

Council Committee for Overseeing and Implementing Continuous Improvement (CCOICI)

Review of Working Group Self-Assessment Requirements

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Chair, CCOICI

Council Meeting
17 February 2022



CCOICI Assignment

Consider if/how WG Self-Assessment (WGSA) can be improved and possibly enhanced with a periodic assessment as well as exit interview with interested parties to help identify at an early stage potential issues as well as future improvements to be considered. This could potentially be combined with the WG Chair assessment as outlined in PDP 3.0 improvement #13. Council Committee to also consider the findings of the most recent WG Self-Assessments to determine if there are other improvements the GNSO Council should consider.

CCOICI members:

- ▶ Took WGSA test survey
- ▶ Reviewed PDP 3.0 improvement #13 materials
- ▶ Considered own experiences as WG members / Council members

Proposed Updates

- 1. Working Group Guidelines Section 7.0 – Working Group Self Assessment**
- 2. Section 6.2 – GNSO Working Group Charter Template**
- 3. GNSO Working Group Charter Template**
- 4. Working Group Self Assessment Survey**

Proposed updates reflect:

- ⦿ Stating objective of WGSA: inform the Chartering Organization of potential issues that might need to be immediately addressed (periodic survey) or for future efforts (closure survey);
- ⦿ Charter to state if and when a periodic survey and/or closure is expected to take place to provide flexibility;
- ⦿ Clarity around what will be publicly available and with whom information is shared;
- ⦿ Permitting anonymous responses, but with ability to send unique link to WG members to ensure that only WG members respond;
- ⦿ New/updated questions focused on performance of WG leadership, Council liaison and staff support.

- 1. Periodic Survey**
- 2. Survey tool technical requirements**

- ⊙ A new periodic survey template that would normally be conducted after the publication of the Initial Report (unless charter indicates differently, or Council decides differently);
- ⊙ Includes PDP 3.0 proposed survey questions regarding leadership;
- ⊙ Council leadership, in consultation with liaison to the WG, may decide to modify the survey, if deemed necessary;
- ⊙ Set of technical requirements that the survey tool would ideally possess.

Proposed Next Steps

Council Review

- Council to review proposed updates and new materials and provide feedback to CCOIC

Public Comment

- Public comment on the proposed changes to the GNSO Operating Procedures (required)
- Combine this public comment period with any changes to the GNSO Operating Procedures that may be proposed by the Statement of Interest TF to streamline efforts (Q3 2022?)

CCOIC Review

- CCOIC to consider input received, from Council and as a result of public comments (Q4 2022)

Council Approval

- Council to consider proposed updates and new materials for approval (Q4 2022)

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