Directors and Liaisons,

Attached below please find the Notice of date and time for a Regular Meeting of the ICANN Board of Directors:

3 February 2013 – Regular Meeting of the ICANN Board of Directors - at 01:00 – This Board meeting is estimated to last 1.5 hours.
Some other time zones:
2 February 2013 - 5:00 PM PST Los Angeles
3 February 2013 – 2:00 AM CEST Brussels
2 February 2013 – 8:00 PM EST Washington, D.C.

http://www.timeanddate.com/worldclock/fixedtime.html?iso=20130203T01&ah=1&am=30

MATERIALS - SPECIAL NOTE – MATERIALS - SPECIAL NOTE – Changes have recently been made to the materials being provided to the Board based on input from a number of sources. Materials will be provided in three different ways. You do not need to read all materials – the ones you find most useful will depend on how much information you need about the specific topic. This will hopefully make it easier to manage the materials coming to you. The materials have been collated in 3 parts on BoardVantage.

PART 1: you will find the two Board papers and a one page overview sheet for each paper.   The format of the paper has been tightened up to make them shorter and more concise. Where appropriate, they will contain proposed resolutions and rationales.   The overview sheet is a one page summary in which four specific questions are answered – what is the issue, why is it important, who is the decision maker and the shepherd, and next steps.

PART 2: you will find all proposed resolutions assembled in one document and any minutes which are being presented for approval. There is a new

set of minutes for your approval from the meeting on Jan 10 2013.

PART 3 will include reference materials such as summaries of public comments, red-lined versions of documents, check-lists regarding PDPs and any additional analysis required. This is being provided for board members who would like to explore additional information on many of the topics.

MATERIALS -- All Materials are available on Contact Information Redacted

, if you have trouble with access, please let us know and we will work with you to assure that you can use the BoardVantage Portal for this meeting.

If you have any questions, or we can be of assistance to you, please let us know.

If call information is required, it will be distributed separately

If you have any questions, or we can be of assistance to you, please let us know.

John Jeffrey

General Counsel & Secretary, ICANN

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Contact Information
Redacted

2013-02-02-AgendaTable.docx

AGENDA – 20 December 2012 BOARD Meeting – 2.0 hours

Time, etc.	Agenda Item	Shepherd	Expected Action	Potential Conflict of Interest
• Assembly, Roll Call & Consent Agenda Vote	1. Consent Agenda			
	1.a. Minutes: 20 December Special Meeting of the ICANN Board	John Jeffrey	Approval	
	1.b. Registry Stakeholder Group Charter Amendments	Ray Plzak	Approval	
• Discussion & Decision	2. Main Agenda			
	2.a. Multi-Stakeholder Meeting Strategy Working Group	Sebastién Bachollet	Approval	
	2.b. Any Other Business			

2013-02-02-01b-Overview-RySG Charter.docx

What is the Issue?	Why Is It Important?
The Registry Stakeholder Group has proposed to amend its charter to expand the activities of its internal Observer Group, simplifying the process for assessment of annual dues and adding the immediate past Chair of the RySG to its Executive Committee.	This is the first announced change to any of the four existing GNSO SG Charters. No formal process currently exists for Board review & approval of GNSO SG or Constituency charter amendments. In the absence of a formal existing evaluation process, on 3 Oct 2012, the Board directed staff to publish the RySG charter amendments for community review & comment – no objections were submitted. A case was made by the former chair of the NCSG that the charter amendments made by the RySG also be accepted in other GNSO SG charters.
Who is the Decision-maker? Who is the Shepherd? The Structural Improvements Committee has recommended that the Board approve this proposed amendment. Ray Plzak, as Chair of the Structural Improvements Committee is the shepherd.	**Next Steps?** Anticipating that charters from other GNSO Stakeholder Groups and Constituencies may be changed in the future, the SIC is developing and plans to recommend that the Board confirm a process for formal review and approval of future GNSO SG and Constituency charter amendments at an upcoming meeting of the Board.

2013-02-02-01b-Board Paper-RySG Charter.doc

ICANN BOARD SUBMISSION NO. 2013-02-02-01b

TO:	**ICANN Board**
TITLE:	**Registry Stakeholder Group Charter Amendments**
PROPOSED ACTIONS:	**Board Approval of Revised Registry Stakeholder Group Charter Amendments**

EXECUTIVE SUMMARY:

The ICANN Bylaws (Article X, Section 5.3) state, "Each Stakeholder Group shall maintain recognition with the ICANN Board." The Structural Improvements Committee (SIC) interprets this language to require that the ICANN Board formally approve any GNSO Stakeholder Group (SG) or Constituency Charter amendments.

The Registry Stakeholder Group (RySG) alerted Staff to a set of amendments to its Charter including expanding the activities of its internal Observers Group, simplifying the process for assessment of annual dues and adding the immediate past Chair of the RySG to its Executive Committee.

This is the first announced change to any of the four existing GNSO SG Charters. No formal process currently exists for Board review and approval of GNSO SG or Constituency charter amendments. In the absence of a formal existing evaluation process, on 3 October 2013, the Board directed Staff to publish the RySG charter amendments for community review and comment.

Community comments were submitted and summarized by the Staff (see - http://www.icann.org/en/news/public-comment/report-comments-rysg-charter-19dec12-en.pdf). No objections to the RySG Charter amendments were submitted. A case was made by the former chair of the NCSG that the charter amendments made by the RySG also be accepted in other GNSO SG charters.

RECOMMENDATION:

In light of the aforementioned facts, the SIC recommends that the Board approve the RySG Charter amendments as presented.

Anticipating that charters from other GNSO Stakeholder Groups and Constituencies may be changed in the future, the SIC is developing and plans to recommend at an upcoming meeting of the Board that the Board confirm a process for formal review and approval of future GNSO SG and Constituency charter amendments.

PROPOSED RESOLUTION:

Whereas, The ICANN Bylaws (Article X, Section 5.3) state, "Each [GNSO] Stakeholder Group shall maintain recognition with the ICANN Board."

Whereas, the GNSO Registry Stakeholder Group (RySG) has alerted ICANN Staff and the Board to a set of changes to its Charter including expanding the activities of its internal Observers Group, simplifying the process for assessment of annual dues and adding the immediate past Chair of the RySG to its Executive Committee.

Whereas, the community had the opportunity to review and comment on the RySG Charter amendments and there were no objections to the changes.

Whereas, the Structural Improvements Committee recommends the Board approve the RySG Charter changes as presented.

Resolved (2013.02.02.xx) the proposed amendments to the Registry Stakeholder Group Charter are approved by the Board.

RATIONALE:

In July 2009, as part of the comprehensive GNSO Improvements program, the ICANN Board approved the formal Charters of four new GNSO Stakeholder Groups (see ICANN Board Resolution 2009.30.07.09).

The ICANN Bylaws (Article X, Section 5.3) state, "Each Stakeholder Group shall maintain recognition with the ICANN Board." The review of SG charter changes is an important part of ICANN's obligation to maintain recognition of the GNSO Stakeholder Groups and Constituencies and to preserve the operating principles articulated in the ICANN Bylaws. Community review and comments on SG charter changes can assist the Board in its evaluation process. This process is key to ICANN's accountability and transparency efforts. During the comment on this process, there were no comments received in objection to the proposed changes. Comments were received noting how the proposed amendments could be incorporated into other Stakeholder Group charters, and that will be considered as a more formalized evaluation process is developed.

This action will have a limited impact on ICANN's resources. Increased activities by RySG Observer Groups require meetings and secretariat support, but so far that support is within the parameters of existing ICANN Budgets and staff resources. This action is not expected to have any impact on the security, stability or resiliency of the DNS.

This action is an Organizational Administrative Function for which public comment was received.

DOCUMENT/BACKGROUND LINKS:

- See Reference Materials for RySG Charter (redlined) adopted by unanimous vote on 16 May 2012 and further amended on 19 September 2012.

Submitted by:	David Olive, Robert Hoggarth
Position:	VP-Policy Development; Senior Policy Director
Date Noted:	January 21, 2013
Email and Phone Number	Policy-Staff@icann.org

2013-02-02-02a-Board Paper-MSWG.docx

TO:	**ICANN Board**
TITLE:	**Multi-stakeholder Meeting Strategy Working Group**
PROPOSED ACTIONS:	**Board Approval of Multi-stakeholder Meeting Strategy Working Group**

EXECUTIVE SUMMARY:

The Board on 20 December 2012 adopted only the first year plan of the Consolidated Meetings Strategy Proposal. http://www.icann.org/en/groups/board/documents/resolutions-20dec12-en.htm#2.d. This set the locations for the 2014 ICANN Public meetings.

The Board's requested that the Public Participation Committee review how to engage the broader community in a discussion on future meeting strategy, including Board input into the PPC's work on the importance of maintaining rotation to areas where ICANN is not fully known within the community, and taking into account concerns over identifying host cities that meet the needs of ICANN meetings.

The PPC proposes to setup a multi-stakeholder Meeting Strategy Working Group (MSWG) to discuss and propose strategy for the structure, purpose and locations for ICANN Public Meetings and conferences starting in 2015.

Topics for consideration by the MSWG include:

- Number of ICANN meetings per year
- Other types of meetings and conferences (Global, regional, topic, stakeholder…)
- Objectives of the Meetings and conferences
- Organization of the Meetings and conferences
- Localization (including rotation) of the Meetings and conferences
- Role of meeting staff and local host
- Visa and travel support
- Hosting/Sponsors
- Language services regarding the Meetings and conferences
- Remote participation
- Outreach (during the Meetings and conferences)

RECOMMENDATION:

The Public Participation Committee has recommended that the Board approve the creation and the Charter of the Multi-stakeholder Meetings Strategy Working Group.

DRAFT RESOLUTION:

Whereas, ICANN has committed to identifying ICANN Meeting locations two years in advance.

Whereas, after consideration that adoption of a prior Consolidated Meetings Strategy proposal was not timely, the Public Participation Committee (PPC) initiated work to create a working group to address the meeting location strategy.

Whereas, the PPC has developed a proposed charter for a multistakeholder Meetings Strategy Working Group (MSWG) and recommends that the Board adopt the charter and approve the creation of the MSWG.

Resolved (2013.02.02.xx), the Board approves of the creation of the MSWG and adopts the Charter of the MSWG. The MSWG is expected to provide its report to the Board no later than ICANN's 2013 Annual General Meeting.

Resolved (2013.02.02.xx), the original members of the MSWG from the ICANN Board are: Sébastien Bachollet, Chair [and Chris Disspain.

Resolved (2013.02.02.xx), the MSWG, working with the PPC, is directed to proceed with the identification of community members pursuant to the Charter. Community member appointments do not require the approval of the full Board.

Resolved (2013.02.02.xx), the President and CEO is directed to provide the MSWG with the staff support necessary to enable the MSWG to undertake and complete its work.

PROPOSED RATIONALE:

The successful operation of ICANN's public meetings in all of the geographic regions is an important part of ICANN's accountability and transparency efforts. The action today will allow community members to serve alongside Board members in helping to develop a meetings strategy that will align with community needs, while taking into account the fiscal and facility requirements for these meetings.

The creation of this MSWG is expected to have a minimum fiscal impact on ICANN, mostly in the resources to support the new WG. The development of the MSWG is anticipated to have a positive impact on the public interest, as ICANN is working to meet its goals for long-term planning of the meeting while considering community input.

This resolution is not expected to have any impact on the security or the stability of the DNS.

This is an Operational Administrative Function of ICANN for which public comment was not required prior to decision. The work of the MSWG is likely to be subject to public comment.

Submitted by:	Sebastién Bachollet
Position:	Chair of the Public Participation Committee
Date Noted:	January 27, 2013
Email:	sebastien.bachollet@icann.org

2013-02-02-02a-Overview-MSWG.docx

What is the Issue?

The Board on 20 December 2012 adopted only the first year plan of the Consolidated Meetings Strategy Proposal. This set the locations for the 2014 ICANN Public meetings. It requested that the PPC review how to engage the broader community in a discussion on future meeting strategy, including Board input into the PPC's work on the importance of maintaining rotation to areas where ICANN is not fully known within the community, and taking into account concerns over identifying host cities that meet the needs of ICANN meetings.

The PPC proposes to setup a multi-stakeholder Meeting Strategy Working Group (MSWG) to discuss and propose strategy for the structure, purpose and locations for ICANN Public Meetings and conferences starting in 2015.

Why Is It Important?

The successful operation of ICANN's public meetings in all of the geographic regions is an important part of ICANN's accountability and transparency efforts. This action will allow community members to serve alongside Board members in helping to develop a meetings strategy that will align with community needs, while taking into account the fiscal and facility requirements for these meetings.

Who is the Decision-maker? Who is the Shepherd?

The Public Participation Committee has recommended that the Board approve both the creation of the working group and its charter. Sebastién Bachollet is the shepherd.

Next Steps?

ICANN will publish a Call for Applicants, for volunteers for the MSWG. The call will contain specific requirements for the composition of the MSWG.