

## Draft Agenda ccNSO Council Meeting

19 December 2019

### 1. Welcome and roll call

### 2. Minutes & Action Items

#### *Minutes*

Minutes of the November 2019 meeting have been circulated on 10 December 2019.

#### *Action items*

##### **Action Item 156-01:**

The Chair of the Council is requested to inform the Chair of the Customer Standing Committee and GNSO accordingly. (approval IANA Naming Function SLA Change):

**Completed**

##### **Action Item 156-02:**

The chair of the ccNSO is requested to notify the Empowered Community Administration in writing of this decision as soon as possible and forward this notice to the Secretary. **Completed**

##### **Action Item 156-03:**

Call for volunteers – PDP Working Group 2 and Issues manager update timeline/schedule. **Completed**, see agenda item 9. B.

##### **Action Item 156-04:**

The Secretariat is requested to prepare for the next meeting of Council:

- The Request for the Issue Report, which is advised to include:
  - Scope of the issues to be addressed (listed in the Final report of the Preliminary Review team)
  - Structure of work of the PDP: Task Force or Working Group
  - Tentative timeline for the Issue Report. Assuming the Council will decide to launch ccPDP4 at its December 2019 meeting, the timeline should allow for a Council decision on the initiation of ccPDP4 by the Cancun meeting (ICANN67).
- Consideration on the appointment of the Issue manager
- Draft a letter to inform the GAC on scope of issue to be addressed, and need for PDP(s). In addition, inform them how they will be engaged in the process, and tentative timeline.

**Completed** See Agenda item 10 a.

##### **Action Item 156-05**

The Secretariat is requested to prepare for the next Council meeting a letter to the Board requesting the change of Article 10 and Annex B of the ICANN Bylaws to enable membership of the ccNSO for IDN ccTLD Managers

- o Include in the letter a reference to the proposed Bylaws changes under ccPDP 2
- o Explain that the membership definition has been further updated to mitigate the effect of the October 2016 changes of Article 10.4(a).

**Ongoing**

***Action Item 156-06:***

The Triage Committee is requested to prepare work plan and suggest priorities on implementation of the most relevant Areas for improvement of the ccNSO and report back to Council at February meeting. **Ongoing**

***Action Item 156-07:***

The Chair of the Council is requested to inform the chairs of the working groups and committees of the Council decision to request charter reviews. **Ongoing**

***Action item 156-08***

Reach out to Barbara Povse on whether she is available/interested in the leadership training (along with Pablo Rodriguez). **Completed**

**3. Intermeeting decisions (since 6 November 2019)**

- Approval of membership application ccNSO of .tz (Tanzania)
- Appointment Alejandra Reynoso ccNSO appointed mentor fellowship program
- Approval text Approval Action to change section 18 ICANN Bylaws
- Submission support SLA change creation and delegation ccTLD Public Statement

**4. Adoption ccNSO Council 2020 Election report**

For adoption

Adoption closes the Election process formally.

**5. Update Board Seat 11 Nomination Process**

**6. Selection candidates Root Server System Governance Working Group (RSS GWG)**

Call for volunteer closes on 16 December 2019.

**7. Call for volunteers Meeting Program Committee**

**8. Appointment member ICANN Ethos Award Committee**

The ccNSO Appointee to the Ethos Award selection Committee is currently Stephen Deerhake. He is not term limited.

**9. PDP 3**

***a. Part 1 Retirement – Update***

Informational

***b. Amendment timeline ccPDP 3: launch Part 2 of the PDP3***

For decision: amendment timeline, implies launch Part 2 and call for volunteers WG Review Mechanism.

The timeline has been updated to reflect progress RET WG and opportunity to work in parallel.

**10. IDN ccTLD related work items ccPDP 4 & Bylaw change**

***a. Launch PDP ccPDP 4: request for Issue report, appointment Issue Manager and adoption initial timeline***

For decision:

In order to launch ccPDP4 the Council will need to take the following decisions:

1. **Request an Issue report** (ICANN Bylaws, Annex B section 1 and 2).  
Written request (Council resolution) which describes the topics/ issue at high level that needs to be addressed. The request for the issue report will determine the breadth and width of the issues to be addressed and hence whether the policy development process
2. **Appointment of the Issue manager.** The role of the issue manager is defined in Annex B. Main tasks are effectively to manage the process, which includes ensuring progress and reporting.
3. **Tentative timeline to receive the Issue Report.** Unless otherwise defined, the issue report should be available within 15 days after appointment. However to ensure an adequate basis for the next Council decision, for example the required Opinion of ICANNs general Council on whether the issues are within the scope of the ccNSO and requirement to draft comprehensive Issue Report, the suggestion is to request the Issue Report by mid- February 2020. This would allow the Council to initiate the PDP prior to the Cancun meeting and use that meeting for PDP4 work.
4. **Appointment an oversight committee.** Although not required, the ccNSO PDP allows for the creation of a Council committee that will oversee the Issue Manager, at least during the first stage of the process. Experience in the proceeding PDP's has shown that this mechanism ensures an adequate definition of the issues at stake and progress. If Council intends to appoint such a committee it is suggested to appoint one Councillor from every region under chairmanship of the chair of the ccNSO.

***b. Request change Article 10 and Annex B ICANN Bylaws to include IDN ccTLD Managers in the ccNSO***

For discussion

**11. Update ccNSO related ICANN Bylaw Change Repository**

For information:

The Bylaw change repository has been updated to reflect adoption of the Fundamental Bylaw change re IFRT and amendment of Article 10 and Annex B of the ICANN Bylaw

**12. Results Council Workshop Montreal (ICANN66) & Implementation WS 2 and ccNSO Organizational Review recommendations & suggestions**  
For information and discussion.

**13. Preparation Cancun meeting (ICANN67, 7-12 March 2020)**

- a. Council Workshop*
- b. Council meetings*
- c. Tech Day & Members meeting*
- d. Plenary sessions*
- e. WG meetings*
- f. Joint meeting with the Board (Topics for discussion)*
- g. Joint meeting with GAC*

**14. Update ECA & CSC**

- a. ECA*
- b. CSC.*

**15. Updates Chair, Vice-Chairs and Councillors, Regional Organisations, secretariat.**

**16. Updates WGs.**

- a. GRC*
- b. IGLC*
- c. SOPC*
- d. Meeting Program Committee*
- e. TLD-OPS*
- f. Auction Proceeds*

**17. Update liaisons**

- a. Update ALAC Liaison (written update)*
- b. Update GNSO Liaison (written update)*

**18. Next meetings**

**19. AOB**

**20. Closure**