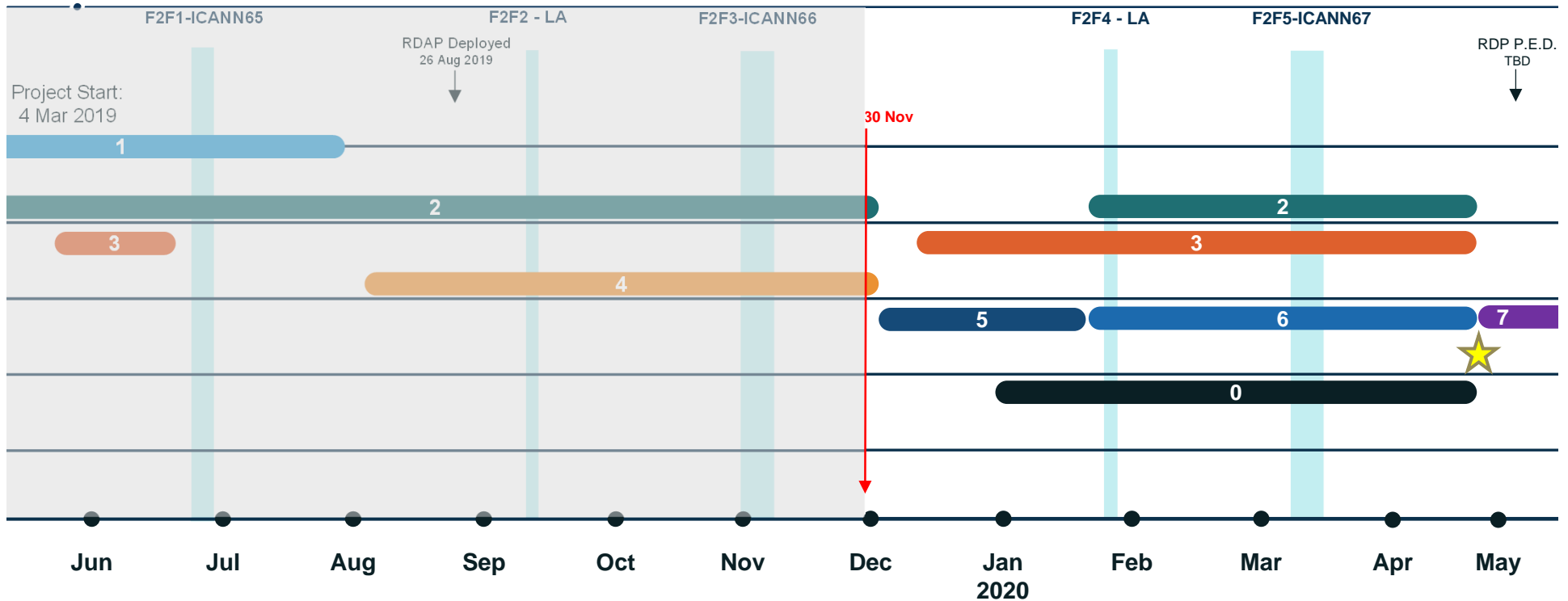


EPDP Phase 2 - Summary Timeline

30 November 2019



1 Project Management, Workplan, & Factsheet

2 EPDP-P2 Priority 1 Deliberations

3 EPDP-P2 Priority 2 Deliberations⁽¹⁾

4 Construct Initial Report

5 Public Comment on Initial Report

6 Review of Public Comment & Submission of Final Report

7 Council Consideration of Final Report

8 Public Comment prior to Board Consideration⁽²⁾

9 Board Consideration⁽²⁾

Complete: 50% Status: ▲ Condition: ■

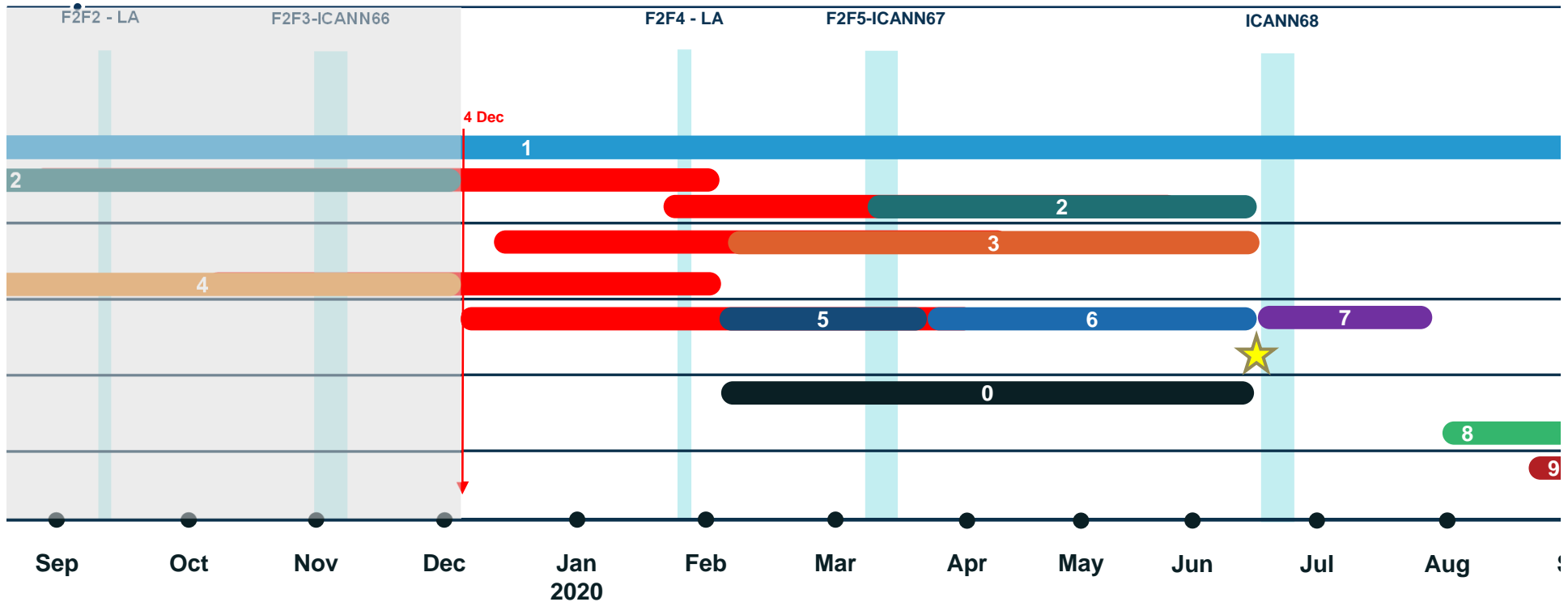
0 Priority 1 – Unplanned



(1) Items from priority 2 could be incorporated in the Initial / Final Report for priority 1, depending on their date of completion or presented separately.
 (2) These phases of the project occur after the GNSO Council's adoption of the Final Report, and will appear when the timeline advances there.

EPDP Phase 2 - Summary Timeline

04 December 2019



1 Project Management, Workplan, & Factsheet

2 EPDP-P2 Priority 1 Deliberations

3 EPDP-P2 Priority 2 Deliberations⁽¹⁾

4 Construct Initial Report

5 Public Comment on Initial Report

6 Review of Public Comment & Submission of Final Report

7 Council Consideration of Final Report

8 Public Comment prior to Board Consideration⁽²⁾

9 Board Consideration

Complete: 50% Status: ▲ Condition: □

● Behind Schedule

● Priority 1 – Unplanned



(1) Items from priority 2 could be incorporated in the Initial / Final Report for priority 1, depending on their date of completion or presented separately.

4 - Working Group

Title: Expedited Policy Development Process on the Temporary Specification on gTLD Registration Data – Phase 2 (EPDP_P2)

Description & Scope: Following the adoption by the ICANN Board of a temporary specification on gTLD Registration Data to enable contracted parties to continue to comply with existing ICANN contractual requirements and with community-developed policies as they relate to WHOIS, while also complying with the European Union’s General Data Protection Regulation (GDPR), a one-year policy development process was initiated to confirm whether or not the temporary specification should become a consensus policy. The GNSO Council adopted the Final Report during its Special Council meeting on 4 March 2019 and provided its non-objection to the commencement of Phase 2. The scope for EPDP Phase 2 includes (i) discussion of a system for standardized access/disclosure to nonpublic registration data, (ii) issues noted in the [Annex to the Temporary Specification for gTLD Registration Data](#) (“Important Issues for Further Community Action”), and (iii) issues deferred from Phase 1, e.g., legal vs natural persons, redaction of city field, et. al.

Composition:

Chair(s):	Janis Karklins
Council Liaison:	Rafik Dammak
Staff:	C. Tubergen, M. Konings, B. Cobb
# Participants:	31 Members + 19 Alternates (link)
# Observers:	205
Tools:	Mailing List / Meeting Schedule / Wiki
Charter:	Charter 19 July 2018

Project Management:

Who holds token?	Planned Start Date	Actual Start Date	# of Days	Planned End Date	Actual End Date
WG	04 Mar 2019	04 Mar 2019	284	30 Jun 2020	TBD

Progress	Status	Condition

STATUS: ■ Planned ● On-schedule ● Revised schedule ▲ Behind schedule ◆ Target will be missed ■ On-hold

CONDITION: ■ On-Target ■ At-Risk ■ In-Trouble

Milestones/Work plan ([link](#)):

Milestone/Task	Date	
Project Start	Mar-19	✓
Chair Janis Karklins appointed	Apr-19	✓
1st Plenary meeting	May-19	✓
Project Plan, Work plan, & Fact Sheet	Aug-19	✓
Issue Deliberations	Oct-19	✓
Face-to-face #1 – Marrakech	Jun-19	✓
Deliberate Priority 1	Jan-20	■
Face-to-face #2 – Los Angeles	Sep-19	✓
Assemble initial conclusions	Oct-19	✓
Populate 1.0 draft paper w/ findings & potential recs.	Oct-19	✓
Discuss/approve findings and interim recs.	Jan-20	■
Consolidate interim recommendations and findings	Jan-20	■
Assembled v1.0 draft of building blocks	Nov-19	✓
Face-to-face #3 – Montreal	Nov-19	✓
Build Draft Report for public comment	Jan-20	■
Face-to-face #4 – Los Angeles	Jan-20	■
Issue report for public comment	Feb-20	■
Review public comment input	Apr-20	
Face-to-face #5 – Cancun	Mar-20	■
Deliberate Priority 2 items	May-20	■
Determine consensus levels on recommendations	May-20	
Finalize Report	May-20	
Adopt final recommendations and report	Jun-20	
Send final report to GNSO Council	Jun-20	
GNSO Council adoption of consensus recs.		
Issue public comment for Board consideration		
ICANN Board adoption of consensus recs.		
Prior period % Complete	35%	■
Original Planned Completion Date	Apr-20	■

Status/Condition Rationale:

- The project condition has been downgraded to “At-Risk” due to the Status downgrade to “Behind Schedule” given the EPDP decision to extend the delivery of the Initial Report to 7 Feb. 2020; [Summary Timeline & Factsheet](#). EPDP Leadership has launched a Project Change Request notice to the GNSO Council to correct the Status and Condition back to normal. The delay in public comment on the Initial Report extends the target for Final Report delivery from April 2020 to June 2020.

- Current Activities:**
- The EPDP team is reviewing a first draft of the Initial Report which includes both Demand-side and Supply-side building blocks of a Standardized System for Access and Disclosure.
 - Continue to make progress and achieve consensus on the preliminary recommendations and update draft of Initial Report accordingly which consists of [working definitions](#), [use cases](#), [zero-day draft](#) + [process](#), and draft recommendations within the [building blocks](#).
 - [Legal Committee](#) activities continue on the analysis of Batch #2 questions to be sent to outside counsel and started a review legal questions that may require further analysis or advice of Priority 2 issues.

- Planned Activities:**
- Launch Public Comment of Initial Report.
 - Await input of Strawberry submission to European Data Protection Board.
 - Await possible costing prediction(s) of a centralized SSAD model by ICANN Org.
 - PCST project and budget review to occur mid-January.
 - Face-to-face #4 in Los Angeles (27-29 January 2019)

- Open Issues, Risks & Mitigation Plan:**
- A number of Priority 1 policy issues require deliberation in addition to the dependencies of EDPB advice and cost models for SSAD forced the target for the Initial Report to change; the EPDP leadership is working a revised tactical approach and adjusting its plan to a 7 Feb 2020 Initial Report submission.
 - Due to the workload associated with priority 1 items (SSAD), limited attention has been given to priority 2 items to date with some of these items having external dependencies. The EPDP Team has discussed that some of the priority 2 items may need to get covered in a separate Initial Report as the priority 1 items Initial Report should not be held up.
 - Schedule change affects funding of project in that source is derived from Org’s Contingency and resets at close of the fiscal year.

- Completed in prior period(s):**
- EPDP held four face-to-face sessions and one plenary session at ICANN66 in Montreal.
 - 5 of 16 blocks were marked as completed, namely the Accreditation building block; 3 near final; 2 started; 4 not started.

Project Change Request Form

Severity: **MED**

Project name:

EPDP: Expedited Policy Development Process – Phase 2 – (EPDP_P2)

Requested by:

Janis Karklins

Date:

09 Dec 2019

Change description:

At its meeting #33, the EPDP concluded there was not enough time to present a fully-agreed Initial Report for the planned launch of the community consultation process. The project plan created by the leadership team and reviewed by the GNSO Council originally contained a delivery date of 4 December. Post Montreal (ICANN66, mid- Nov.2019) EPDP leadership consumed a week of project slack in hopes for delivery by 13 December recognizing that a delivery date beyond the 13th would not allow for optimal use of the planned dedicated face-to-face scheduled January 2020. Ultimately, the EPDP chose quality over expediency.

Change reason:

Given the importance and attention around the development of policy for a centralized system that can lawfully provide access and disclosure of registration data, the EPDP weighed the cost vs. benefit in considering a schedule delay from the original plan. That rationale is as follows:

1. The community, Board, and EPDP were already aware of the ambitious time schedule and that the project plan was constrained to set calendar dates over properly estimated tasks.
2. A number of Priority 1 policy issues still require deliberation to achieve preliminary agreements.
3. Additional dependencies of EDPB advice (now expected Jan/Feb 2020).
4. Other policy issues are likely to require further legal consultation.
5. Await possible costing prediction(s) of a centralized SSAD model.
6. Additional time to determine if Priority 2 items carried over from Phase 1 may have impacts on the EPDP working recommendations.
7. Additional time to strengthen preliminary agreements and consult deeper with respective teams.

Impact of change (complete for relevant categories):

- **Scope:** The scope of the Phase 2, Priority 1 deliverable has not changed.
- **Budget:** There's no direct impact to the budget, however zero slack remains in the schedule. The remaining budget will dissolve at the close of the fiscal year as this current allocation is derived from ICANN's Contingency. Should the EPDP extend beyond 30 June 2020, a new request will be required if additional resources are deemed necessary.
- **Timeline:** +2.5 month delay to baseline delivery date.
- **Resourcing:** Extension of community volunteer time and GNSO Policy, GDD and Legal staff resources; possible downstream effects with other in-flight projects.

- **Communications:** Council and leadership were informally notified at ICANN66, Montreal and Council leadership verbally notified upon EPDP decision 4 December.
- **Other:** None at this time.

Proposed action:

Adjust project plan and work plans with a new target delivery date of 7 February 2020 for the Initial Report. At this time, the EPDP leadership does not intend to change the scope of work for Priority 1 policy issues. Leadership will also reconsider its tactical work plan and approach for developing preliminary agreements on the remaining policy issues, such as tools minimize restatement of prior positions or methods to ensure assignments are completed in a timely manner. The EPDP is already meets 4 hours per week at a minimum. Unfortunately, increased pace is not a likely option. However, the leadership team considering options for scheduled intense sessions that may combine either remote or in-person engagements.

Estimated Associated cost, if applicable:

Direct cost impacts cannot be calculated at this time (being the first formal PCR of its kind). If a total burden rate is calculated in the future as part of PDP3.0 efforts, it can perhaps be backward calculated to this 2.5 month duration.

EPDP - Temporary Specification for gTLD Registration Data - Phase 2

Fact sheet as of: 30-Nov-2019

Overview:

Following the adoption by the ICANN Board of a temporary specification on gTLD Registration Data to enable contracted parties to continue to comply with existing ICANN contractual requirements and with community-developed policies as they relate to WHOIS, while also complying with the European Union's General Data Protection Regulation (GDPR), a one-year policy development process was initiated to confirm whether or not the temporary specification should become a consensus policy.

The GNSO Council adopted the Final Report during its Special Council meeting on 4 March 2019 and provided its non-objection to the commencement of Phase 2.

Wiki Page: [EPDP Wiki Home Page](#)
Email Archive: <https://mm.icann.org/pipermail/gns0-epdp-team/>
EPDP Input Archive: <https://community.icann.org/x/zlWGBg>

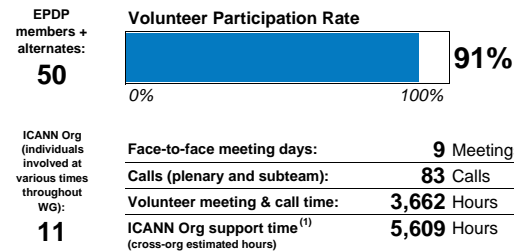
Chair: Janis Karklins
Vice-Chair(s): n/a
Liaison: Rafik Dammak

EPDP Status

Start Date: 4-Mar-2019 **EPDP Duration to Date:** 9 Months
Expected Completion*: 31-May-2020 **Total Expected Duration:** 15 Months



Section I: Meeting Stats



⁽¹⁾ Does not include time for Executives, Legal, IT Personnel and Other Organizational Support

Section II: Financial Resources

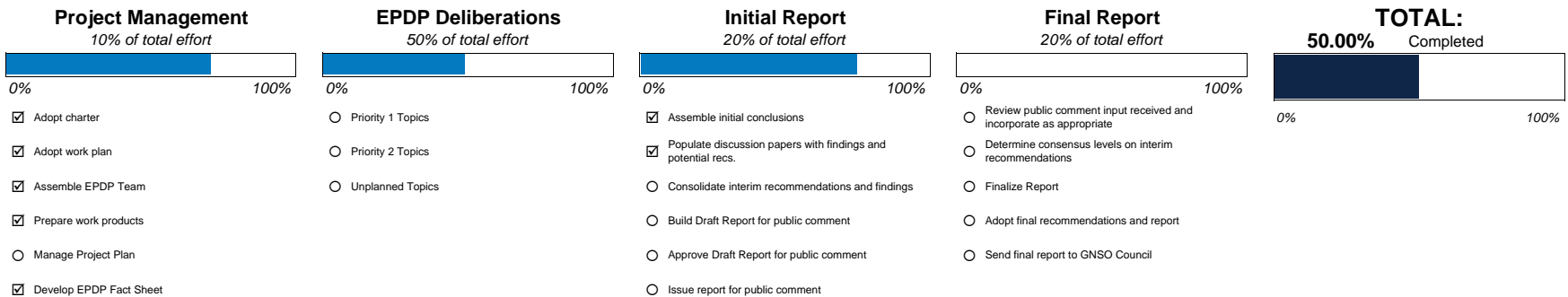
	FY19,20 Approved Budget	FY19,20 Budget Spent to Date ⁽³⁾	Committed FY19,20 Services ⁽⁴⁾	Remaining FY19,20 Budget	Actual Expenses: WG to Date	Total Spent and Committed to Date
Direct Costs (1)						
EPDP Professional Services	\$ 464,764	\$ 107,165	\$ 280,070	\$ 77,529	\$ 107,165	\$ 387,235
N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Travel, Facility, & Catering	\$ 309,680	\$ 79,801	\$ 115,500	\$ 114,379	\$ 79,801	\$ 195,301
Total	\$ 774,444	\$ 186,966	\$ 395,570	\$ 191,908	\$ 186,966	\$ 582,536

⁽¹⁾ Excludes ICANN Organization and overhead allocation.

⁽²⁾ blank
⁽³⁾ Based on the most recent month end financials (may not include recent expenditures). Represents expenses incurred since inception of work.

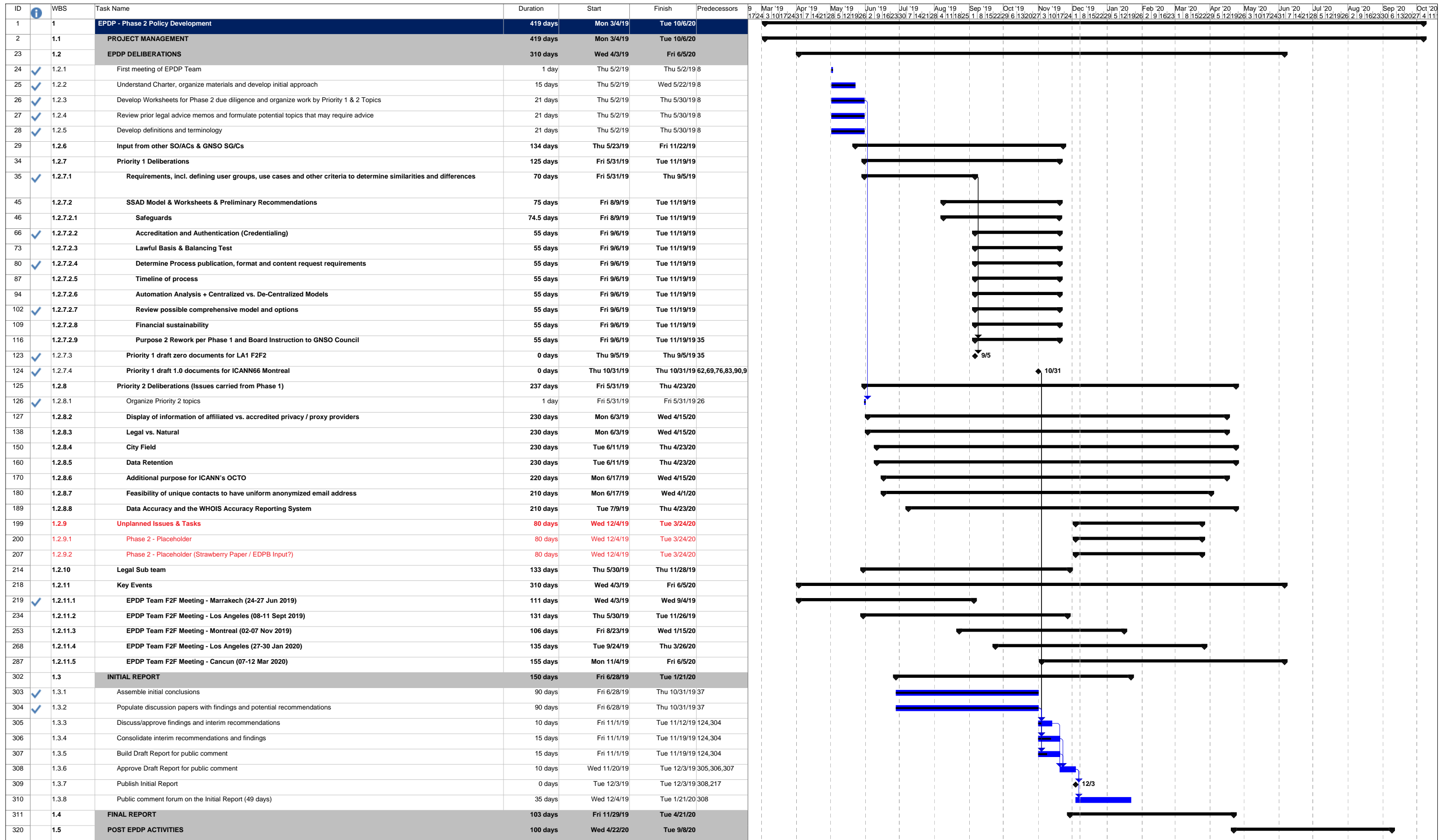
⁽⁴⁾ Professional services includes services from signed contracts to be provided or invoiced; travel includes upcoming scheduled meetings.

Section III: Milestones



** Please refer to full project plan for detailed tasks and deliverables with their associated duration and assigned dependencies.

Wiki: <https://community.icann.org/x/6BdlBg>



Project: EPDP-P2_Project_Plan_2019
Date: Sun 12/8/19

Task	Summary	External Milestone	Manual Task	Manual Summary	External Tasks	Deadline
Split	Project Summary	Inactive Milestone	Duration-only	Start-only	External Milestone	
Milestone	External Tasks	Inactive Summary	Manual Summary Rollup	Finish-only	Progress	

AI = Action Item
PP = Project Plan

Date Assigned	Type	EPDP-P2 Task / Action Item	Assigned To	Group	Meeting #?	Date Due	Date Complet	Complete?	WBS	Comments	Total Days
8-Oct-19	AI	Margie and Amr to work together to find a mutually acceptable solution to subsection C of Building Block D to share with the group by Friday, 11 October.	Margie Milam Amr Elsadr	BC, NCSG	#23	11- Oct-19	6-Nov-19	Yes	1.2.7.2.1.2.3	Started	26
22-Oct-19	AI	Amr to propose new text re: Building Block d, subpoint c on compatible purposes – for Building Block d based on today's discussion by Thursday, 24 October.	Amr Elsadr	NCSG	#26	24- Oct-19	6-Nov-19	Yes	1.2.7.2.1.2.3		
22-Oct-19	AI	Chris Lewis-Evans to work with colleagues to update Building Block h, subpoint h by Thursday, 24 October.	Chris Lewis-Evans	GAC	#26	24- Oct-19	6-Nov-19	Yes	1.2.7.2.1.2.3		
29-Oct-19	AI	Registrar team to review brackets in sub-point f and confirm that it aligns with https://rrsg.org/minimum-required-information-for-whois-data-requests .	RrSG	RrSG	#28	31- Oct-19	6-Nov-19	Yes	1.2.7.2.2		6
29-Oct-19	AI	James to propose language for sub-point q).	James Bladel	RrSG	#28	31- Oct-19	6-Nov-19	Yes	1.2.7.2.2		6
14-Nov-19	AI	EPDP Team to review updated Logging and Auditing Building Blocks by Thursday, 21 November.	EPDP Team	EPDP Team	#29	21- Nov-19	23-Nov-19	Yes	1.2.7.2.1		2
7-Nov-19	AI	Provide input / comments / suggestions to Terms of use, Automation, Financial Stability building blocks	EPDP Team	EPDP Team	F2F4	19- Nov-19	23-Nov-19	Yes	7.2.6, 1.2.7.	Logging - https://docs.google.com/document/d/130z5SNuYgGhIH9hAHjcuZ_9F5zP7w4P4g_XclLpU/edit Audit - https://docs.google.com/document/d/1MsvOfYu7tV97GzQnjh52hZnXsCw5ps4-dLvfRIAyk/edit Response requirements - https://docs.google.com/document/d/1KqfkWfbc6gBlrmE3OTTw7MYpThciaMc03Lu6M9skEEI/edit	4
21-Nov-19	AI	Support Staff to assist in working with the volunteers for the new Authorization Provider Building Block. Volunteers are Sarah, Marc A., Margie, and Alex.	EPDP Support Staff	EPDP Support Staff	#30	26- Nov-19	26-Nov-19	Yes	7.2.6, 1.2.7.	https://docs.google.com/document/d/1XeHP_YZN7fR0LwQ4DzRy9PqB39uOzHXot-yH0fcvbc/edit	0
21-Nov-19	AI	Janis to send chair-proposed questions to ICANN org regarding a cost-benefit analysis of the SSAD.	Janis Karklins	EPDP Team Chair	#30	25- Nov-19	25-Nov-19	Yes	1.2.7.2.8		0
21-Nov-19	AI	EPDP Team to review the updated Financial Sustainability Building Block before the next meeting on Tuesday, 26 November.	EPDP Support Staff	EPDP Support Staff	#30	26- Nov-19	26-Nov-19	Yes	1.2.7.2.8	https://docs.google.com/document/d/1Ci-wvA1P9yoKj5DPeRbZ5FOHL2D8ExGsN2SV9TPELM/edit	0
7-Nov-19	AI	Provide input / comments / suggestions to Balancing test & Policy principles building blocks	EPDP Team	EPDP Team	F2F4	27- Nov-19	27-Nov-19	Yes	1.2.7.2.3	Logging - https://docs.google.com/document/d/130z5SNuYgGhIH9hAHjcuZ_9F5zP7w4P4g_XclLpU/edit Audit - https://docs.google.com/document/d/1MsvOfYu7tV97GzQnjh52hZnXsCw5ps4-dLvfRIAyk/edit Response requirements - https://docs.google.com/document/d/1KqfkWfbc6gBlrmE3OTTw7MYpThciaMc03Lu6M9skEEI/edit	0
7-Nov-19	PP	Legal Committee Meeting: -Display of Information of affiliated vs. accredited P/P Providers -Feasibility of unique contacts to have uniform anonymized email address -Legal vs. Natural	EPDP Team	EPDP Team	LS#11	3- Dec-19		Open	1.2.10		
21-Nov-19	PP	TBD	EPDP Team	EPDP Team	#32	4- Dec-19		Open			
21-Nov-19	PP	TBD	EPDP Team	EPDP Team	#33	5- Dec-19		Open			
15-Aug-19	PP	Publish Initial Report for Public Comment	EPDP Team	EPDP Team		10- Dec-19		Open	1.3.7		
15-Aug-19	PP	Public comment forum on the Initial Report (49 days)	EPDP Team	EPDP Team		10- Dec-19		Open	1.3.8		

AI = Action Item
PP = Project Plan

Date Assigned	Type	EPDP-P2 Task / Action Item	Assigned To	Group	Meeting #?	Date Due	Date Complet	Complete?	WBS	Comments	Total Days
22-Apr-19	AI	Phase 1 Recommendation	EPDP Support Staff	EPDP Support Staff		22-May-19	22-May-19	Yes		EPDP Support Staff to follow up with GNSO Council regarding Rec. 25: The EPDP Team recommends that the GNSO Council, as part of its review of the Transfer Policy, specifically requests the review of the implications, as well as adjustments, that may be needed to the Transfer Policy as a result of GDPR, with great urgency.	0
22-Apr-19	AI	Phase 1 Recommendation 21	EPDP Support Staff	EPDP Support Staff		22-May-19	22-May-19	Yes		EPDP Support Staff to follow up with GNSO Council regarding Rec. 21: The EPDP Team also recommends that the GNSO Council instructs the review of all RPMs PDP WG to consider, as part of its deliberations, whether there is a need to update existing requirements to clarify that a complainant must only be required to insert the publicly-available RDDS data for the domain name(s) at issue in its initial complaint. The EPDP Team also recommends the GNSO Council to instruct the RPMs PDP WG to consider whether upon receiving updated RDDS data (if any), the complainant must be given the opportunity to file an amended complaint containing the updated respondent information.	0
2-May-19	AI	Introduction to Zoom	EPDP Support Staff	EPDP Support Staff	#02	16-May-19	16-May-19	Yes		EPDP Support Staff to schedule separate zoom training session for interested EPDP Team members.	0
2-May-19	AI	Work plan	EPDP Leadership Team	EPDP Leadership Team		14-May-19	14-May-19	Yes		EPDP Leadership Team to develop first draft of proposed approach / work plan for review during next EPDP Team meeting (16 May 2019).	0
2-May-19	AI	EPDP - DPA Small Team	Janis Karklins	Janis Karklins		14-May-19	14-May-19	Yes		Janis to reach out to Goran Marby to obtain further information in relation to the expectations, working methods and time commitment expected from the small team that is to work with ICANN Org to move forward the discussions with DPAs on UAM.	0
2-May-19	AI	Phase 1 Legal Memos	EPDP Team	EPDP Team	#03	23-May-19	23-May-19	Yes		EPDP Team Members to review all Phase 1 legal memos:https://community.icann.org/pages/viewpage.action?pageId=105386422 and identify any clarifying questions by 23 May at the latest to determine whether a briefing by Bird & Bird is needed.	0
2-May-19	AI	Summary Issue Worksheet Templates	EPDP Staff Support	EPDP Staff Support		23-May-19	23-May-19	Yes		Staff to develop worksheet templates for all topics in phase 2. EPDP Team Members to provide feedback on proposed worksheet template, both substance and outline.	0
16-May-19	AI	Working Definitions	Leadership / Support Staff	Leadership / Support Staff	#03	23-May-19	23-May-19	Yes		Leadership Team and Support Staff to develop initial glossary of working definitions for EPDP Team feedback in advance of next EPDP Team meeting on Thursday, 23 May.	0
16-May-19	AI	SG/C/SO/AC Input Template	EPDP Support Staff	EPDP Support Staff	#03	23-May-19	23-May-19	Yes		Support Staff to provide initial draft of outreach message to SG/C/SO/AC to request early input in advance of next EPDP Team meeting on Thursday, 23 May. EPDP Team members to consider questions that should be included in the outreach message.	0
16-May-19	AI	Worksheets input	EPDP Team	EPDP Team	#03	23-May-19	23-May-19	Yes		EPDP Team Members to provide feedback on worksheets published to date in advance of the next EPDP Team meeting	0
16-May-19	AI	Worksheets	EPDP Support Staff	EPDP Support Staff	#03	23-May-19	23-May-19	Yes		Support staff to develop or update worksheets for remaining topics (accuracy and standardized framework for A/D) (note - completed for accuracy)	0
16-May-19	AI	Legal clarifying questions	EPDP Support Staff	EPDP Support Staff	#03	23-May-19	23-May-19	Yes		Support Staff to review legal clarifying questions received to date and align them with legal memos and consolidate where possible in advance of the next EPDP Team meeting on Thursday, 23 May.	0
24-May-19	AI	Board resolution on Phase 1 recommendations	Janis Karklins, Rafik Dammak	Janis Karklins, Rafik Dammak		28-May-19	28-May-19	Yes		Janis to reach out to Chair of the GNSO and convey the EPDP Team's desire to engage with the GNSO Council regarding the Board resolution. Following discussion, Janis to refer back to the EPDP Team with GNSO Council feedback and proposed next steps. Rafik, as GNSO Council liaison, to seek clarification from the GNSO Council regarding the Bylaw-triggered consultation process following non-adoption of parts of GNSO Council adopted recommendations.	0
24-May-19	AI	Legal clarifying questions	Georgios Tselentis, Ashley Heineman	Georgios Tselentis, Ashley Heineman,		24-May-19	24-May-19	Yes		GAC Members to provide legal clarifying questions for incorporation in the legal questions table by end of tomorrow, Friday, May 24. Support Staff to distribute updated table to the Team following receipt of GAC questions.	0
24-May-19	AI	Legal clarifying questions	EPDP Team	EPDP Team		29-May-19	29-May-19	Yes		EPDP Team Members to provide comments on legal questions table, i.e., question relevance and prioritization, by Wednesday, 29 May.	0
24-May-19	AI	Working definitions	EPDP Support Staff	EPDP Support Staff		24-May-19	24-May-19	Yes		Support Staff to convert the working definitions list into a Google Doc and distribute to the Team as soon as possible.	0
24-May-19	AI	Working definitions	EPDP Team	EPDP Team		28-May-19	28-May-19	Yes		EPDP Team Members to propose comments on the working definitions list by Tuesday, 28 May.	0
24-May-19	AI	SSAD	EPDP Team	EPDP Team		29-May-19	29-May-19	Yes		EPDP Team members to review the System for Standardized Access/Disclosure worksheet and provide any input on the document by Wednesday, 29 May so that the Team can discuss the worksheet during the next call.	0
24-May-19	AI	Request for early input	EPDP Team	EPDP Team		29-May-19	29-May-19	Yes		EPDP Team Members to review and provide input on the early input template by Wednesday, 29 May so that the Team can finalize this call for input during the next EPDP Team call.	0

AI = Action Item
PP = Project Plan

Date Assigned	Type	EPDP-P2 Task / Action Item	Assigned To	Group	Meeting #?	Date Due	Date Completed	Complete?	WBS	Comments	Total Days
24-May-19	AI	Worksheet review	EPDP Team	EPDP Team		29-May-19	29-May-19	Yes		EPDP Team Members to continue reviewing the provided worksheets (see https://community.icann.org/display/EOTSFGRD/b.+Worksheets) and provide input as soon as possible.	0
30-May-19	AI	Priority 2 worksheets	EPDP Team	EPDP Team		29-May-19	29-May-19	Yes		EPDP Team Members who are unable to attend the scheduled calls on Priority 2 worksheets may provide feedback via google docs (see https://community.icann.org/display/EOTSFGRD/b.+Worksheets).	0
30-May-19	AI	Expert Briefings	EPDP Team	EPDP Team		31-May-19	31-May-19	Yes		If there are objections to Steve Crocker's presentation during the Team's next meeting, please express them ASAP.	0
30-May-19	AI	Working definitions	EPDP Team	EPDP Team	#04	4-Jun-19	4-Jun-19	Yes		EPDP Team to provide any additional comments on the working definitions draft.	0
30-May-19	AI	Legal Advisory Group	Janis Karklins	Janis Karklins		31-May-19	31-May-19	Yes		Janis to provide the proposal for dealing with legal questions, including the members of the legal advisory group.	0
30-May-19	AI	Early input template	Support Staff	Support Staff		31-May-19	31-May-19	Yes		EPDP Support Staff to update the SO/AC/SG/C template with RySG's edits and send to the SO/AC/SG/Cs.	0
30-May-19	AI	GNSO consultation with ICANN Board on Board resolution on EPDP Phase 1 recommendations	EPDP Team	EPDP Team	#04	4-Jun-19	4-Jun-19	Yes		EPDP Team to provide input on clarifying questions, concerns, and/or background information for the GNSO Council's consultation with the Board in relation to non-adoption of parts of EPDP phase 1 recommendations.	0
6-Jun-19	AI	Working Definitions	EPDP Support Staff	EPDP Support Staff		7-Jun-19	7-Jun-19	Yes		Support Staff to update the working definitions based on input received from the EPDP Team.	0
6-Jun-19	AI	SSAD - list of purposes	EPDP Support Staff	EPDP Support Staff		7-Jun-19	7-Jun-19	Yes		Support Staff will organize a list of purposes from previous documentation (https://www.icann.org/en/system/files/files/gdpr-dataflow-matrix-responses-redacted-13oct17-en.xlsx) and post for Team members to suggest edits by Tuesday, 11 June.	0
6-Jun-19	AI	SSAD Worksheet	EPDP Team	EPDP Team		7-Jun-19	7-Jun-19	Yes		EPDP Team to review the Priority 1 SSAD Worksheet by COB tomorrow, Friday, June 7.	0
6-Jun-19	AI	GNSO consultation with ICANN Board on Board resolution on EPDP Phase 1 recommendations	Support Staff and EPDP Team	Support Staff and EPDP Team		7-Jun-19	7-Jun-19	Yes		Within 2-3 hours after the call, Support Staff to work with the EPDP Chair to produce a one page synthesis of concerns and questions the Team wishes to provide to the Council regarding the Board resolution. Annex all submissions to that synthesis page. Post synthesis page for silent procedure until tomorrow (Friday, 6 June). EPDP Team to only react if there is violent disagreement with concept (not edits, etc.)	0
6-Jun-19	AI	Legal Advisory Group	EPDP Team	EPDP Team	WP-#02	12-Jun-19	12-Jun-19	Yes		Each group to nominate one person for the representative legal committee and provide the nomination to the Chair in advance of the next meeting, Wednesday, 12 June.	0
13-Jun-19	AI	Google Documents	EPDP Team	EPDP Team		14-Jun-19	14-Jun-19	Yes		EPDP Team members to please provide Google account info to the GNSO Secretariat (gns0-secs@icann.org) as soon as possible.	0
13-Jun-19	AI	Third Party Legitimate Interest Example	Thomas Rickert	ISPCP		18-Jun-19	18-Jun-19	Yes		Thomas Rickert to provide an IP infringement scenario by Tuesday, 18 June to be discussed with the Team during a future meeting. Thomas to coordinate with EPDP Support Staff as necessary.	0
13-Jun-19	AI	Third party purposes/legitimate interests	EPDP Team	EPDP Team		18-Jun-19	18-Jun-19	Yes		EPDP Team to review the list of third party purposes and provide additions, edits, and comments by Tuesday, 18 June . (Note: please be prepared to discuss Thomas' example and the law enforcement example during the next meeting on Thursday, 20 June.)	0
20-Jun-19	AI	Third party purposes/legitimate interests	Alex Deacon, Chris Lewis-Evan	IPC	F2F-RAK	25-Jun-19	25-Jun-19	Yes		Alex Deacon and Chris Lewis-Evans to develop an additional use case(s) using this template to share with the EPDP Team at the face-to-face meeting at ICANN65.	0
27-Jun-19	AI	Safeguards for registrant	Georgios	GAC	#08	11-Jul-19	11-Jul-19	Yes		Georgios to review the safeguards for the registrant in the trademark infringement use case and provide guidance on where these safeguards may appropriately belong (requestor, entity disclosing nonpublic registration data, etc.).	0
27-Jun-19	AI	Policy questions for Strawberry Team	Georgios, Marc A.	GAC	#08	11-Jul-19	11-Jul-19	Yes		Georgios and Marc A. to work together to develop a first draft of policy questions to send to the Strawberry Team for the EPDP Team's review.	0
27-Jun-19	AI	Additional use cases	EPDP Team	EPDP Team		5-Jul-19	5-Jul-19	Yes	1.2.7.1	EPDP Team Members who wish to submit additional use cases to submit use cases by Friday, 5 July	0
11-Jul-19	AI	LEA use case	EPDP Team	EPDP Team		16-Jul-19	16-Jul-19	Yes	1.2.7.1	EPDP Team to review the updated LEA use case and provide feedback by Tuesday, 16 July.	0
11-Jul-19	AI	LEA use case	Georgios and Chris	GAC		15-Jul-19	15-Jul-19	Yes	1.2.7.1	Georgios and Chris to work together on fleshing out the safeguards section of the LEA use case and consider the implementation of safeguards, and who would be responsible for the implementation, in the context of a manual and automated system by Monday, 15 July.	0
11-Jul-19	AI	Trademark use case	Thomas, Georgios, and Brian	EPDP Team		19-Jul-19	19-Jul-19	Yes	1.2.7.1	Thomas, Georgios, and Brian to work together on fleshing out the safeguards section of the trademark use case by Friday, 19 July.	0
11-Jul-19	AI	Order of use case review	EPDP Support Staff	EPDP Support Staff		12-Jul-19	12-Jul-19	Yes	1.2.7.1	Support Staff to send a survey to the groups to prioritize/rank the use cases submitted.	0

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Date Assigned	Type	EPDP-P2 Task / Action Item	Assigned To	Group	Meeting #?	Date Due	Date Completed	Complete?	WBS	Comments	Total Days
11-Jul-19	AI	Early input	EPDP Team	EPDP Team	#10	25-Jul-19	25-Jul-19	Yes	1.2.7.1	Each group to review the early input included in the updated SSAD worksheet and provide questions (if any) into the Google doc for early input questions.	0
11-Jul-19	AI	Early input	EPDP Support Staff	EPDP Support Staff	#09	18-Jul-19	18-Jul-19	Yes	1.2.7.1	Support Staff to (1) compile all early input received into the SSAD worksheet by next week and (2) create a corresponding Google doc where EPDP Team members may enter questions regarding the early input.	0
18-Jul-19	AI	LEA purpose	Chris Lewis- Evans	GAC	#08	11-Jul-19	11-Jul-19	Yes	1.2.7.1	In light of today's conversation, Chris Lewis-Evans to seek the guidance of the previously-consulted DPO, with the goal of fine tuning the overarching LEA purpose. Following the receipt of guidance, Chris Lewis-Evans to propose modifications accordingly.	0
18-Jul-19	AI	LEA Purpose	Chris Lewis-Evans	GAC	#10	25-Jul-19	25-Jul-19	Yes	1.2.7.1	Chris Lewis-Evans, with the help of GAC colleagues (as applicable) to consider any questions identified and propose corresponding edits/clarifications to the use case.	0
18-Jul-19	AI	Trustworthiness of requestor	Alan Greenberg	ALAC	#10	25-Jul-19	25-Jul-19	Yes	1.2.7.1	Alan Greenberg to draft proposed legal question regarding the trustworthiness of the requestor and send to Leon and EPDP Leadership.	0
18-Jul-19	AI	Order of use case review	EPDP Support Staff	EPDP Support Staff	#10	25-Jul-19	25-Jul-19	Yes	1.2.7.1	Support Staff to propose a new grouping of use cases with the help of Milton, Chris, Margie, and Brian by next Thursday, 25 July .	0
18-Jul-19	AI	LEA Use Case	EPDP Team	EPDP Team		23-Jul-19	23-Jul-19	Yes	1.2.7.1	EPDP Team to finish reviewing the LEA use case offline, beginning at subcategory g and identify questions to the list in writing (if any) by Tuesday, 23 July .	0
1-Aug-19	AI	SSAC Use Case	Greg A., Ben B.	SSAC		7-Aug-19	7-Aug-19	Yes	1.2.7.1	SSAC to incorporate feedback from the EPDP Team in advance of the next EPDP Team meeting; the updates should also include an example of how accreditation can be done and by whom.	0
1-Aug-19	AI	ALAC Use Case	EPDP Team	EPDP Team		4-Aug-19	4-Aug-19	Yes	1.2.7.1	EPDP Team to provide additional input, via the comment functionality, to the google sheet for the ALAC use case ideally by Sunday, 4 August. Please note EPDP Team Members were sent an invitation to the Google Doc.	0
1-Aug-19	AI	SSAC Use Case	EPDP Team	EPDP Team		4-Aug-19	4-Aug-19	Yes	1.2.7.1	EPDP Team to provide additional input, via the comment functionality, to the google sheet for the SSAC use case ideally by Friday, August 2 , but at the latest by Sunday, 4 August . Please note EPDP Team Members were sent an invitation to the Google Doc.	0
1-Aug-19	AI	Early input	EPDP Team	EPDP Team		13-Aug-19	13-Aug-19	Yes	1.2.7.1	EPDP Team to review the early input documents (the SSAD worksheet and the Google doc) that have been posted. Leadership will devote time to going over the input at the EPDP Team meeting in two weeks' time.	0
18-Jul-19	PP	First reading: Investigation of criminal activity where domain names are used. Typical specific example: phishing attack Second reading: Investigation of criminal activity against a victim in the jurisdiction of the investigating LEA requesting data from either a local or non-local data controller.	All	EPDP Team	#10	25-Jul-19	25-Jul-19	Yes	1.2.7.1		0
31-Jul-19	PP	Group 2 - First reading continued: Investigation of criminal activity where domain names are used. Typical specific example: phishing attack (SSAC 3) Group 4 - First reading: Online buyers identifying and validating the source or services/ Internet users validating the legitimacy of an email or a website to protect themselves (ALAC 1) (Note that SSAC2 scored marginally higher, but due to unavailability of SSAC reps for this meeting, the leadership team decided to commence with this use case)	All	EPDP Team	#11	1-Aug-19	1-Aug-19	Yes	1.2.7.1		0
31-Jul-19	AI	Members to submit edit/view/proposals for SSAC 3 and ALAC 1 in writing	All	SSAC		2-Aug-19	2-Aug-19	Yes	1.2.7.1		0
8-Aug-19	AI	Use case authors, with staff support as needed, to distribute updated SSAC 3 and ALAC 1 use cases, incorporating input received	EPDP Support Staff	SSAC, ALAC		6-Aug-19	6-Aug-19	Yes	1.2.7.1		0
31-Jul-19	PP	Group 2 – Second/final reading: Investigation of criminal activity where domain names are used. Typical specific example: phishing attack (SSAC 3) Group 4 - First reading continued: Online buyers identifying and validating the source or services/ Internet users validating the legitimacy of an email or a website to protect themselves (ALAC 1)	EPDP Team	EPDP Team	#12	8-Aug-19	8-Aug-19	Yes	1.2.7.1	Action: Greg and SSAC Team to propose edits to the use case based on comments received today as well as outstanding comments received this week and next week on the Google Doc. Following the fine-tuning of the document, a final reading will occur at a later meeting.	0
8-Aug-19	PP	Members to submit edit/view/proposals for ALAC 1 in writing	EPDP Team	EPDP Team		9-Aug-19	9-Aug-19	Yes	1.2.7.1		0
8-Aug-19	PP	Use case author, with staff support as needed, to distribute updated ALAC 1 use case, incorporating input received. Final version of SSAC 3 use case to be distributed by use case author, with staff support as needed, and posted on wiki.	EPDP Team	EPDP Team		13-Aug-19	13-Aug-19	Yes	1.2.7.1		0
15-Aug-19	AI	Groups are welcome to provide additional comments in response to early input in the Early Input Google Doc over the next two weeks (by 29 August). Support Staff will consider input received when compiling the Zero Draft document.	EPDP Team	EPDP Team	#14	29-Aug-19	29-Aug-19	Yes	1.2.7.1	https://docs.google.com/document/d/1CXKIzmbRU03qRIINI78S0692EIHDcum/edit	0

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Date Assigned	Type	EPDP-P2 Task / Action Item	Assigned To	Group	Meeting #?	Date Due	Date Complet	Complete?	WBS	Comments	Total Days
8-Aug-19	AI	EPDP Team to review Priority 2 Next Steps table for final review and comment	EPDP Team	EPDP Team	#14	16-Aug-19	16-Aug-19	Yes	1.2.10.1	Action from 8/8 meeting	0
13-Aug-19	PP	Review of EPDP-P2 Project Plan and Work Package	EPDP Support Staff	EPDP Team	#13	16-Aug-19	16-Aug-19	Yes	1.1.7.1	Annouced at 8/8 meeting; Staff reviewed the project package with the team. It was forwarded to the GNSO Council for review and approval	0
18-Jul-19	PP	Group 5 – First reading: Providers requesting access required to facilitate due process in the UDRP and URS (IP 5) (Note, this use case was tied with BC6 but as this use case was also discussed during phase 1, the leadership team recommends starting with this one)	EPDP Team	EPDP Team	#14	15-Aug-19	15-Aug-19	Yes	1.2.7.1		0
15-Aug-19	AI	Members to submit edit/view/proposals for IP 5 in writing	EPDP Team	EPDP Team		16-Aug-19	16-Aug-19	Yes	1.2.7.1		0
15-Aug-19	AI	Use case author, with staff support as needed, to distribute updated IP 5 use case, incorporating input received. Final version of ALAC 1 use case to be distributed by use case author, with staff support as needed, and posted on wiki.	EPDP Team	EPDP Team		20-Aug-19	20-Aug-19	Yes	1.2.7.1		0
15-Aug-19	AI	SSAC EPDP Team members to review comments received for SSAC 3 (Investigation of criminal activity where domain names are used. Typical specific example: PHISHING ATTACK) and distribute updated version of use case to EPDP Team by Tuesday 20 August in preparation for a final reading on Thursday, 22 August.	SSAC	SSAC		22-Aug-19	22-Aug-19	Yes	1.2.7.1		0
18-Jul-19	PP	Group 3 - First reading: When a network is undergoing an attack involving a domain name, and the operator (s) of that network need to contact the domain owner to remediate the security issue (DDOS, Botnet, etc.) (SSAC1) Group 5 – Second/final reading: Providers requesting access required to facilitate due process in the UDRP and URS (IP 5) Group 2 - Third/final reading: Investigation of criminal activity where domain names are used. Typical specific example: phishing attack.	EPDP Team	EPDP Team	#15	22-Aug-19	22-Aug-19	Yes	1.2.7.1		0
15-Aug-19	PP	Member to submit edit/view/proposals for SSAC1 in writing	EPDP Team	EPDP Team		23-Aug-19	23-Aug-19	Yes	1.2.7.1		0
15-Aug-19	PP	EPDP Team to identify which use cases, or aspects of use cases, in each category are significantly different from use case already reviewed and need to be considered further.	EPDP Team	EPDP Team		23-Aug-19	23-Aug-19	Yes	1.2.7.1		0
15-Aug-19	PP	Use case author, with staff support as needed, to distribute updated SSAC 1 use case, incorporating input received. Final version of IP 5 use case to be distributed by use case author, with staff support as needed, and posted on wiki. Use case author, with staff support as needed, to distribute updated ALAC 1 use case, incorporating input received. Final version of ALAC 1 use case to be distributed by use case author, with staff support as needed, and posted on wiki.	Alex Deacon, Hadia E.	EPDP Team		27-Aug-19	27-Aug-19	Yes	1.2.7.1		0
16-Aug-19	PP	Release of zero draft	Janis Karklins	EPDP Leadership Team		27-Aug-19	27-Aug-19	Yes	1.2.7.1		0
18-Jul-19	PP	Group 1 – second/final reading, second use case Group 2 – first reading, second use case (to be determined based on input received)	EPDP Team	EPDP Team	#16	29-Aug-19	29-Aug-19	Yes	1.2.7.1	By 29 August meeting, EPDP Leadership to assess remaining use cases and determine whether further review should continue prior to F2F meeting or whether focus should shift to preparations for F2F meeting with further review continuing post-F2F meeting.	0
18-Jul-19	PP	Determine if the following Use Cases also need to be created 'Determine "Reputation" of domain name and/or elements associated with domain name registrations. -The establishment, exercise or defense of a legal claim involving a registrant of a domain name -Initial investigation of criminal activity against a victim and/or secondary victim where domain names are used in the commission of the crime -Search Engines, Messaging Services & Social Media Platforms seeking to confirm the authenticity of businesses advertising or Posting News on its Platform -Contacting the Registrant to resolve a Technical or Operational Issue with a Domain Name -Online buyers identifying and validating the source of goods or services/ Internet users validating the legitimacy of an email or a website to protect themselves. -Providers requesting access required to facilitate due process in the UDRP and URS. -Help a certification authority determine and validate the identity of the entity associated with a domain name that will be bound to an SSL/TLS certificate. -Consumer protection organizations. -M&A name portfolio due diligence or purchase of domain name from bankrupt entity or other seller. -Maintaining the domain name registration by the Registered Name Holder.	EPDP Team	EPDP Team		29-Aug-19	29-Aug-19	Yes	1.2.7.1	Should this AI be closed now that we moved on from Use Cases?	0

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Date Assigned	Type	EPDP-P2 Task / Action Item	Assigned To	Group	Meeting #?	Date Due	Date Complet	Complete?	WBS	Comments	Total Days
16-Jul-19	AI	Zero Draft Survey	Janis Karklins	EPDP Leadership Team		5-Sep-19	5-Sep-19	Yes	1.2.7.3	Conduct survey to assess which aspects of the zero draft are of most concern and as such should be prioritized for the F2F meeting: Monday 2 – Wednesday 4 September. Confirm priority items for F2F meeting and confirm 'homework' for F2F meeting: Thursday 5 September (regular EPDP Team meeting)	0
18-Jul-19	PP	Group 1 – second/final reading, second use case Group 2 – first reading, second use case (to be determined based on input received)	EPDP Team	EPDP Team	#17	5-Sep-19	5-Sep-19	Yes	1.2.7.1	Leadership team to share draft policy principles / recommendations derived from use case review for review and discussion during F2F meeting, incl. proposed schedule to continue review of use cases, if deemed necessary.	0
9-Sep-19	PP	Face to Face Los Angeles, September 9-11	EPDP Team	EPDP Team	F2F-LA1	11-Sep-19	11-Sep-19	Yes	1.2.11.2		0
22-Aug-19	AI	Brian King to consider comments made during 22-Aug-19 meeting regarding legal basis and amend the IP use case accordingly.	Brian King	IPC	#15	27-Aug-19	27-Aug-19	Yes	1.2.7.1.3		0
22-Aug-19	AI	Greg Aaron to update the SSAC use case on crime and abuse investigation by non-law enforcement parties to reflect today's conversation. For the moment, the Team will park this use case and can revisit in the future when going through the zero draft.	Greg A., Ben B.	SSAC	#15	27-Aug-19	27-Aug-19	Yes	1.2.7.1.3		0
22-Aug-19	AI	EPDP Team Members to add comments from today's discussion of SSAC use case on operational security in the corresponding Google Doc by tomorrow, Friday, 23 August.	EPDP Team	EPDP Team	#15	22-Aug-19	22-Aug-19	Yes	1.2.7.1.3		0
22-Aug-19	AI	SSAC EPDP members to review comments and distribute updated version of the use case by Tuesday, 27 August in preparation for final reading on Thursday, 29 August.	Greg A., Ben B.	SSAC	#15	27-Aug-19	27-Aug-19	Yes	1.2.7.1.3		0
22-Aug-19	AI	Support Staff to create and distribute a Google Doc for EPDP Team members to contribute questions for the face-to-face session with Göran and the Strawberry Team.	EPDP Staff Support	EPDP Staff Support	#15	27-Aug-19	27-Aug-19	Yes	1.2.11.2		0
29-Aug-19	AI	SSAC EPDP Team Members to make agreed to changes and notify EPDP Support Staff when complete.	Greg A., Ben B.	SSAC	#16	30-Aug-19	30-Aug-19	Yes	1.2.7.1.3		0
29-Aug-19	AI	EPDP Team members to submit comments for LEA-2 use case by tomorrow, Friday, 30 August. Please use the following link: https://docs.google.com/document/d/1bm8sdjrNHvNgtMK4f8s-U81FINSie2TVNIQKXCZy5k/edit	EPDP Team	EPDP Team	#16	30-Aug-19	30-Aug-19	Yes	1.2.7.1.3		0
29-Aug-19	AI	GAC colleagues to update the LEA-2 use case based on comments received by Tuesday, 3 September.	Chris Lewis-Evans, Georgios Tsele	GAC	#16	3-Sep-19	3-Sep-19	Yes	1.2.7.1.3		0
29-Aug-19	AI	EPDP Team Members to provide any additional comments or expressions of concern by Thursday, 5 September 2019. Comments will be used to create the 0.1 draft for discussion in Los Angeles. Please find the Google doc here: https://docs.google.com/document/d/1TKw8tOe0gkKqBNLjVxb717tu20UF9t/edit#	EPDP Team	EPDP Team	#17	5-Sep-19	5-Sep-19	Yes	1.2.7.3		0
29-Aug-19	AI	Support Staff to distribute a survey which will allow EPDP Team Members to rank topics or add topics they wish to discuss in Los Angeles.	EPDP Staff Support	EPDP Staff Support	#17	3-Sep-19	3-Sep-19	Yes	1.2.7.3		0
29-Aug-19	AI	EPDP Team Members to volunteer to draft an issue write-ups for topics that need to be further explored. Based on the collective write-up, the Team could begin discussing the issue in Los Angeles or beyond. (An example would be financial considerations.) Please find a link to the table here: https://docs.google.com/document/d/12DH3LoKyqLKzpxOo7fhaqkKwDs0jFmN/edit	EPDP Team Members	EPDP Team Members	#17	6-Sep-19	6-Sep-19	Yes	1.2.7.3		0
5-Sep-19	AI	EPDP Leadership to distribute an initial draft F2F agenda by Saturday, 7 September (morning, European time)	EPDP Leadership Team	EPDP Leadership Team	#18	7-Sep-19	7-Sep-19	Yes	1.2.11.2		0
5-Sep-19	AI	EPDP Team to provide feedback on the initial proposal of the agenda by 15:00 UTC on Sunday, 8 September in order for feedback to be considered during the EPDP Leadership Team's further refinement of the F2F agenda.	EPDP Team	EPDP Team	#18	8-Sep-19	8-Sep-19	Yes	1.2.11.2		0
5-Sep-19	AI	Chris Lewis-Evans to modify agreed-upon changes to LEA-2 use case. Following these updates, this use case will be parked.	Chris Lewis-Evans	GAC	#18	6-Sep-19	6-Sep-19	Yes	1.2.7.1.3		0
5-Sep-19	AI	EPDP Team Members to provide input to BC-3 use case in writing by tomorrow, 6 September.	EPDP Team	EPDP Team	#18	6-Sep-19	6-Sep-19	Yes	1.2.7.1.3		0
5-Sep-19	AI	Margie Milam to incorporate feedback received from EPDP Team on BC-3 use case in advance of the F2F meeting on 9 September 2019.	Margie Milam	BC	#18	8-Sep-19	8-Sep-19	Yes	1.2.7.1.3		0
11-Sep-19	AI	Alex Deacon, Milton Mueller and other willing volunteers to draft a write-up of a potential accreditation model, taking into account the Team's F2F discussions, in advance of the Thursday, 19 September meeting.	Alex Deacon; Milton Mueller	EPDP Team	F2F	18-Sep-19	18-Sep-19	Yes	1.2.7.2.2		0
11-Sep-19	AI	IPC, BC, SSAC, and GAC reps to separately draft a vision for their "ideal accreditation model" in order to assist the group with what the baseline accreditation requirements could be as well as the attendant benefits of accreditation within the architecture of an SSAD by Wednesday, September 18.	IPC, BC, SSAC, and GAC reps	EPDP Team	F2F	18-Sep-19	18-Sep-19	Yes	1.2.7.2.2		0
11-Sep-19	AI	EPDP Members to contribute feedback to the staff-distributed Google table which includes a column for each lawful basis and a column for what a requesting party would be required to provide in its request, what is the expected response time, is automation likely, what are the standardized categories that may fall within that lawful basis, etc.	EPDP Team	EPDP Team	F2F	9-Sep-19	8-Oct-19	Yes	1.2.7.2.3	Extended from 19 Sep to 08 Oct	29
11-Sep-19	AI	EPDP Team to review the legal memos and come back with the most relevant points that need to be factored in as the Staff Support Team produces the 1.0 draft by Thursday, September 19.	EPDP Team	EPDP Team	F2F	19-Sep-19	14-Nov-19	Yes	1.2.10		56

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11-Sep-19	AI	James and Mark Sv. to work together on a revised proposal for Building Block L (SSAD query policy) by Thursday, September 19. When discussing updates to Building Block L, Team members to consider if it is within the Team's charter to continue discussing this issue.	James Bladel; Mark Sv.	EPDP Team	F2F	19-Sep-19	19-Sep-19	Yes	1.2.7.2.1		0
11-Sep-19	AI	Matt C. to review the legal advice on how to perform the balancing test and update Alan Woods' initial balancing test document into a simple guide to conduct the balancing test to be included in the next iteration of the zero draft by Thursday, September 19.	Matt Crossman	RySG	F2F	19-Sep-19	30-Oct-19	Yes	1.2.7.2.3		41
11-Sep-19	AI	Contracted party Team members to draft letter to ICANN Board, outlining scenarios discussed, including where the disclosure decision lies within the SSAD, and inquire whether there are any options the Board would not be amenable to.	Ry and Rr EPDP Reps	EPDP Team	F2F	27-Sep-19	27-Sep-19	Yes	1.2.7.2.6		0
17-Sep-19	PP	Legal Committee Meeting to address remaining questions	Legal Committee	Legal Committee		17-Sep-19	17-Sep-19	Yes	1.2.10		0
19-Sep-19	PP	Review team input on who should be responsible for disclosure decision; Criteria/content of requests (BB a) – first reading Retention and destruction of data (BB e) – first reading	EPDP Team	EPDP Team	#19	19-Sep-19	19-Sep-19	Yes	1.2.7.2.4		0
19-Sep-19	AI	Support Staff to update Building Block A (criteria/content of requests), following the feedback from today's conversation.	EPDP Support Staff	EPDP Support Staff	#19	26-Sep-19	26-Sep-19	Yes	1.2.7.2.4		0
19-Sep-19	AI	Support Staff to update Building Block E (retention/destruction of data), following the feedback from today's conversation.	EPDP Support Staff	EPDP Support Staff	#19	26-Sep-19	26-Sep-19	Yes	1.2.7.2.1		0
19-Sep-19	AI	With respect to where the disclosure decision is made, EPDP Team members who have not yet contributed to the table - please do so in advance of the next Team meeting by Monday, 23 September. Registrar Team members to consider the feedback today and reconsider the position noted in the table, if possible.	EPDP Team	EPDP Team	#19	23-Sep-19	23-Sep-19	Yes	1.2.7.2.3		0
24-Sep-19	PP	Acceptable Use Policy (BB d & h) – first reading. Receipt of acknowledgement (BB k) – first reading	EPDP Team	EPDP Team	#20	24-Sep-19	24-Sep-19	Yes	1.2.7.2.1		0
24-Sep-19	AI	EPDP Team Members to send a message to EPDP Leadership ASAP to let the leaders know the status of outstanding homework so that Leadership can plan the upcoming meetings accordingly.	EPDP Team	EPDP Team	#20	24-Sep-19	24-Sep-19	Yes	1.2.7.2.1		0
24-Sep-19	AI	Support Staff to review feedback received during today's meeting, and update Building Block D and H (acceptable use policy) accordingly.	EPDP Support Staff	EPDP Support Staff	#20	26-Sep-19	26-Sep-19	Yes	1.2.7.2.1		0
24-Sep-19	AI	For Building Block H, subpoint (b) (acceptable use policy), Thomas had suggested adding "or subset thereof" to the subpoint, "Must return current data [or subset thereof] in response to a request (no historic data)". The Team did not agree to this addition, and Janis requested Thomas propose alternate language for the EPDP Team's review.	Thomas Rickert	ISPCP	#20	26-Sep-19	14-Nov-19	Yes	1.2.7.2.1		49
24-Sep-19	AI	Support Staff to review feedback received during today's meeting, and update Building Block K (receipt of acknowledgement) accordingly.	EPDP Support Staff	EPDP Support Staff	#20	26-Sep-19	26-Sep-19	Yes	1.2.7.2.4		0
26-Sep-19	PP	Query Policy (BB i & l) – second reading, incl. review of updated language from James and Mark Sv. Accreditation (BB f & j) – review updated proposal from Alex and Milton Retention and destruction of data (BB e) – Second reading	EPDP Team	EPDP Team	#21	26-Sep-19	26-Sep-19	Yes	1.2.7.2.1	Query Policy (BB i & l) – second reading, incl. review of updated language from James and Mark Sv. moved to 3 Oct meeting	0
26-Sep-19	AI	EPDP Team members to review and provide edits to the registrar-proposed questions to ICANN org to by Tuesday, 1 October.	EPDP Team	EPDP Team	#21	1-Oct-19	1-Oct-19	Yes	1.2.7.2.1		0
26-Sep-19	AI	Support Staff to edit the accreditation building block in accordance with materials received and the discussion during today's meeting by Monday, 7 October.	EPDP Support Staff	EPDP Support Staff	#21	7-Oct-19	7-Oct-19	Yes	1.2.7.2.2		0
26-Sep-19	AI	Support Staff to edit the retention building block in light of today's discussion by Tuesday, 1 October.	EPDP Support Staff	EPDP Support Staff	#21	1-Oct-19	1-Oct-19	Yes	1.2.7.2.1.2		0
26-Sep-19	AI	EPDP Team members to review edited language and provide suggested updates (if any) by Monday, 7 October.	EPDP Team	EPDP Team	#21	7-Oct-19	7-Oct-19	Yes	1.2.7.2.1.2		0
1-Oct-19	PP	Legal Committee Meeting to address remaining questions	Legal Committee	Legal Committee		1-Oct-19	2-Oct-19	Yes	1.2.10		1
3-Oct-19	PP	Query Policy (BB i & l) – second reading, incl. review of updated language from James and Mark Sv. Acceptable Use Policy (BB d & h) – second/final reading Criteria/content of requests (BB a) – second/final reading	EPDP Team	EPDP Team	#22	1-Oct-19	1-Oct-19	Yes	1.2.7.2.1		0
3-Oct-19	AI	ICANN org liaisons to informally share draft questions with ICANN org. Following review of CPH letter, the EPDP Team will determine if CPH draft questions should be included in a formal letter to ICANN org, ICANN Board, or both.	ICANN org liaisons	ICANN org liaisons	#22	8-Oct-19	8-Oct-19	Yes	0.0		0

AI = Action Item

PP = Project Plan

Date Assigned	Type	EPDP-P2 Task / Action Item	Assigned To	Group	Meeting #?	Date Due	Date Complet	Complete?	WBS	Comments	Total Days
3-Oct-19	AI	EPDP Team to continue providing feedback (by group) into the lawful basis comparison table by Wednesday, 9 October at 16:00 UTC.	EPDP Team	EPDP Team	#22	9- Oct-19	9-Oct-19	Yes	1.2.7.2.3		0
3-Oct-19	AI	EPDP Support Staff to review the feedback provided and provide a summary to the EPDP Team by Thursday, 10 October.	EPDP Support Staff	EPDP Support Staff	#22	10- Oct-19	10-Oct-19	Yes	1.2.7.2.1		0
3-Oct-19	AI	James Bladel to provide an illustrative but non-exhaustive list of examples of illegitimate requests or requests of an abusive nature by Tuesday, 8 October. James to also consider how the list could be included in the building block I/L (query policy). (Note: Mark Sv. has offered to assist.)	James Bladel (Mark Sv.)	EPDP Team	#22	8- Oct-19	8-Oct-19	Yes	1.2.7.2.1.2.3		0
3-Oct-19	AI	EPDP Support Staff to provide suggested updates to building block L (query policy) based on today's discussion following receipt of James and Mark Sv's updates.	EPDP Support Staff	EPDP Support Staff	#22	10- Oct-19	21-Oct-19	Yes	1.2.7.2.1.2.1		11
8-Oct-19	PP	Accreditation (BB f & j) – second/final reading	EPDP Team	EPDP Team	#23	8- Oct-19	8-Oct-19	Yes	1.2.7.2.4		0
8-Oct-19	AI	Receipt of acknowledgement (BB k) – second/final reading	EPDP Team	EPDP Team	#23	10- Oct-19	10-Oct-19	Yes	1.2.7.2.2		0
8-Oct-19	AI	EPDP Team to register disagreement with the structure/overall approach of the accreditation building block proposal in advance of next EPDP Team meeting.	EPDP Team	EPDP Team	#23	10- Oct-19	10-Oct-19	Yes	1.2.7.2.2		0
8-Oct-19	AI	James Bladel to work with board liaisons and edit the last sentence of the Board questions letter. James to send updated letter to the Team for a 24-hour silent review period. Absent any objections, EPDP Support Staff to send the letter to the Board.	James Bladel EPDP Team EPDP Support Staff	James Bladel EPDP Team EPDP Support Staff	#23	11- Oct-19	11-Oct-19	Yes	0.0		0
8-Oct-19	AI	Margie and Amr to work together to find a mutually acceptable solution to subsection C of Building Block D to share with the group by Friday, 11 October.	Margie Milam Amr Elsad	BC, NCSG	#23	11- Oct-19	6-Nov-19	Yes	1.2.7.2.1.2.3	Started	26
8-Oct-19	AI	Support Staff to reach out to Thomas regarding Building Block H, Subsection b. In absence of suggestion from Thomas, "or subset thereof" will be deleted.	EPDP Support Staff	EPDP Support Staff	#23	10- Oct-19	10-Oct-19	Yes	1.2.7.2.1.2.3		0
8-Oct-19	AI	Support Staff to check the building blocks for consistency - specifically, review the text to ensure there is no reference to notifications to the data subject on a per-disclosure basis.	EPDP Support Staff	EPDP Support Staff	#23	11- Oct-19	11-Oct-19	Yes	0.0		0
8-Oct-19	AI	Support Staff to organize a conference call with interested members, including James, Chris and Amr to work together on compromise solution for Building Block H, Subpoint J re: confidentiality of LEA requests by Friday, 11 October.	EPDP Support Staff	EPDP Support Staff	#23	11- Oct-19	11-Oct-19	Yes	1.2.7.2.1.2	Completed, scheduled for 11 Oct	0
8-Oct-19	AI	Support Staff to edit Subpoint C of Building Block A to address Volker's concern regarding information provided by the requestor to be specific to the domain name for which disclosure is requested. Following receipt of edited text from Support Staff, EPDP Team will have 24 hours for silent review to express objections.	EPDP Team	EPDP Team	#23	9- Oct-19	9-Oct-19	Yes	1.2.7.2.4		0
10-Oct-19	PP	Response requirements / expectations, including timeline/SLAs (BB g) – first reading	EPDP Team	EPDP Team	#24	10- Oct-19	10-Oct-19	Yes	1.2.7.2.4		0
11-Oct-19	AI	Terms of use / disclosure agreements / privacy policies (BB m) – first reading	EPDP Team	EPDP Team	#24	10- Oct-19	10-Oct-19	Yes	1.2.7.2.4		0
11-Oct-19	AI	Chris to draft proposed language and James, Amr to review proposal on compromise solution for Building Block H, Subpoint H re: confidentiality of LEA requests	Chris Lewis-Evans	GAC		15- Oct-19	28-Oct-19	Yes	1.2.7.2.1.2	Delivery extended to 24 Oct	13
15-Oct-19	PP	Legal Committee Meeting to address remaining questions	Legal Committee	Legal Committee		15- Oct-19	15-Oct-19	Yes	1.2.10		0
17-Oct-19	PP	Purposes (BB b) – second reading User Groups (BB c) – second reading Financial Stability (BB n) – second reading Start review of policy principles	EPDP Team	EPDP Team	#25	17- Oct-19	17-Oct-19	Yes	1.2.7.2.8		0
17-Oct-19	AI	Support Staff to update the text of the Accreditation Building Block and Financial Sustainability Block based on today's discussion.	EPDP Support Staff	EPDP Support Staff	#25	18- Oct-19	18-Oct-19	Yes	1.2.7.2.8		0
17-Oct-19	AI	EPDP Team to provide additional edits to Accreditation Building Block Implementation guidance and definitions by Friday, 18 October.	EPDP Team	EPDP Team	#25	18- Oct-19	18-Oct-19	Yes	1.2.7.2.2		0
17-Oct-19	AI	EPDP Team to provide additional edits from today's conversation to the Financial Sustainability Block by Friday, 18 October.	EPDP Team	EPDP Team	#25	18- Oct-19	18-Oct-19	Yes	1.2.7.2.8		0
17-Oct-19	AI	EPDP Volunteers needed to propose initial text for Building Block M – Terms of Use/Disclosure Agreements/Privacy Policies by Monday, 21 October.	EPDP Team	EPDP Team	#25	21- Oct-19	30-Oct-19	Yes	1.2.7.2.1.2.3		0
22-Oct-19	PP	Accreditation (BB f & j) – second/final reading	EPDP Team	EPDP Team	#26	22- Oct-19	22-Oct-19	Yes	1.2.7.2.1		0
22-Oct-19	AI	Terms of use / disclosure agreements / privacy policies (BB m) – second/final reading	EPDP Team	EPDP Team	#26	22- Oct-19	22-Oct-19	Yes	1.2.7.2.1		0
22-Oct-19	AI	Amr to propose new text re: Building Block d, subpoint c on compatible purposes – for Building Block d based on today's discussion by Thursday, 24 October.	Amr Elsad	NCSG	#26	24- Oct-19	6-Nov-19	Yes	1.2.7.2.1.2.3		0
22-Oct-19	AI	Support Staff to review subpoint d and ensure relevant points are captured in the Auditing building block by Wednesday, 23 October.	EPDP Support Staff	EPDP Support Staff	#26	23- Oct-19	21-Oct-19	Yes	1.2.7.2.1.2.3		0
22-Oct-19	AI	Chris Lewis-Evans to work with colleagues to update Building Block h, subpoint h by Thursday, 24 October.	Chris Lewis-Evans	GAC	#26	24- Oct-19	6-Nov-19	Yes	1.2.7.2.1.2.3		0
22-Oct-19	AI	Support staff to review and revise Building Block h, subpoint i based on today's discussion by Wednesday, 23 October.	EPDP Support Staff	EPDP Support Staff	#26	23- Oct-19	22-Oct-19	Yes	1.2.7.2.1.2.3		0
22-Oct-19	AI	EPDP Team to provide concerns and objections (if any) to the Priority 2 next steps proposal by Friday, 25 October.	EPDP Team	EPDP Team	#26	25- Oct-19	25-Oct-19	Yes	1.2.8		0

<https://docs.google.com/spreadsheets/d/179ocCF6XHk48CJaFF4Rdg9T3atQKFeY51zwF6rFQ4Jw/edit#gid=126973602>

AI = Action Item

PP = Project Plan

Date Assigned	Type	EPDP-P2 Task / Action Item	Assigned To	Group	Meeting #?	Date Due	Date Completed	Complete?	WBS	Comments	Total Days
24-Oct-19	PP	Response requirements / expectations, including timeline/SLAs (BB g) – second/final reading	EPDP Team	EPDP Team	#27	24-Oct-19	24-Oct-19	Yes	1.3.3		0
24-Oct-19	AI	Terms of use / disclosure agreements / privacy policies (BB m) – second/final reading	Alex Deacon	EPDP Team	#27	25-Oct-19	25-Oct-19	Yes			
24-Oct-19	AI	Alex Deacon to update Accreditation Building Block Subsections G and R based on today's discussion by Friday, 25 October.	EPDP Support Staff	EPDP Support Staff	#27	24-Oct-19	24-Oct-19	Yes			
24-Oct-19	AI	EPDP Support Staff to update the Accreditation Building Block based on today's discussion and send a clean version to the EPDP Team	EPDP Team	EPDP Team	#27	25-Oct-19	25-Oct-19	Yes			
24-Oct-19	AI	EPDP Team to provide additional edits to the Accreditation Building Block by COB Friday, 25 October. In providing edits, EPDP Team to consider if any policy principles belong in implementation guidance and vice versa.	EPDP Team	EPDP Team	#27	30-Oct-19	30-Oct-19	Yes		Reminder announced at 29 Oct meeting	
24-Oct-19	AI	EPDP Team to provide input on building blocks by Wednesday, 30 October at 21:00 UTC as EPDP Leadership will freeze edit capabilities at 21:00.	EPDP Team	EPDP Team	#27	28-Oct-19	28-Oct-19	Yes	1.2.7.1		
24-Oct-19	AI	EPDP Team to provide additional edits to Building Block B (Purposes) and Building Block C (user groups) by COB Monday, 28 October.	EPDP Team	EPDP Team	#27	28-Oct-19	28-Oct-19	Yes	1.2.7.4		
24-Oct-19	AI	Survey to determine which topics from 1.0 draft should be prioritized for EPDP Team F2F meeting	EPDP Team	EPDP Team	#28	29-Oct-19	29-Oct-19	Yes	1.3.3		0
29-Oct-19	PP	Review and discuss agenda for EPDP Team meetings at ICANN66	Alex Deacon	IPC	#28	31-Oct-19	31-Oct-19	Yes	1.2.7.2.2		0
29-Oct-19	AI	Alex Deacon to reconcile the Accreditation BB and remove references to framework and make it clear this is the policy for the Accreditation Authority.	RrSG	RrSG	#28	31-Oct-19	6-Nov-19	Yes	1.2.7.2.2		6
29-Oct-19	AI	Registrar team to review brackets in sub-point f and confirm that it aligns with https://rsg.org/minimum-required-information-for-whois-data-requests .	Alex Deacon, EPDP Support Staff	EPDP Support Staff	#28	31-Oct-19	31-Oct-19	Yes	1.2.7.2.2		0
29-Oct-19	AI	Alex Deacon with the assistance of staff support to review EPDP Team input received re. Single identity / multiple authorizations and propose updates to section F.	Margie Milam, Volker Greimann	IPC, RrSG	#28	31-Oct-19	2-Nov-19	Yes	1.2.7.2.2		2
29-Oct-19	AI	Margie and Volker to propose revised language for sub-point n), consider splitting into two points, one for individuals and one for entities.	James Bladel	RrSG	#28	31-Oct-19	6-Nov-19	Yes	1.2.7.2.2		6
29-Oct-19	AI	James to propose language for sub-point q).	James Bladel, Greg Aaron	RrSG, SSAC	#28	31-Oct-19	31-Oct-19	Yes	1.2.7.2.2		0
29-Oct-19	AI	James and Greg to work on proposed modifications to sub-point t).	EPDP Support Staff	EPDP Support Staff	#28	29-Oct-19	29-Oct-19	Yes	1.2.11.3		0
29-Oct-19	AI	Staff to send out calendar invites for ICANN66	EPDP Team	EPDP Team	F2F4	31-Oct-19	31-Oct-19	Yes	1.2.7.4		
17-Oct-19	PP	Priority 1 draft 1.0 documents for ICANN66 Montreal	EPDP Team	EPDP Team	F2F4	7-Nov-19	7-Nov-19	Yes	1.2.11.3		0
2-Nov-19	PP	ICANN66 - Montreal	EPDP Team	EPDP Team	F2F4	12-Nov-19	12-Nov-19	Yes	1.2.7.2.1	Logging - https://docs.google.com/document/d/130z5SnuYgGhIH9hnaH1cjuZ_9F5zP7u4P4g_XclLpU/edit Audit - https://docs.google.com/document/d/1MsvOfYu7tV97GzQnjh52h2NxsSsCw5ps4-dLvfRIAYk/edit Response requirements - https://docs.google.com/document/d/1KqkRwfbC6gBirmE30TTw7MYPThciaMc03Lu6M9skEE1/edit	0
7-Nov-19	AI	Provide input / comments / suggestions to Logging, Audit, & Response Requirements building blocks	EPDP Team	EPDP Team	#29	14-Nov-19	14-Nov-19	Yes	1.2.7.2.1		
7-Nov-19	PP	Deliberation of Logging, Audit, and Response requirements Building Blocks	EPDP Support Staff	EPDP Support Staff	#29	15-Nov-19	14-Nov-19	Yes	1.2.7.2.1		-1
14-Nov-19	AI	Support Staff to apply the agreed-upon edits (including deletions, where applicable) to the Logging, Auditing, and Response Requirements Building Blocks by Friday, 15 November.	EPDP Team	EPDP Team	#29	21-Nov-19	23-Nov-19	Yes	1.2.7.2.1		2
14-Nov-19	AI	EPDP Team to review updated Logging and Auditing Building Blocks by Thursday, 21 November.	EPDP Team	EPDP Team	LS#10	19-Nov-19	19-Nov-19	Yes	1.2.10		
7-Nov-19	PP	Legal Committee Meeting: -Outstanding SSAD questions -Review of Batch 1 memo summaries -Accuracy and WHOIS ARS -City Field Redaction	EPDP Team	EPDP Team	F2F4	19-Nov-19	23-Nov-19	Yes	7.2.6, 1.2.7	Logging - https://docs.google.com/document/d/130z5SnuYgGhIH9hnaH1cjuZ_9F5zP7u4P4g_XclLpU/edit Audit - https://docs.google.com/document/d/1MsvOfYu7tV97GzQnjh52h2NxsSsCw5ps4-dLvfRIAYk/edit Response requirements - https://docs.google.com/document/d/1KqkRwfbC6gBirmE30TTw7MYPThciaMc03Lu6M9skEE1/edit	4
7-Nov-19	AI	Provide input / comments / suggestions to Terms of use, Automation, Financial Stability building blocks	EPDP Team	EPDP Team	#30	21-Nov-19	21-Nov-19	Yes	7.2.6, 1.2.7.2.8		
7-Nov-19	PP	Deliberation of Terms of use, Automation, Financial Stability building blocks	EPDP Support Staff	EPDP Support Staff	#30	26-Nov-19	26-Nov-19	Yes	7.2.6, 1.2.7	https://docs.google.com/document/d/1XeHP_YZN7fR0LwQ4dRy9PqB39uOzHXot-yH0fvcvbc/edit	0
21-Nov-19	AI	Support Staff to assist in working with the volunteers for the new Authorization Provider Building Block. Volunteers are Sarah, Marc A., Margie, and Alex.	Janis Karklins	EPDP Team Chair	#30	25-Nov-19	25-Nov-19	Yes	1.2.7.2.8		0
21-Nov-19	AI	Janis to send chair-proposed questions to ICANN org regarding a cost-benefit analysis of the SSAD.	EPDP Support Staff	EPDP Support Staff	#30	21-Nov-19	21-Nov-19	Yes	1.2.7.2.8	https://docs.google.com/document/d/1Ci-wvA1P9yoKj5DPeRbZ5FOHL2D8EXGsn25V9TPELM/edit	0
21-Nov-19	AI	Support Staff to update the Financial Sustainability Building Block in light of the discussion during the meeting.	EPDP Support Staff	EPDP Support Staff	#30	26-Nov-19	26-Nov-19	Yes	1.2.7.2.8	https://docs.google.com/document/d/1Ci-wvA1P9yoKj5DPeRbZ5FOHL2D8EXGsn25V9TPELM/edit	0
21-Nov-19	AI	EPDP Team to review the updated Financial Sustainability Building Block before the next meeting on Tuesday, 26 November.	EPDP Team	EPDP Team	F2F4	27-Nov-19	27-Nov-19	Yes	1.2.7.2.3	Logging - https://docs.google.com/document/d/130z5SnuYgGhIH9hnaH1cjuZ_9F5zP7u4P4g_XclLpU/edit Audit - https://docs.google.com/document/d/1MsvOfYu7tV97GzQnjh52h2NxsSsCw5ps4-dLvfRIAYk/edit Response requirements - https://docs.google.com/document/d/1KqkRwfbC6gBirmE30TTw7MYPThciaMc03Lu6M9skEE1/edit	0