Draft Agenda ccNSO Council Meeting
30 June 2016

1) Welcome and Apologies
Attendance list is available at: http://ccnso.icann.org/about/council/attendance.htm

2) Minutes and Actions
Minutes 16 June 2016 meeting.
Action items completed

3) Overview inter-meeting Council decisions
None
4) Approval membership application .dk (Denmark)
For decision: Approval membership application.

Draft Resolution
The ccNSO Council approves the application of the ccTLD manager of .dk and welcomes Dansk Internet Forum (DIFO), the ccTLD manager for .dk (Denmark), as the 160st member of the ccNSO.

5) IANA Stewardship transition and CCWG –Accountability
5.1 Broaden mandate of ccNSO Guideline Review Committee to develop processes and procedures around implementation of CCWG-Accountability WS 1 proposal.

Background: At the Marrakesh meeting the Council requested the ccNSO Guideline review Committee to develop Processes and Procedures relating to implementation of the CWG-Stewardship Proposal. With adoption of the new ICANN Bylaws, the ccNSO will need to implement processes and procedures flowing from the new Bylaws. The GRC is well positioned to do so.

Draft Resolution
The ccNSO Council request and mandates the ccNSO Guideline Review Committee to do all what is necessary including, but not limited to, reaching out and coordinating with other SO/ACs and ICANN staff to develop all processes and procedures the ccNSO should implement according and flowing from the ICANN Bylaws as adopted by the ICANN Board on 27 May 2016. The GRC is requested to present these rules and procedures to the ccTLD community and for adoption by the ccNSO Council.

5.2. Progress ccNSO Guideline Selection ccNSO appointed member RZERC.
Potential approval of ccNSO Guideline: RZERC selection and appointment

process

For information: the ccNSO needs to appoint its member on RZERC by 30 September. No further action required.

5.3 Letter CCWG-Accountability.

ccNSO to agree with process for request additional budget for WS 2 items (see email Katrina, 23 June 2016).

Draft Resolution
Background
The co-chairs of the CCWG-Accountability send a letter to the CCWG's chartering organisations, including the ccNSO, and requested to validate the FY17 Budget for the CCWG-Accountability and agree with the following formal process to deal with additional expense requests post-budget approval, approved:

- The CCWG, with the support of the PCST, prepares a request for the Chartering SO/ACs.
- The Chartering SO/ACs review the CCWG request. If the Chartering Organizations validate the request, it is submitted to the Board for approval. If not, it will be returned to the CCWG with a detailed explanation.

Draft Decision
The ccNSO Council validates the FY 17 budget for the CCWG-Accountability and agrees with the formal process as proposed to deal with additional expense requests.

The chair of the ccNSO Council is requested to inform the ICANN Board of Directors accordingly and co-chairs of the CCWG-Accountability accordingly.

5.4 Membership CCWG – Accountability
Background
In accordance with its charter, the ccNSO Council has appointed 5 members on the CCWG-Accountability. The members on the CCWG-Accountability have been actively and intensively involved in Work Stream 1 since the creation of the CCWG (December 2014).

Draft Decision
As the CCWG-Accountability will now start with WS 2. Given the expected and extended time commitment of membership, the Council requests its chair to ask the ccNSO appointed members on the CCWG to indicate whether they want to remain on the CCWG-Accountability as member.

If one or more members indicate they want to end their membership, the

secretariat is requested to launch a call for membership on the CCWG. Council will use the same selection process as for the original appointments (https://community.icann.org/display/CSPFCWGOIA/ccNSO+Selection+Process +for+Cross-Community+Working+Group+on+ICANN+Accountability).

6) CSC membership Selection

6.1 Call for volunteers
Draft resolution
Background
On 16 June 2016 the ccNSO Council adopted the ccNSO Guideline: ccNSO Actions Respecting the Customer Standing Committee (http://ccnso.icann.org/workinggroups/guidelines-ccnso-csc-16jun16-en.pdf) . Acording to this Guideline, the ccNSO Should instruct the secretariat to send out call for Expression of Interest for ccNSO appointed members. The template for the call for Expression of Interest is included in Annex A of the Guideline.

Draft Decision
In accordance with the ccNSO Guideline: ccNSO Actions Respecting the Customer Standing Committee, the ccNSO Council instructs the Secretariat to issue the call for Expression of Interest for membership of the CSC on 30 June 2016 and close call on Friday 15 July 17.00 UTC. The call for expression should be send to all emails available, the ccTLDWorld@icann.org, ccTLD community and ccNSO members email lists. The Expressions of Interest should be send to the following email address: ccNSO-CSC-EOI@icann.org. After closure of the Call for Expression the secretariat is instructed to transmit all Expression of Interest to all individual Councillors eligible to select members of the CSC no later than Saturday 16 July 17.00 UTC.

6.2 Selection Committee or full Council decisions
Decision whether to appoint Selection Committee and its mandate.

Draft resolution
Background
According to the new ICANN Bylaws (adopted 27 may 2016) and the charter of the Customer Standing Committee (CSC), the ccNSO Council needs to consult the RySG before it appoints the ccTLD members on the CSC (on 22 July 2016), and, together with the GNSO Council, approve the full slate of membership (members and liaisons) of the CSC (by 12 August 2016).

In order to meet these obligations within the established deadlines the ccNSO Guideline: ccNSO Actions Respecting the Customer Standing Committee offers the opportunity to Council to designate a sub-group of Councillors to coordinate

the selection and approval of members and liaisons on the CSC, either just to consult with the RySG and GNSO Council or to consult and approve the ccTLDs members on the CSC and full slate. Given the tight deadlines it cannot be warranted that the necessary quorum of Councillors will be available on the 22 July and 10 or 11 August.

Draft Resolution
In accordance the ccNSO Guideline: ccNSO Actions Respecting the Customer Standing Committee (CSC), the ccNSO Council establishes a sub-group of the Council, the CSC Selection Committee, of 6 Councillors eligible to select candidates for the CSC (5 ccNSO members appointed Councillors, one from every ICANN region and 1 NomCom appointed Councillor). This group is mandated to coordinate with the RySG and formally appoint the two candidates selected by the ccNSO Council. Further the ccNSO Council mandates the CSC Selection Committee to coordinate and approve with the GNSO Council the full slate of membership (members and liaisons) in accordance with the charter of the CSC.

The following Councillors are appointed as CSC selection committee:
- **Katrina Sataki (.lv, Europe)**
- **Ching Chao (NomCom appointee)**
- **Margarita Valdes (.cl, LAC)**
- **Stephen Deerhake (.as, NA)**
- **Hiro Hotta (.jp, AP)**
- **(Awaiting name of AF member)**

7) PDP Review Mechanism and Retirement Framework

Background: In order to launch PDP(s) at its meeting in Helsinki the following decisions need to be made in Helsinki:
- Request for issue report
- Appointment Issue Manager
- Tentative timeline for Issue report

In addition, Council may decide to appoint a committee to oversee (and assist) the appointed Issue Manager.

ccNSO Resolution on ccPDP
Background
At its meeting on 10 December 2015 the ccNSO Council discussed the launch of the formal ccNSO Policy Development Processes to address the lack of policy with respect to retirement of ccTLDs and the absence of a review mechanism on issues of delegation, revocation and retirement of ccTLDs.

In 2011 the ccNSO Delegation and Redelegation Working Group (DRDWG) noted the need for ccNSO policy development on ccTLD retirement to increase predictability and legitimacy in this area,[1] but recommended that such a ccNSO PDP should be launched following the development of a Framework of Interpretation of RFC 1591.

In addition, as called for in RFC 1591, a Review Mechanism is needed to resolve disputes regarding the most critical decisions pertaining to ccTLDs: delegation, revocation, transfer and retirement of a ccTLD. Until such time a policy this has been developed and is implemented, such a mechanism remains unavailable, whilst comparable decisions or similar decisions affecting gTLDs are subject to review and redress.

Following the initial discussions of Council, input and feed-back was sought from the community at the Marrakesh meeting. The community present was of the view that the initial focus needs to be on developing a Review Mechanism, which is considered to be of highest priority, in particular in light of the IANA Stewardship transition. Only then the focus should on retirement, and, if needed, revisit the Review Mechanism to include decisions relating to the retirement of ccTLDs.

Further, the view of the community was to do as many things in parallel as feasible. The preference was to conduct one (1) PDP, although implications were not very clear. To provide greater clarity, the Council asked the secretariat to an overview of the different alternatives and associated timelines, taking into account the feed-back and input received at the Marrakesh meeting. These alternatives were presented to Council at its meeting on 12 May 2016:

1. The two PDPs (Review Mechanism and Retirement) run sequentially
2. One PDP two sequential WG (Review Mechanism, Retirement)
3. One PDP two Parallel WG (effectively the same as one PDPD with one WG)

Initial analysis suggested that the major differences between the alternatives are:
-   Availability of community members/ Workload for the community.
-   Moment in time Review Mechanism is available to the community.
Further analysis has shown that the choice for one (1) or two (2) PDP's may be deferred until Council decides to initiate the PDP(s).

Draft Decisions
1. **In accordance with Annex B section 1 of the ICANN Bylaws the ccNSO Council requests an Issue Report, which should address the following topics:**
   a. **Whether or not the ccNSO should initiate the ccNSO Policy Development Process on the retirement of ccTLDs and review mechanism for decision**

---

[1] See DRD WG Final Report, page 19, http://ccnso.icann.org/workinggroups/drd-wg-final-report-07mar11-en.pdf and Council Decision 16 March 2011, http://ccnso.icann.org/workinggroups/minutes-council-16mar11-en.pdf

pertaining to the delegation, transfer, revocation and retirement of ccTLDs.

    b. Whether or not to initiate a ccPDP to develop a policy on Review Mechanism first and defer the decision on the Retirement to a later stage, and if so, when the decision should be taken; and

    c. Whether or not to convene a Taskforce or use other method to address these issues.

In addition, if the conclusion of the Issue Report is to initiate a ccNSO Policy Development Process, the ccNSO Council requests that the Issue Report include a proposed time line for conducting each of the stages of PDP outlined herein (PDP Time Line).

2. In preparing the Issue Report, and, in proposing a time line for conducting each stage of the ccPDP the Issue Manager should take into consideration and be guided by the following documents:
   - The ccNSO Delegation and Redelegation working group Final report on retirement of ccTLDs, 07 march 2011 ([http://ccnso.icann.org/workinggroups/drd-wg-retirement-report-07mar11-en.pdf)](http://ccnso.icann.org/workinggroups/drd-wg-retirement-report-07mar11-en.pdf)
   - The ccNSO Framework of Interpretation working group Final Report, (http://ccnso.icann.org/workinggroups/foi-final-07oct14-en.pdf)
   - RFC 1591 (https://www.ietf.org/rfc/rfc1591.txt)
   - ISO 3166 standard ([http://www.iso.org/iso/country_codes)](http://www.iso.org/iso/country_codes)
   - CWG-Stewardship Final Report, Annex O: ccTLD Appeals Mechanism Background and supporting Findings Sections 1414- 1428.
   - and any other matters that the Issues Manager considers to be of relevance.

3. In accordance with Annex B section 2 of the ICANN Bylaws the ccNSO Council appoints Bart Boswinkel, ccNSO senior policy advisor as Issue Manager.

4. To establish a Council sub-committee to act as a steering group for the PDP, and to liaise with and assist the Issue Manager on behalf of the Council, up and until the Council decides whether or not to initiate a ccPDP on review mechanism and retirement of ccTLDs (foreseen to take place at the Hyderabad face-to face meeting). The sub-committee will have 6 members consisting of one (1) Councillor from each of ICANN geographic regions, including the vice-chair overseeing the policy and policy related activities, and one (1) NomCom appointed Councilor. The initial members of the PDP Oversight Committee are:

    a. Debbie Monahan (.nz, AP Region)
    b. Demi Getschko (.br, LAC Region) chair
    c. Peter Vergote (.be, EU Region)
    d. Becky Burr (.us, NA Region)

        e.   **Souleymane Oumtanaga (.ci, AF Region)**
        f.   **Ching Chao (NomCom appointed Councillor)**
  5. **The secretariat is requested is publish this resolution as soon as possible and upon publication it becomes effective.**

8) Outcome ccNSO Council Survey

For discussion: results of the ccNSO Council Transparency and Accountability Survey. Next steps.

The summary of the responses will be made available as soon as possible
Next steps: for discussion

9) Report WG EPSRP

Background: the ccNSO Working group EPSRP was tasked to provide further on how to deal with certain aspects of the Extended process confusing similarity review. The Working group has delivered its final draft report (included). The report needs to go through public comment.

Decision needed: According to the charter of the EPSRP public comment is needed, in particular consultation of the views of the GAC and SSAC (per ICANN Board decision). Request WG EPSRP to oversee public comment and respond and secretariat to organize public comment.

No decision needed: Staff will inform WG EPSRP on the need and assist in organizing the public comment forum.

10) Council Updates
      10.1   Chair Update
      10.2   Vice-Chair Update
      10.3   Councilors Update
      10.4   Regional Organizations Update
      10.5   Staff Update

11) WG updates
The WG provided updates during the ccNSO meeting days

12) Liaison Updates
Written updates to follow after the meeting
      12.1   GNSO Liaison (Patrick Myles).
      12.2   ALAC Liaison (Ron Sherwood).

13) Next meetings

- 1 September 2016, 11.00 UTC
- 13 October 2016, 19.00 UTC

14) AOB

15) Thank you and congratulations
The ccNSO Council expresses it warm thanks to Juhani Juselius and his team at FICORA (.fi) the local host for their hospitality and assistance during this wonderful event in Helsinki, and in particular for organizing as sole sponsor the very successful ccNSO Cocktail.

The ccNSO Council wholeheartedly congratulates Keith Davidson that he received the ICANN Ethos Award. The ccNSO Council and ccTLD community was fortunate to benefit from Keith's leadership, wisdom and humor is his role as ccNSO Council member, vice-chair, chair of the Delegation, Redelegation Working group and chair of the Framework of Interpretation working group.

16) Closure