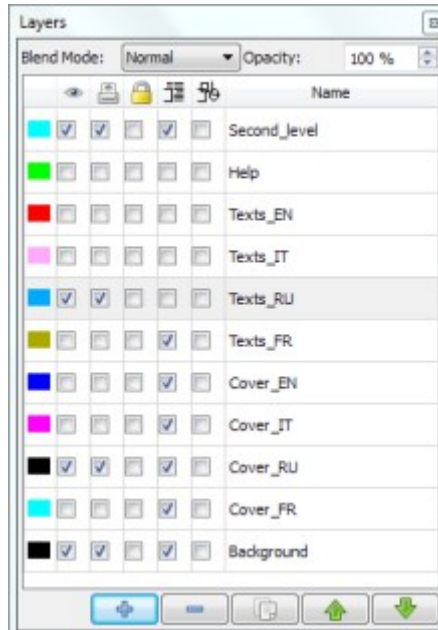
CHECK SINGLE LANGUAGE

At the end the layers windows of your brochure should look similar to this. To check a single language, activate the visibility of the proper layer.

English layer selected



Russian layer selected



КАК Я БУДУ УЧИТЬСЯ?

ЕСТЕСТВЕННОЕ ОБУЧЕНИЕ

ТОРЖЕ

ЛОГИКА

КРЕАТИВНОСТЬ

МНОГИЕ

ОДНИ

СРЕДСТВА

Универсам – это когда пробуешь, то, что еще не знаешь, как делать, и любой фактот парит, воображение и любопытство. В такой форме нет аксиоматик, но нет ни ошибок, ни правильного или неправильного способа делать что-то. Речь идет о том, чтобы выяснить, как все работает и пережить все это.


обучение на практике

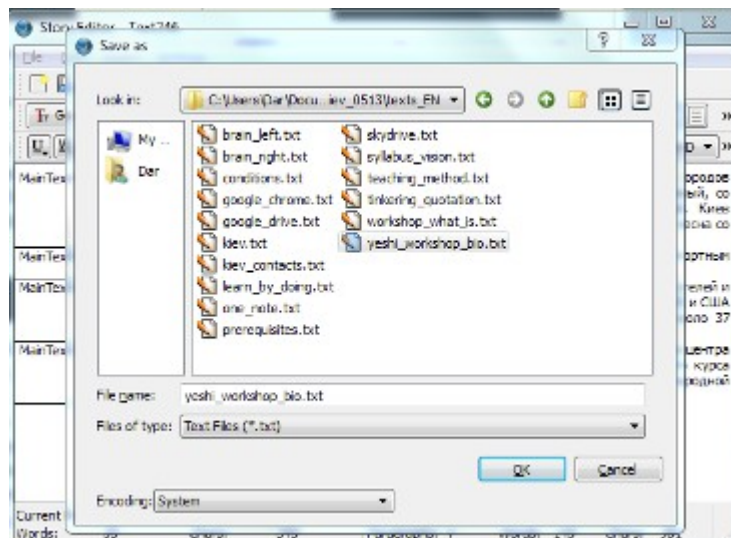
В время мастерской все участники получают возможность заглянуть в проблемы или научиться чему-то на практике. Они могут лучше понять, что не означает делать то или это. Первый шаг заключается в том, чтобы научиться читать или слышать. Но когда мы пробуем это на практике, то часто обнаруживаем, что это занятие или не так уж и приятно. В ходе мастерской участники могут понять, какие аспекты они могут использовать в своей жизни, чтобы пробовать. Применить в работе свой индивидуальный набор навыков, каждый может лучше понять, почему. Экспериментировать, участники могут напрямую обнаружить, что работает, а что нет. Чужие слова не приближают учебного богатства к своему личному опыту. А когда сам делаешь что-то на время мастерской, появляется возможность улучшить критическое мышление.

2

EXPORT

STORE PROPERLY


To **store properly** your project, you may **organize** the folder exporting all the elements and text and storing in sub folders. Therefore **create** a folder called **project** or the **name** of your project, save your Scribus files. Then **create** sub folder for **images** and for **texts**, copy all images used for your project in the sub folder. Copy all text files to the sub folder, if you created texts directly in Scribus export from text frame in the sub folder. Choose any text frame, open **story editor** and **press** button **save to file** giving a meaningful name. 

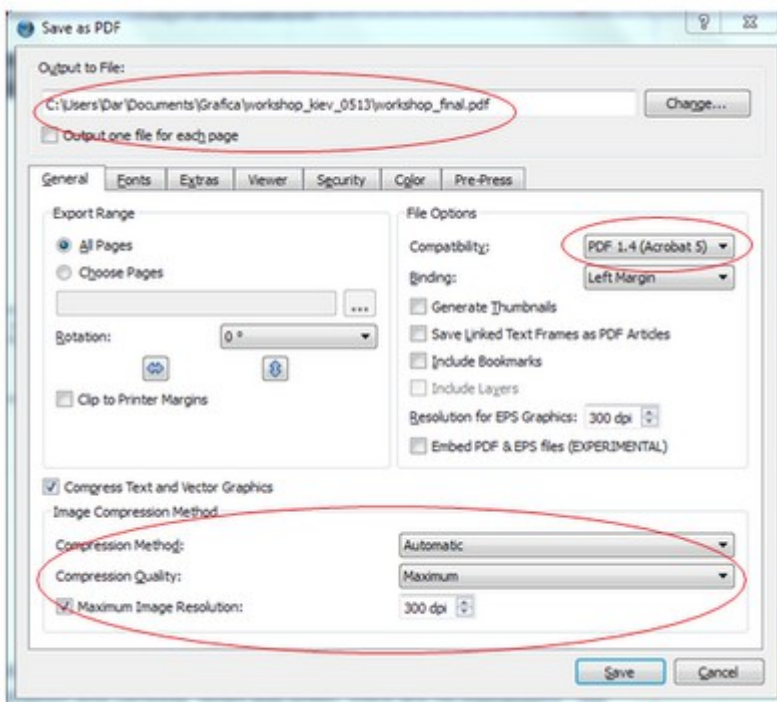
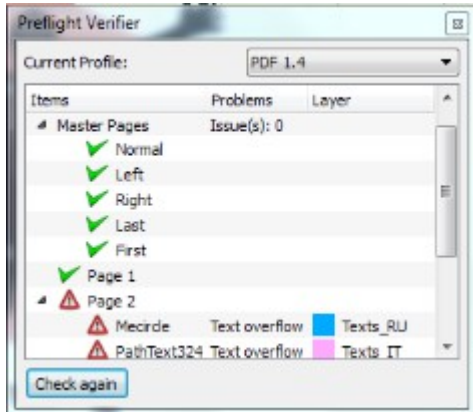


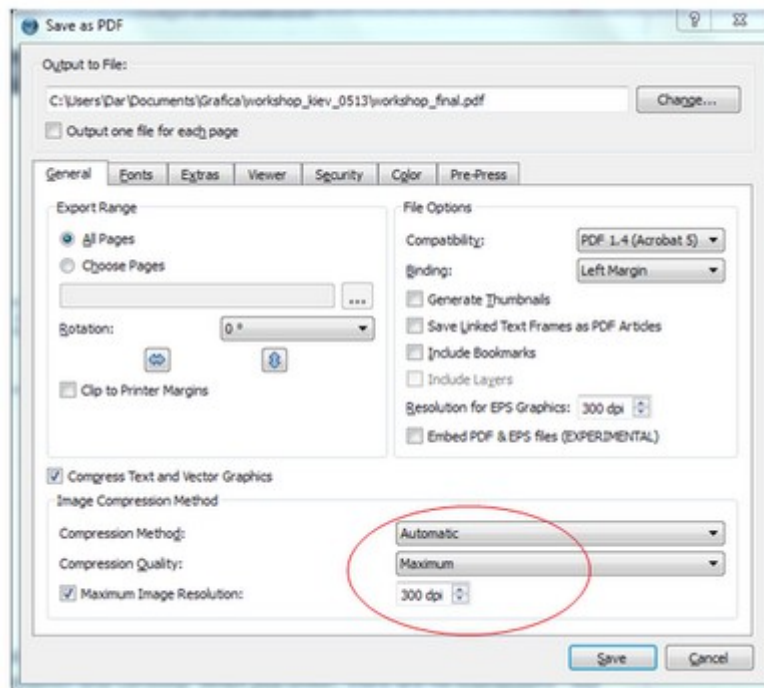
TEAM WORKING

If you work in a team and your translator or editors prefer to work with a single text file, then you may exchange using the previously described text import/export function. As you may expect thing creates a relation **1:1** between languages (layers too) and files which simplify the editing collaboration process. Therefore when you make changes to text files or you ask others to, **upload back to the text frame** in Scribus pressing the button **load from file**.

PDF

To export into PDF format, having a valuable output of your work, from main menu run **export to PDF** and **check** your document with **Preflight Verifier**. **Select** your profile and **fix all eventual problems** (using human names of your text frames and polygons). 

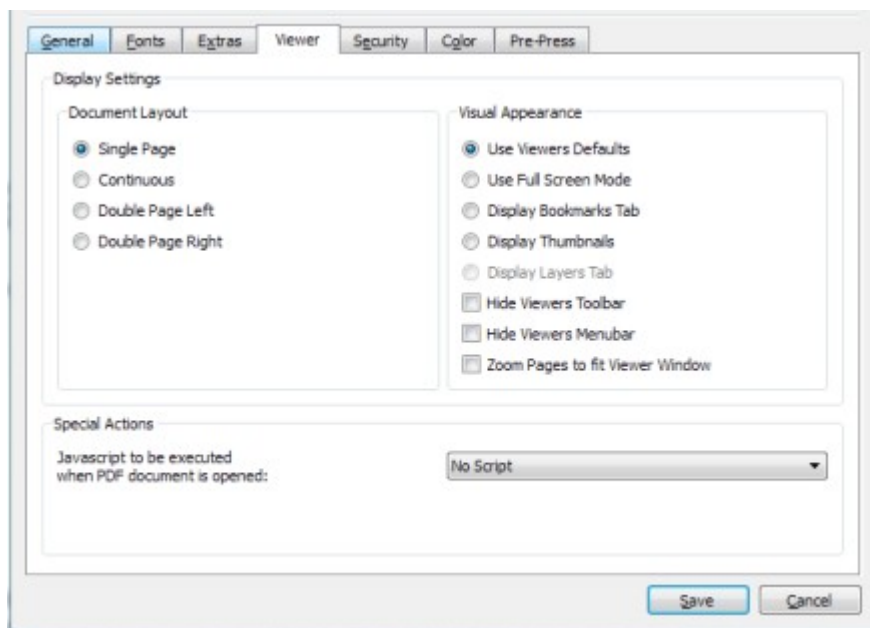
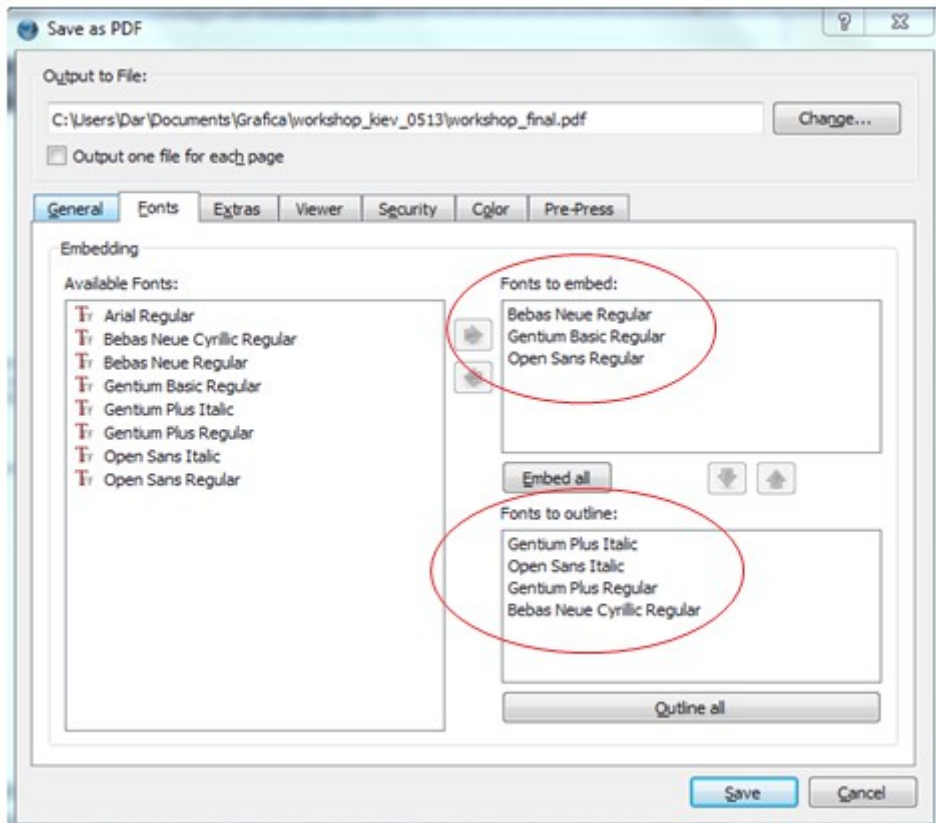




EXPORT PARAMETERS

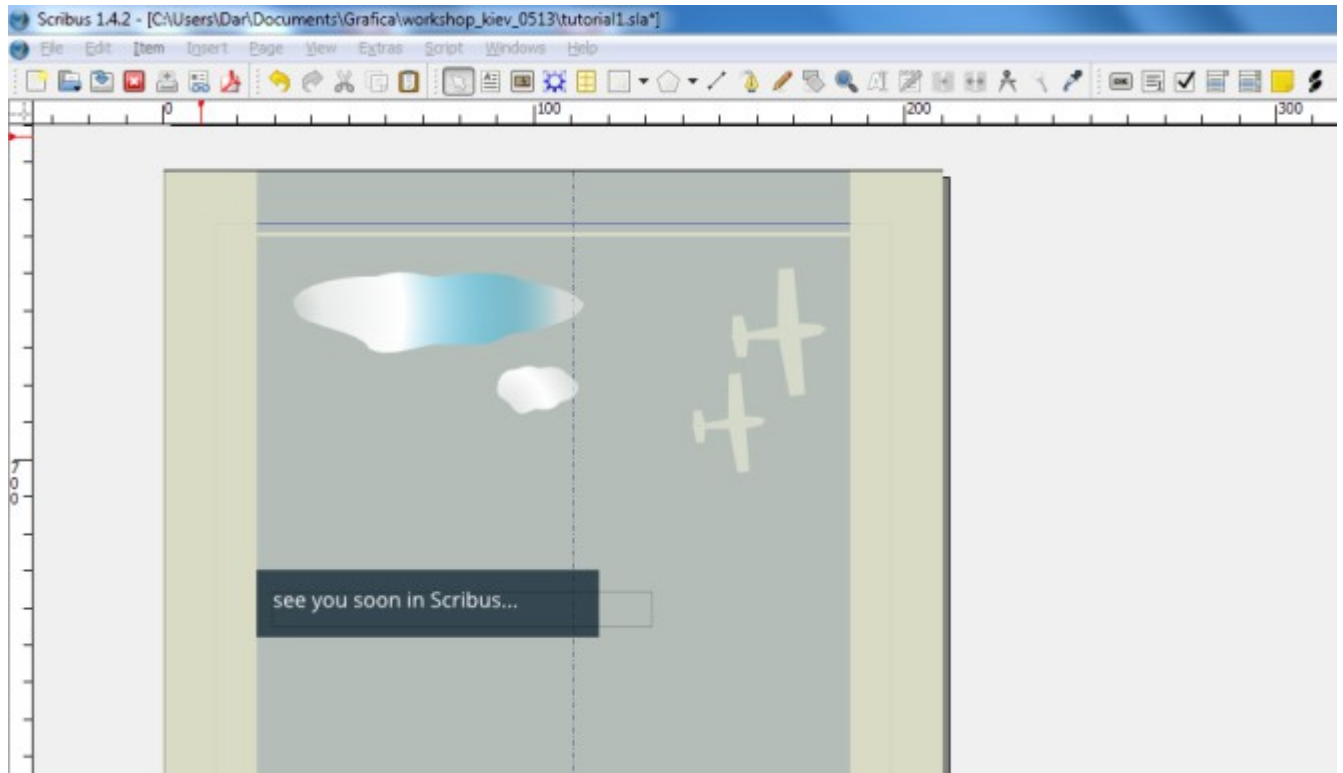
Pay attention to these steps to export to PDF.

1. Give a name to your file and choose a folder to save.
2. Choose for what version of PDF you want to create file (Compatibility).
3. If you have quite a lot of images compress them with maximum resolution of 300 dpi.
4. Embed your fonts, this way everyone will see your document in the same way.
5. Choose display settings for best view of your document.



REVIEW YOUR WORK

Once you save, the exported PDF file can be viewed with [Adobe reader](#) or any other PDF reader. Send a file to your colleagues and friends, that use other operating systems and fonts, ask them to send you PrintScreen of your document.



PRINT

Finally when is time to bring to print simply use the function from the main menu **collect for output**, all is needed for **professional printing** will be included automatically. Enjoy!