ASO AC Teleconference
Wednesday, 11 January 2023
12:00 PM UTC
Minutes

Attendees	Observers	Apologies
AFRINIC Saul Stein (Saul S.) **APNIC** Nicole Chan (Nicole C.) Di Ma (Di M.) Gaurav Kansal (Gauvav K.) **ARIN** Kevin Blumberg (Kevin B.) Chris Quesada (Chris Q.) Nick Nugent (Nick N.) **LACNIC** Esteban Lescano (Esteban L.) Ricardo Patara (Ricardo P.) Jorge Villa (Jorge V.) **RIPE NCC** Hervé Clément (Hervé C.) – Chair Sander Steffan (Sander S.) James Kennedy (James K.) **Secretariat** Germán Valdez (Germán V.) Laureana Pavón (Laureana P.) – Minutes	**ARIN** Sean Hopkins (Sean H.) **AFRINIC** Madhvi Gokool **RIPE NCC** Angella Dall'Ara **ICANN Board** Alan Barrett (Alan B.) **ICANN Staff** Ozan Sahin (Ozan S.) **Community** Barkha Manral	

New and updated action items from this meeting:

Updated Action Item 221207-3: German V. to prepare a second version of the draft schedule for the 2023 NomCom appointment based on the suggestions discussed during the 11 January ASO AC meeting and send it to the mailing list. ASO AC members will have two weeks to comment and approve the schedule. **OPEN**

Updated Action Item 221207-1: Hervé C. will share once again the work that has been done by the Procedures Review Team, all ASO AC members will have two weeks to review the proposals shared by the Procedures Review Team so that the Team can consolidate a Procedures Review document which the AC can work on during the f2f meeting in Cancún. **IN PROGRESS**

New Action Item 230111-1: The Secretariat to make the mailing lists more visible on the ASO website and include a list of all non-open (private) mailing lists and publish the list on the ASO website for transparency.

New Action Item 230111-2: The ASO AC members of each region will discuss among themselves and let the ASO AC know via email who will be part of the PPFT for each region.
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Agenda

0. Welcome
1. Agenda Review
2. 2023 ASO AC Chair Election Results
3. 2023 ASO Vice Chairs Appointments
4. Review Open Actions
5. Approval Minutes December 2022
6. ASO AC Procedures Review Update
7. 2023 ASO AC face to face Meeting Update
8. 2023 ASO AC Teleconference Schedule
9. 2022 ASO Work Plan Review
10. 2023 ASO Work Plan
11. Annual Transparency Review
12. Form the Policy Proposal Facilitator Teams (PPFT)
13. AOB
14. Adjourn

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0. Welcome

Roll call was taken. With all ASO AC members present on the call, quorum was established.

Hervé C. welcomed everyone to the meeting at 12:06 UTC. He also welcomed Nick N. and Gaurav K. to their first official ASO AC meeting.

1. Agenda Review

HC went over the agenda, which was shared on screen. No comments were heard, and the agenda was approved as written.

2. 2023 ASO AC Chair Election Results

Germán V. provided the following update: the ASO AC Chair election was conducted following the timeline agreed during the December ASO AC meeting; twelve votes were cast, all of them for Hervé C., the single candidate running in the election and no abstentions received; Germán V. shared to the mailing list the tokens of all the votes cast. As per the ASO procedures, Hervé C. will be ASO AC Chair for 2023.

Hervé C. thanked everyone for their trust and support, adding that the idea is to work together as always. There are many things to do this year, including procedures to review, the ASO AC f2f meeting, perhaps an ASO review, the preparation for the next ICANN Board election and others. He underlined how important it is this year for all ASO AC members to participate and vote, considering that there are only 13 ASO AC members this year.

3. 2023 ASO Vice Chairs Appointments

Hervé C. reminded everyone that, once appointed, the chair must select two vice chairs, each from a different region. He then shared that he had proposed Ricardo P. and Nicole C. for vice chairs, with whom he has already discussed the matter privately.

Nicole C. thanked Hervé C. for the nomination, which she accepted adding that she is very happy to serve as vice chair.

Ricardo P. also thanked Hervé C., noted that he is happy to help with the task assigned to the vice chairs, and accepted the position.

Hervé C. mentioned that the chair and vice chairs will keep the habit set by Kevin B. of meeting approximately 10 days prior to prepare for each ASO AC monthly meeting.

4. Review Open Actions

Action Item 221025-2: Esteban L., James K, and Jorge V. to start working on the ASOA AC slide deck for ICANN 76. **OPEN**

Hervé C. proposed dealing with this action item under agenda item 7. 2023 ASO AC face to face Meeting Update.

Action Item 221207-1: All ASO AC members will have two weeks to review the proposals shared by the Procedures Review Team so that the Team can consolidate a Procedures Review document to work on in early 2023. **IN PROGRESS**

Hervé C. proposed discussing this action item under agenda 6. ASO AC Procedures Review Update.

Action Item 221207-2: German V. to circulate the proposed 2023 ASO AC meeting schedule to incoming members. Barring any concerns, the schedule will be approved as of 20 December. **CLOSED**

There being no concerns, Hervé C. confirmed that this schedule is now considered approved.

Action Item 221207-3: German V. to prepare the schedule for the 2023 NomCom appointment, which needs to be approved in January 2023. **IN PROGRESS**

Re Action Item 221207-3, Hervé C. observed that the NomCom needs the ASO nomination by the last day of May. Based on this date, Germán V. had shared the following tentative timeline for the NomCom election:
- Announcement of call for nominations for 2023 ICANN NomCom: Monday 3 April 2023
- Nomination period ends: Tuesday 2 May 2023
- Evaluation of nominations by the ASO AC: Thursday 4 to Wednesday 17 May 2023
- Voting period by the ASO AC: Thursday 18 to Wednesday 24 May 2023
- Results reported internally to the ASO AC Thursday 25 May 2023
- Announcement of selected delegate: around Friday 26 May 2023

Germán V. explained that the timeline above was prepared following what the AC has done in previous years. He noted that the proposed timeline does not overlap with Lent as this might be an issue in some of the regions, and that there is an ASO AC teleconference scheduled for 3 May which would allow the AC to have a general discussion of the candidates.

Hervé C. thanked Germán V. for preparing the timeline. He explained that the important thing is to have good candidates and that it is up to each ASO AC member to do good outreach. He asked the others to please start to share information about the election if they know someone who would be good for the position.

Kevin B. had two comments. First, he asked if there is any reason why we don't open nominations on 1st March and have a second notice go out 3 April (i.e., a longer timeline for nominations). Second, if the nominations period closes on 2 May, the AC will not have time to discuss the candidates. Perhaps nominations could close a bit earlier so the AC can have this discussion at the regular ASO AC meeting in May.

Hervé C. said he sees no reason why nominations can't start earlier, and thanked Kevin B. for a good proposal.

Esteban L. also agreed with KB's proposal.

Germán V. confirmed he understands the proposal and can accommodate the dates to have a discussion on the candidates during the regularly scheduled ASO AC conference in May. He added that this would require some discussion time before the meeting.

Kevin B. replied that this does not need to be two weeks, as five or six days should be enough.

Germán V. noted these comments and will redraft the timeline and send it to the mailing list for discussion and approval

Hervé C. asked whether the timeline can be accepted via email enough.

No comments were heard, so Action Item 221207-3 was updated as follows:

Updated Action Item 221207-3: German V. to prepare a second version of the draft schedule for the 2023 NomCom appointment based on the suggestions discussed during the 11 January ASO AC

meeting and send it to the mailing list. ASO AC members will have two weeks to comment and approve the schedule. **OPEN**

5. Approval Minutes December 2022

Hervé C. mentioned that he sent some notes to the mailing list and Germán V, confirmed that he incorporated Hervé's C.'s corrections.

Sander S. moved to accept the minutes for the December 2022 ASO AC meeting, Esteban L. seconded the motion, no objections were heard, and the motion carried.

6. ASO AC Procedures Review Update

Hervé C. mentioned that there was an action on everyone to review the material that was sent at the end of December, that there had been support from Ricardo P. but no specific comments so far, and that we have two months to work on this before our f2f meeting in Cancún.

Proposal: Hervé C. will resend the materials —the recommendations of the different working groups— so that every ASO AC member can read and comment until the end of January. The different working groups should be reconfirmed, as some ASO AC members have changed. The idea would be to draft some text with the new proposal.

Esteban L. said that this was a good idea, as the participation of all members is needed. More time is great, especially for new members.

Ricardo P. said he also likes the idea of having a more complete text to read, if we can start working on a concrete text in February, it may make things easier. He agreed with receiving comments until the end of January, then start working on drafting the new text of the procedures.

After some further discussion, the following Action Item 221207-1 was updated as follows:

Updated Action Item 221207-1: Hervé C. will share once again the work that has been done by the Procedures Review Team, all ASO AC members will have two weeks to review the proposals shared by the Procedures Review Team so that the Team can consolidate a Procedures Review document which the AC can work on during the f2f meeting in Cancún. **IN PROGRESS**

7. 2023 ASO AC face to face Meeting Update

Hervé C. noted that ICANN 76 will take place in Cancún on 11-16 march. He then asked whether anyone has any particular problems with attending, and suggested that anyone who needs an invitation should contact Germán V.

Several members confirm they are planning to attend.

Hervé C. then mentioned that the chairs had a meeting with the ICANN org team in December, and now had answers to some practical questions.

Ozan S. explained that he had started a draft schedule in line with the discussions that took place in the November/December ASO AC meetings regarding what the ASO AC would like to have in Cancún. Although ICANN 76 will run from 11-16 march, the ASO AC would like to have three half-day sessions. These could start on Monday afternoon and continue on Tuesday morning, also the joint meetings with ICANN Board and the meeting with PTI/IANA and ASO Information Session.

For clarity, Ozan S. shared the link to the proposed ASO at ICANN 76 agenda, which includes ASO and ASO AC sessions, the SOAC Chairs Roundtable, FYI/Plenary sessions, the DNSSEC workshop and social activities.

Alan B. joined the meeting.

Ozan S. added that the information period will start on the 16th and all sessions must be set by 27 January.

All went over the proposed agenda for the ASO AC at ICANN 76 while it was shared on screen.

Esteban L. said that, in his opinion, the proposed agenda covers everything we have planned, including the meeting with the ICANN board and other constituencies inside the ICANN ecosystem, which will be a very useful session.

Hervé C. noted that the ASO AC has two weeks to review this agenda and ask any questions or request any changes.

Hervé C. then asked whether Esteban L., James K, and Jorge V. had had time to start working on the ASO AC slide deck for ICANN 76, to which Esteban L. replied that they are using the slide deck prepared by James K. as the basis for the new slide deck and still need to update the slides with the new ASO AC members.

Hervé C. asked Esteban L. to share the deck as soon as they have something so AC members can read/comment.

Ozan S. then explained that the ICANN Board typically shares its main discussion topic prior to the meeting for transparency. He also observed that the ICANN Board recently had some discussions on how to improve communications and the way meetings with the ACs and SOs are conducted. He added that he is not sure whether there will be any changes for ICANN 76, but as soon as he has more information (topic of discussion) he will share this with the ASO AC and ask if the ASO AC has their own topics for discussion.

Keving B. said that it is not our intention to have a concrete question for the ICANN Board, as that would require going to the NRO EC. It's more an informational update of the ASO AC towards the ICANN Board.

Hervé C agreed.

Hervé C. suggested using the next monthly ASO AC meeting to prepare our plan for each ASO AC session, prioritizing the procedures update.

Kevin B. and Hervé C. agreed that it would be good for everyone to be in Cancún on Sunday.

8. 2023 ASO AC Teleconference Schedule

The ASO AC Teleconference Schedule for 2023 was confirmed during the review of the open action items.

9. 2022 ASO Work Plan Review

Hervé C. said he had sent a proposal to the mailing list, a draft. He proposed sending an updated document by the end of this week and the AC can have two weeks to read and comment on the document.

All agreed.

10. 2023 ASO Work Plan

Hervé C. said that Esteban L. and Kevin B. had volunteered to work on the 2023 Work Plan.

Kevin B. apologized for being late with the plan, said that he will follow up on this. He will reach out to Esteban L. and probably have the draft 2023 Work Plan out in 4-5 days.

Esteban L. also apologized and agreed with Kevin B.'s proposal.

Hervé C. said that he looks forward to the draft so the AC can discuss it in our February meeting.

11. Annual Transparency Review

Hervé C. said that Kevin B. had sent something to the mailing list.

Kevin B, explained that, based on the feedback received during the December meeting, he highly adjusted the transparency review from previous years to be more factual, more specific, regarding things like ASO AC meeting attendance, mailing lists, etc. He would love feedback on the things he included and what may have been left out.

Kevin B. added that while he was going over the review from six years ago when the AC decided to completely open much of its work, he noted that there are now some private mailing lists, which are difficult to find on the ASO website. While this is not specifically part of the annual transparency review, it is something we can improve. He then offered the following recommendations: a) make the mailing lists more visible on the website; b) include a list of non-open mailing lists so all mailing lists are at least detailed/explained for transparency.

Hervé C supported Kevin B.'s suggestions.

New Action Item 230111-1: The Secretariat to make the mailing lists more visible on the ASO website and include a list of all non-open (private) mailing lists and publish the list on the ASO website for transparency.

12. Form the Policy Proposal Facilitator Teams (PPFT)

Hervé C. explained that the PPFT is comprised of one member from each region and that the idea is for members of the PPFT to identify if there is a potential global policy vs a globally coordinated policy.

Kevin B. observed that it would be good to have some time for the members from each region to discuss this, even just one or two weeks would be appreciated for the ARIN region.

After some discussion, the following was decided:

New Action Item 230111-2: The ASO AC members of each region will discuss among themselves and let the ASO AC know via email who will be part of the PPFT for each region.

13. AOB

No additional topics were brought up for discussion.

14. Adjourn

There being nothing further business to discuss, Kevin B. moved to adjourn the meeting, Sander S. seconded the motion, no objections were heard, and the meeting was adjourned at 13:05 UTC.