

**ASO AC Teleconference
Wednesday 7 September
12:00 PM UTC
Minutes**

Attendees	Observers	Apologies
<p>AFRINIC Saul Stein (Saul S.)</p> <p>APNIC Nicole Chan (Nicole C.) Di Ma (Di M.) Shubham Saran (Shubham S.)</p> <p>ARIN Kevin Blumberg (Kevin B.) – Chair Martin Hannigan (Martin H.)</p> <p>LACNIC Ricardo Patara (Ricardo P.) Esteban Lescano (Esteban L.) Jorge Villa (Jorge V.)</p> <p>RIPE NCC Hervé Clément (Hervé C.) – Vice Chair James Kennedy (James K.) Sander Steffan (Sander S.)</p> <p>Secretariat Germán Valdez (Germán V.) Laureana Pavón (Laureana P.) – Minutes</p>	<p>ARIN Sean Hopkins (Sean H.)</p> <p>RIPE NCC Angela Dall’Ara</p> <p>ICANN Staff Carlos Reyes (Carlos R.) Ozan Sahin (Ozan S.)</p> <p>ICANN Board Maemura Akinori (Maemura A.) Alan Barret (Alan B.)</p>	<p>AFRINIC Mike Silber (Mike S.) – Vice Chair</p> <p>ARIN Chris Quesada (Chris Q.)</p>

New action items from this meeting:

No new actions were recorded

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Agenda

0. Welcome
1. Roll Call
2. Agenda Review
3. Review Open Actions
4. Approval Minutes August 2022
5. ASO Procedures Review Update

6. 2022 ASO f2f Meeting

7. AOB

8. Adjourn

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0. Welcome

Kevin B. welcomed everyone, and the meeting began at 9:02.

1. Roll Call

Roll call was performed. With 11 members on the call and all regions represented, quorum was established.

2. Agenda Review

Kevin B. moved to approve the agenda as displayed on screen, the motion was seconded by Sander S., no comments were heard, and the motion carried.

3. Review Open Actions

Action Item 220511-1: GV to confirm with AFRINIC when a person will be appointed to take the place of Wafa Z. (whose resignation will take effect on 15 May 2022) on the ASO AC. **OPEN**

German V. noted that there were no updates on this appointment, conditions remain unchanged and we are unable to confirm a replacement for Wafa Zaafouri.

Kevin B. asked that this action item remain open so the AC can keep track of any updates.

Action Item 220803-1: Hervé C. and Esteban L. to do a preliminary review the 2022 ASO AC Workplan to see if there are any items that have been missed and that the ASO AC needs to work on sooner rather than later. This review will be ready for the September ASO AC meeting. **CLOSED**

Hervé C. shared on screen the workplan he and Esteban L. reviewed. He noted that he had used a color code for the different activities (green, ongoing activities; red, activities that might be excluded; blue, activities that can be prepared in advance). He then spoke about the document.

Esteban L. said that Hervé C.'s explanation was very clear, that he had no additional comments, and asked the others for comments.

Regarding the two activities highlighted in red (a. PPFT to review the process to track and define a potential global policy, and b. Hold discussions with the ICANN Board and other ICANN groups. Identify topics and start scheduling early to minimize conflict), Kevin B. asked what the intent of the first of these tasks was and whether it should be removed. Is it something that is no longer required, is it no longer appropriate because of COVID? Why is this no longer valid if 12 months ago the AC agreed that it should be included?

Hervé C. replied that there are several reasons for this, including a lack of time due to the procedures review.

Kevin B. suggested check marking those items rather than removing them. He asked whether the Procedures Review Team can review the process to track and define a potential global policy as part of the procedural review.

He then noted that many of the actions included in the workplan are called for in November/December and that it might be a good idea to add many of the items highlighted in blue to the agenda for the f2f meeting in Belgrade. From a work plan perspective, the specificity of a month for each action might be adjusted, given that the AC meets either in early or late October (i.e., saying “one month earlier” rather than “November”, etc.).

Kevin B. observed that the AC has missed very few items on the workplan.

Esteban L. replied that the items the AC missed were not necessarily for this year and that this was the reason why he and Hervé C. had marked them in red to decide whether we will keep them for this year.

Kevin B. asked Hervé C. to send the reviewed workplan to the mailing list.

James K. suggested developing a visual, dated timeline of work activities with start and delivery dates to help AC members prepare.

Kevin B. agreed and suggested that the 2023 workplan might include a Gant style chart showing the timeline for ASO AC workplan items.

All agreed.

Kevin B. thanked Hervé C. and Esteban L. for their work, which was very useful.

4. Approval Minutes August 2022

Hervé C. mentioned that he had emailed German V. some suggestions for very minor editorial changes.

Kevin B. suggested that any member of the AC who makes some changes to draft minutes send these changes to the AC list, as this would be a good idea from a transparency point of view.

Kevin B. moved to approve the August 2022 draft minutes with the editorial changes suggested by Hervé C. Esteban L. seconded the motion, no discussion was heard so the motion carried.

5. ASO Procedures Review Update

Hervé C. provided the following update:

- The Procedures Review group met last Friday. Hervé C. shared the minutes prepared by the Secretariat to the AC list.
- The first topic the group discussed was the expectations for the October f2f meeting.
- The group then suggested some sections of the procedures to discuss (Meetings, Global Policy Development, Procedures to appoint or remove AC members). The group now has a document with remarks that can be included in the wiki.
- The idea for the October meeting will be for the whole AC to accept/discuss/reject the ideas proposed by the Procedures Review working group.

- The group intends to complete the work on the review in the few months after the f2f meeting in order to have a fully reviewed document ready in early 2023.

Kevin B. asked whether anyone had any comments or questions. He then said that, given that the procedures review will stretch into 2023 and the AC makeup will change in January, it is important to document the procedures review so that there is enough information for new members to understand why some changes are being suggested, otherwise these changes will come in a vacuum. When time goes by, the AC needs to remember why some of these changes were introduced.

He said that they would discuss the timeline under the next agenda item (agenda for the Belgrade meeting). He asked how the Procedures Review team would like the review included in the agenda (i.e., four different agenda items, how many hours will be needed to discuss the procedures review will require, etc.), adding that guidance from the group will be very helpful.

Esteban L. left the meeting at this time.

Hervé C. said that his first feeling is that the agenda could include different items for each section. As for the required time, he said he would prefer seeing what other issues the AC needs to discuss at the f2f before specifying how much time the procedures will take.

Kevin B. thanked Hervé C. for his update and proposed discussing the agenda for Belgrade under the next agenda item.

6. 2022 ASO f2f Meeting

Kevin B. asked German V. whether the various RIRs had been advised that the ASO AC f2f meeting would be taking place. German V. confirmed that they had.

Kevin B. asked any member of the AC who has any issues (visas, invitations) to please let the Secretariat know. He asked everyone who already has a travel itinerary to please send it to the Secretariat so we know when everybody will be coming in. Also, anyone who will not be able to attend in person should confirm this with the Secretariat.

Regarding the timeline, Kevin B. suggested that by the end of next Friday 16 September any items that members of the AC would like to see on the f2f meeting agenda (any item, not just the procedures) should be sent to the mailing list so that a draft agenda can be prepared based on information from the procedures group and other proposed items. Once this is done, we can define the timeline. Kevin B. estimated that building the draft agenda will take a week and that we will need to strictly follow the agenda because remote participation will be provided (Zoom calls, etc.).

James K. said he was planning to arrive in Belgrade for RIPE 85 on Monday in the early afternoon. He said that, if others would also be arriving in the afternoon, perhaps the meeting could be changed from Monday morning to later in the week.

Kevin B. replied that, based on past experience, the suggestion had been to arrive on Sunday so as to allow people to participate in other sessions that will take place later in the week. He said that if anybody else was having issues with meeting on Monday morning, they should please let the others know ASAP.

Kevin B. then asked German V. to send a reminder to the ASO AC to submit to the Secretariat any suggested items for the f2f meeting agenda, as well as any issues they might have with meeting on Monday morning or not being able to attend at all.

German V. replied that he would create a closed section in the wiki where people will be able to enter this information.

7. AOB

Carlos R. said that he had already informed the ASO AC leadership team of an update that he now wanted to share with the others: after ten years, his role at ICANN has changed and he has asked his colleague Ozan S. to start working with the AC. Ozan S. will be in Belgrade, he and Carlos R. will be working on the transition, Ozan S. will be the AC's primary contact, he is based in Istanbul, he has worked with the RSSAC and the Empowered Community administration, so he's familiar with any of the ICANN processes that would affect the ASO's participation in the Empowered Community.

He added that it has been a pleasure working with the numbers community, that he looks forward to seeing everyone in Belgrade, and that if anything comes up before then, please contact him or Ozan S.

Ozan S. thanked Carlos R. and said that he is also looking forward to engaging more with the AC.

Kevin B. thanked Carlos R. for his work over the years.

For the record, German V. added his thanks to Carlos R. for all his years of work, adding that he has always worked very closely with the Secretariat, specially during ICANN meetings, when things are very busy.

Maemura A. joined in the appreciation of Carlos R. for 10 years of being an excellent conduit between the ASO AC and ICANN, the ASO AC will miss Carlos R.

Maemura A. then shared that this was his last call as an observer from the ICANN Board, as he will be stepping down at ICANN 75 in Kuala Lumpur after ending his sixth year of a fantastic experience on the ICANN Board appointed by the AC. He added that during these years it has been great to experience the ASO AC discussions as a regular observer, that he has done his best to serve on the ICANN Board as the ASO appointee, and that he is sure that Alan Barret and Christian Kaufman who is succeeding him will be great support as a conduit between the numbers community and the ICANN Board. He concluded by thanking everyone for their support, noting that he appreciates their friendship and looks forward to keeping in touch.

All joined in thanking Maemura A. for his two terms on the ICANN Board as the ASO appointee but, more importantly, for his participation as an observer to the ASO AC and for serving as that conduit between the ASO AC and the numbers community and the ICANN Board. That work is very much appreciated.

8. Adjourn

There being no further business to discuss, Hervé C. moved to adjourn the meeting, Esteban L. seconded the motion. No opposition was heard, so the meeting was adjourned at 12:45 UTC.